



Essex County Council

Audit, Governance and Standards Committee

10:30	Monday, 06 July 2020	Online Meeting
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The meeting will be open to the public via telephone or online. Details about this are on the next page. Please do not attend County Hall as no one connected with this meeting will be present.

For information about the meeting please ask for:

Andy Gribben, Senior Democratic Services Officer

Telephone: 033301 34565

Email: democratic.services@essex.gov.uk

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via online video conferencing.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

How to take part in/watch the meeting:

Participants: (Officers and Members) will have received a personal email with their login details for the meeting. Contact the Democratic Services Officer if you have not received your login.

Members of the public:

Online:

You will need the Zoom app which is available from your app store or from www.zoom.us. The details you need to join the meeting will be published as a Meeting Document, on the Meeting Details page of the Council's website (scroll to the bottom of the page) at least two days prior to the meeting date. The document will be called "Public Access Details".

By phone

Telephone from the United Kingdom: 0203 481 5237 or 0203 481 5240 or 0208 080 6591 or 0208 080 6592 or +44 330 088 5830.

You will be asked for a Webinar ID and Password, these will be published as a Meeting Document, on the Meeting Details page of the Council's website (scroll to the bottom of the page) at least two days prior to the meeting date. The document will be called "Public Access Details".

Accessing Documents

If you have a need for documents in, large print, Braille, on disk or in alternative languages and easy read please contact the Democratic Services Officer before the meeting takes place. For further information about how you can access this meeting, contact the Democratic Services Officer.

The agenda is also available on the Essex County Council website, www.essex.gov.uk. From the Home Page, click on 'Running the council', then on 'How decisions are made', then 'council meetings calendar'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

Pages

1	Election of Chairman	
2	Appointment of Vice-Chairman The position of vice-chairman becoming vacant if the current vice-chairman be elected as Chairman.	
3	Membership, Apologies, Substitutions and Declarations of Interest	5 - 5
4	Minutes and Matters Arising To approve as a correct record the minutes of the meeting held on 20 January 2020 and identify matters arising	6 - 11

5	Notes of the informal meeting held on 23 March 2020	12 - 16
6	Internal Audit and Counter Fraud Annual Report for the year ended 31 March 2020 To receive a report (AGS/69/20 and appendix), deferred from the informal meeting on 23 March 2020, from Paula Clowes, Head of Assurance, Essex County Council	17 - 43
7	Prosecution and Sanction Policy (Fraud and Corruption) To receive a report (AGS/70/20 and appendix 1), deferred from the informal meeting on 23 March 2020, from Paula Clowes, Head of Assurance, Essex County Council	44 - 50
8	Revised Internal Audit Plan for 2020/21	51 - 94
9	To receive the Draft Statement of Accounts 2019/2020 and the Draft Annual Governance Statement	95 - 324
10	Consultation on proposed Local Government Association Code of Member Conduct	325 - 362
11	Review of Gifts and Hospitality Register	363 - 369
12	Work Programme To receive a report (AGS/75/20) from Paul Turner, Director, Legal and Assurance, Essex County Council	370 - 372
13	Date of the Next meeting To note that the next meeting will be held on Monday 28 September at 10.30am in Committee Room 1 or virtually via ZOOM (to be advised) and will be preceded by a private meeting for AGS members only	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.