

Foreign Travel by Members and Officers 2014/15

***indicates that the figures are from estimates before the trip took place, not actual costs incurred.*

The International Trade Team

Team	Date & Destination	Reason/Activity	Total Costs	Income/ Reimbursement
International Trade Team	January 2015 Jiangsu, China	<ul style="list-style-type: none"> • Management of China Office • Visits to target inward investors • Planning for Museum exchange project • Work on behalf of fee-paying export clients • Jiangsu relationship management with key Jiangsu departments 	1386.00	

External Funding Team

Team	Date & Destination	Reason/Activity	Total Costs	Income/ Reimbursement
Bid Development Officer	October 2014 France, Lille	Conference attendance	135.98	None.
Bid Development Officer	November 2014 Belgium, Brussels	Various meetings	521.86	None.

Inward Investment Team

Team	Date & Destination	Reason/Activity	Total Costs	Income/ Reimbursement
Inward Investment Manager	May 2014 Ireland, Dublin	Conference attendance	425.00**	None
Inward Investment Officer (a)	November 2014 Germany, Dusseldorf	Service promotion	400.00**	None
Inward Investment Officer (b)	March 2015 Denmark, Copenhagen	Conference attendance	1,763**	100% reimbursed by SELEP

Interreg Support Staff

Team	Date & Destination	Reason/Activity	Total Costs	Income/ Reimbursement
Interreg Support Officer	April 2014 Lille, France	European Walls & Gardens Interreg Project, 2 study days	260.66	50% of the costs are refundable from ERDF
Interreg Support Officer	April 2014 Bruges, Belgium	Working Group of the World War Two Heritage	209.38	50% of the costs are refundable

		Project		from ERDF
Interreg Support Officers	April 2014 Lille, France	Walls and Gardens Project Final Conference	742.24	50% of the costs are refundable from ERDF
Interreg Support Officer	June 2014 Mechelen & Ostend, Belgium	Walls and Gardens co-ordinators group, project management committee and working group meetings. World War Two Heritage project conference.	553.32	50% of the costs are refundable from ERDF
Interreg – 2seas programme Floodcom project	September 2014 Antwerp, Belgium	To oversee the organisation of the Floodcom Final Conference	2066.54	50% of the costs are refundable from ERDF
Interreg – 2seas programme Floodcom project	September 2014 Antwerp, Belgium	Floodcom Final Conference and last Flood Floodcom Steering group meeting		50% of the costs are refundable from ERDF
Interreg Support Officer	May 2014 La Coupole, near St Omer, France	World War Two Heritage project steering and working group meetings	220.14	50% of the costs are refundable from ERDF
Interreg Support Officer	May 2014 Lille, France	Walls and Gardens publication subgroup meeting	179.00	50% of the costs are refundable from ERDF
Interreg Support Officers	June 2014 Middelburg, Netherlands	Final World War Two Heritage project conference and a capacity building focussed on education and tourism	723.40	50% of the costs are refundable from ERDF
Interreg Support Officer	August 2014 Lille, France	Meeting with lead partner staff and the communications consultants for the Walls and Gardens project	136.50	50% of the costs are refundable from ERDF
Interreg Support Officer	May 2014 La Coupole, near St Omer, France	World War Two Heritage project steering and working group meetings	220.14	50% of the costs are refundable from ERDF
Interreg Support Officer	May 2014 Lille, France	Walls and Gardens publication subgroup meeting	179.00	50% of the costs are refundable from ERDF
Interreg Support Officers	June 2014 Middelburg, Netherlands	Final World War Two Heritage project conference and a capacity building focussed on education	723.40	50% of the costs are refundable from ERDF

		and tourism		
Interreg Support Officer	August 2014 Lille, France	Meeting with lead partner staff and the communications consultants for the Walls and Gardens project	136.50	50% of the costs are refundable from ERDF
Sustainable Urban Mobility (SUM) project	June 2014 Vigo, Spain	Steering Group Meeting and attending the SUM	1,986.52	75% of the costs are reimbursed

Traded Services: China

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Strategic Lead Education & Skills	August 2014 China, Jiangsu	Lead the 7 th Essex – Jiangsu Sports & Culture Exchange visit to China for the Nanjing International Youth Olympics. This being the culmination of a series of annual sports and cultural exchange visits, encompassing Beijing 2008 Olympics, London 2012 Olympics and Nanjing 2014 Youth Olympics.	788.00	None
Head of Educational Consultancy and School Effectiveness x 1 Essex Jiangsu Centre Education Manager x 1 Head of Professional Development x 1 Essex Jiangsu Education Officer x 1	October 2014 China, Beijing	Invited by the Primary Education Committee of Chinese Society of Education as guest speakers at their 7th National Conference/2nd International Seminar in Beijing. Further extension of partnership working with Jiangsu and Beijing to <ul style="list-style-type: none"> • facilitate more international links between schools in Essex and China • promote the teaching and learning of Mandarin and Chinese culture in Essex schools, businesses and local community at large 	5461.12	£62,957.00

		<ul style="list-style-type: none"> develop teachers and education leaders in Essex and China, creating opportunities for sharing best educational practices 		
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Traded Services: Outdoor Education

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Senior Instructor & Centre Manager	June 2014 France	To deliver a range of outdoor educational experiences to a school group in the South of France.	16420.31	100% reimbursed from client charges
Senior Instructor x 2	June 2014 Pyrenees	A large group of young people Duke of Edinburgh expedition	8152.54	100% reimbursed from client charges
Senior Instructor x 2 & Instructor	July 2014 Morocco	A large group of young people Duke of Edinburgh expedition	12054.58	100% reimbursed from client charges

International Trading: Target Tracker

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Head of Education Technology and Business Development	December 2014 Egypt & Dubai	Visiting GEMs Alexandria Academy; GEMs Windrose Academy; Jebel Ali	1282.00	£6241.00
Product Business Development Manager	May 2014 Dubai	Visiting Jumeriah English Speaking School; Jumeriah English Speaking School - arabican Ranches; GEMS schools	637.00	£7421.00
Product Business Development Manager (a)	January 2015 Germany	Visiting Mount Pleasant School	n/a	Total trip booked and paid for by school
Product Business Development Manager (b)	May 2014 Germany	Visiting SCE Schools	387.00	£2276.00
Product Business Development Manager (b)	November 2014	Visiting SCE Schools	247.00	£1296.00

Trading Standards

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Specialist Trading Standards Officer	March 2014 Belgium, Brussels	6-monthly "PEMSAC" meeting of EU market surveillance authorities involved in enforcement of the EU Cosmetics Regulation	261.09	£157.00 from the European Commission
Specialist Trading Standards Officer	September 2014 Belgium, Brussels	6-monthly "PEMSAC" meeting of EU market surveillance authorities involved in enforcement of the EU Cosmetics Regulation	240.10	£179.84 (£69.00 from the European Commission, £110.84 from the Department for Business and Skills)
Specialist Trading Standards Officer	March 2015 Belgium, Brussels	6-monthly "PEMSAC" meeting of EU market surveillance authorities involved in enforcement of the EU Cosmetics Regulation	357.77	£176.45 from the European Commission

Children's Social Care: All Qualified Social Workers

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Social Worker	June 2014 Poland	Confidential	536.60	None.
Social Worker	June 2014 N. Ireland x 2	Confidential	582.83	None.
Social Worker	October 2014 Spain	Confidential	2094.14	None.

All Youth Workers

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
n/a – no trips taken between March 2014 and April 2015				

Brussels Office – European Partnership

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
Team Leader	May 2014 England, various	Meeting with Local Partners	735.30**	None.
Team Leader	July 2014 England, various	Meeting with Local Partners	942.30**	None.
Team Leader	September 2014 England, Chelmsford	Meeting with Local Partners	548.80**	None.
Team Leader	November 2014 England, various	Meeting with Local Partners	598.00**	None.
European Policy Officer	June 2014 England, Chelmsford	Training & Induction	292.60**	None.
European Policy Officer	March 2015 England, Cambridge	Staff meeting	162.80**	None.
Senior European Policy Officer	April 2014 England, Norwich	Meeting with the Adapt group	297.40**	None.
Senior European Policy Officer	July 2014 England, Cambridge	Connects Event	192.10**	None.
Senior European Policy Officer (a)	November 2014 England, various	Various meetings and events	443.10**	None.
Senior European Policy Officer (a)	December 2014 England, Chelmsford	Training	111.80**	None.
Senior European Policy Officer (a)	January 2015 England, Cambridge	Speak at the LEP event	253.00**	None.
Senior European Policy Officer (a)	February 2015 England, Southend on Sea	Speak at Essex Pollution Group Meeting	143.80**	None.
Senior European Policy Officer (a)	March 2015 England, Cambridge	Staff meeting	146.80**	None.
Senior European Policy Officer (b)	December 2014 England, Colchester	Meeting with University of Essex	265.80**	None.
Senior European Policy Officer (b)	January 2015 England, Colchester	Present paper to Europe and International Panel	258.60**	None.
Senior European Policy Officer (b)	March 2015 England, Cambridge	Staff Meeting	306.30**	None.
Senior European Policy Officer (c)	June 2014 England, London	Present paper to Regional Transport Forum	156.90**	None.
Senior European Policy Officer (c)	September 2014 England,	Various meetings	260.70**	None.

	Cambridge			
Senior European Policy Officer (c)	November 2014 England, Various	Various meetings	303.30**	None.
Senior European Policy Officer (c)	December 2014 England, Cambridge	Various meetings	457.15**	None.
Head of Brussels Office	January 2015 England, Colchester	Meeting with University of Essex	236.80**	None.
Head of Brussels Office	January 2015 England, Various	Various meetings	807.90**	None.
Head of Brussels Office	March 2015 England, Cambridge	Staff meeting	144.00**	None.

South East Local Enterprise Partnership (SELEP)

Team	Date & Destination	Reason/Activity	Total Costs (£)	Income/ Reimbursement
n/a – no trips taken between March 2014 and April 2015				

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