

**MINUTES OF A MEETING OF THE ESSEX HEALTH AND WELLBEING BOARD  
HELD AT COUNTY HALL, CHELMSFORD, ON WEDNESDAY 22 MAY 2013**

Present:

**Members**

Councillor David Finch	Essex County Council (Chairman)
Mike Adams	Health Watch
Councillor John Aldridge	Essex County Council
Dr Kamal Bishai (vice Dr Rob Gerlis)	West Essex CCG
Sally Burton	Essex County Council
Dr Anil Chopra	Basildon and Brentwood CCG
Councillor Terry Cutmore	District Council
Ian Davidson	District Council
Jacqui Foile	Voluntary Sector
Councillor John Galley	District Council
Dr Mike Gogarty	Essex County Council
Dr Sunil Gupta	Castle Point and Rochford CCG
Dr Lisa Harrod-Rothwell	Mid Essex CCG
Dave Hill	Essex County Council
John Mitchell (vice David Marchant)	District Council
Councillor Ann Naylor	Essex County Council
Andrew Pike	NHS England
Dr Gary Sweeney	North East Essex CCG (Vice-Chairman)

**Officers**

Dr Shane Gordon	Accountable Officer, North East Essex CCG
Clare Hardy	Senior Manager, Health and Wellbeing, Strategic Services
Colin Ismay	Governance Team Manager, Finance
Nick Presmeg	Commissioning and Delivery Director, North East Essex
Loretta Sollars	Senior Policy and Strategy Manager: Adults, Strategic Services

**1. Apologies**

Apologies were received from:

Nick Alston, Co-opted Member	Essex Police & Crime Commissioner
Simon Hart, Co-opted Member	Independent Chair ESCB and ESAB
Dr Rob Gerlis, with Dr Kamal Bishai as his substitute	West Essex CCG
David Marchant with John Mitchell as his substitute	District Council

**2. Chairmanship**

In accordance with the Committee's Procedure Rules the Chairman is the Leader of Essex County Council, Councillor David Finch.

### 3. **Appointment of Vice-Chairman**

It having been duly moved and seconded it was

#### **Resolved:**

That Dr Gary Sweeney be appointed Vice-Chairman.

### 4. **Minutes**

The minutes of the meeting of the Shadow Health and Wellbeing Board held on 27 March 2013 were approved as a correct record and signed by the Chairman subject to the first sentence of the second paragraph after the heading Mid Essex in minute 8 (Integrated Plans (including Section 256 agreements)) being amended to read as follows:

“James Roach in introducing the plan explained that it specifically targeted local issues: long-term conditions such as diabetes; urgent care such as the use of 999 calls by care homes and care for the frail; with young people and safeguarding threaded throughout.”

### 5. **Declarations of Interest**

There were no declarations of interest.

### 6. **Welcome from the new Chairman**

The Chairman introduced himself to the meeting as the new Leader of Essex County Council following the County Elections on 2 May. He briefly set out his vision for the County Council going forward, which was about innovation to secure the prosperity of the County and working closely with partners across the County to meet the financial demands facing the public sector.

### 7. **Questions to the Chairman from Members of the Public**

Questions, received in writing from Dr Eric Watts DM FRCP FRCPATH Dip Hlth Mgt. Dr Watts also attended the meeting.

#### **"How will the Board ensure that the quality and safety standards of community pathology will be maintained?"**

I ask this because, at the time of writing there is concern that the proposed arrangements for South Essex may not meet the current standards.

I have specialist knowledge in this area as a retired pathologist but no financial interest. I contributed to Lord Carter's report which has been used as a basis for reconfiguration of services.

I consider that the East of England's competitive tendering process did not include an adequate assessment of the risks in awarding preferred bidder status

and that the lessons learned should be fed back to the National Commissioning Board.

I therefore wish to ask a second question **“Will the Board review the risk assessment process within the East of England’s Transforming Pathology Services project to ensure that the dangers of relocating services are adequately addressed in future competitive tendering processes?”**

I have raised this concern directly with the East of England SHA but I do not feel reassured that they appreciate the need for better risk assessment.

Reply

Andrew Pike responded to the question on behalf of the Board. Andrew explained that he had already been in written correspondence with Dr Watts. The contract for this year is still with the Hospitals. No decision has been made on the contract for next year onwards and it is intended to go back to the Health Overview and Scrutiny Committees and the stakeholder groups before a decision is taken. He acknowledged that there were quality issues that needed to be addressed. There were lessons to be learnt for the future in relation to handling reconfigurations on this scale, particularly regarding quality issues and consultation, and a report would be brought to a future meeting of the Board.

On behalf of the Board, Loretta Sollars responded to a number of detailed questions in relation to Agenda item 10 (Outcomes and Evaluation Framework).

**8. Protocol for dealing with future questions to the Chairman from Members of the Public**

The Board considered a report HWBP/001/13 by Colin Ismay, Secretary to the Board, which set out a procedure for dealing with public questions at meetings of the Board. During the discussion of the item it was made clear that the Chairman had the right to exercise discretion in allowing a question to be put and the procedure would be kept under review to ensure it was fit for purpose.

**Resolved:**

That the procedure for dealing with public questions at meetings of the Board as set out in report HWB/001/13 be approved.

**9. Confirmation of Membership**

The Board received a report HWB/002/13 by Clare Hardy, Senior Manager Health and Wellbeing, Essex County Council which set out the latest information on membership of the Board.

**Resolved:**

That the membership of the Health and Wellbeing Board as set out in report HWB/002/13 be noted.



## **10. Joint Health and Wellbeing Strategy Outcomes/Evaluation Framework**

The Board considered a report HWB/03/13 by Loretta Sollars, Senior Policy and Strategy Manager: Adults Policy and Wellbeing Strategy Service, presenting the Joint Health and Wellbeing Strategy (JHWBS) Evaluation Framework for sign off by the Health and Wellbeing Board.

The Board noted that the Evaluation Framework requested by the Board had been developed to provide a process that would:

- respect the sovereignty of each partner organisation to performance manage its own activities;
- not create an additional or meaningless administrative burden on partners;
- take a holistic approach to assessing the implementation of the strategy – it will include quantitative and qualitative measures and consider the impact on the whole health and wellbeing system in Essex instead of considering selected measures in isolation of their effect on other aspects of the system; and
- secure input to the evaluation and ongoing revisions of the strategy by Board members, partners from the wider stakeholder network and Essex residents.

During the discussion the following points were made.

- Dave Hill emphasised that the Framework had been formulated to enable the Board to focus on Strategy and delivering the Strategy; it was not for the Board to deal with operational issues or focus on detail. Ian Davidson endorsed these comments. He thought “living document” was a useful comment and hoped that the quality of the information in the Joint Strategic Needs Assessment would be maintained.
- Dr Shane Gordon commented that the CCGs are small organisations with large agendas so efficient use needed to be made of their staff’s time when planning evaluation work.
- Dr Lisa Harrod-Rothwell commented that more work needed to be done on identifying meaningful indicators for what the Board wanted to measure.
- Councillor Ann Naylor commented that Councillors needed to be kept informed and involved.

### **Resolved:**

That the process and parameters for evaluating the Joint Health and Wellbeing Strategy as set out in the document attached to report HWB/003/13 be approved.

## **11. Working towards delivering integrated commissioning**

The Board considered a report HWB/04/13 by Dave Hill, Executive Director for Schools, Children and Families, Essex County Council, Nick Presmeg, Commissioning and Delivery Director, Essex County Council, and Shane Gordon, Accountable Officer, North East Essex CCG, updating the Board on the progress being made towards delivering integrated commissioning.

The Board was reminded of its duty to encourage integrated working. Significant work was occurring between the Accountable Officers at the CCGs and the commissioning leads at Essex County Council. The annex to the report set out the context to joint commissioning and the priorities and lead commissioning arrangements that had been agreed. The report also set out the next steps which included an accelerated design event.

During the discussion the following points were made.

- Dave Hill commented that as part of the framework for 'Integrated Care and Support: our shared commitment' the Government and partners have put out an expression of interest for Integrated health and social care pioneers. Pioneers will demonstrate the use of ambitious and innovative approaches to delivering integrated care. This is something that will need to be considered.
- Dr Shane Gordon commented that it was necessary going forward to recognise the differences between the CCGs.
- There was some optimism expressed by the CCGs around the progress on integration.
- Councillor Ann Naylor commented that this was new territory and Councillors need to understand what is being done.
- In response to a question from Mike Adams on the work of the Health and Social Care Commission chaired by Sir Thomas Hughes-Hallett and how it sits within the work on integrated commissioning, Dave Hill responded that this was an important point, the work of the Commission is pertinent to the issue and will need to be built in to the work going forward. The Board will have a session on the Commission's recommendations once published. Councillor Terry Cutmore commented that the recommendations should be considered seriously.
- Andrew Pike commented that he was happy to see the report and the progress being made. The matter will be taken to each of the CCG Boards. It will be necessary to keep capturing the governance processes involved and to clarify the role of the Board.
- In response to a question from Ian Davidson regarding the financial challenges, Dave Hill clarified that the proposals assume efficiencies and take account of the work on Community Budgets.
- In response to a question from Ian Davidson regarding Housing, Dave Hill confirmed that Housing was being included in the discussions.

#### **Resolved:**

That the progress being made towards delivering integrated commissioning as set out in report HWB/004/13 be noted.

#### **12. Date of next meeting**

The Board noted that its next ordinary meeting is scheduled to take place on Tuesday 16 July at 2pm at a venue still to be confirmed.

#### **13. Urgent Business**

With the agreement of the Chairman the following matters were taken as items of urgent business.

**(a) Urgent Care Capacity Review**

Andrew Pike referred to the work which will need to be done to prepare a plan for each CCG.

**(b) Voluntary Sector Funding**

Dr Gary Sweeney raised the question of funding for the Voluntary Sector, particularly where funding has moved to the County Council from Health. Dave Hill responded that the County Council needed to reach a position quickly and was ready to begin a conversation and to drive in some innovation. The matter will be referred to the Business Management Group to bring a report to a future meeting of the Board.

**(c) Delivery of the Winterbourne View Concordat**

Reference was made to a letter from Norman Lamb MP regarding the role of health and wellbeing boards in the delivery of the Concordat. The matter will be referred to the Business Management Group.

Chairman  
16 July 2013