

Agenda Item 4 (b)

Report SSC/08/10

Meeting **Safer and Stronger Communities Policy & Scrutiny Committee**
Date **Friday 19 March 2010**
Author **Graham Redgwell Governance Officer**

Possible Arrangements for Meeting on 16 April 2010

Members are reminded that the meeting is taking place at the Town Hall in Waltham Abbey. Details of the venue will be included with the next meeting agenda.

The following programme is put forward for consideration:-

09.15	Convene at the Town Hall
09.15 until 10.00	Short walk around the local area
10.00 until 12.00	Meeting commences, after any formal business the meeting runs as an 'open house'. Some participants will be from local organisation and confirmed so far are:-
	Conservation Officer, Epping Forest District Council
	Loughton Town Council
	Waltham Abbey Historical Association
12.00 until 13.00	Discussion of evidence received at the March and April meetings and agreement to a way forward. If necessary, the scrutiny can be carried over into May/June.
13.00 Meeting to Close	

Prior to the meeting, the event will be publicised locally and members of the public will be encouraged to drop in and put forward their views.

The end time shown is an approximation and could be extended should demand permit.