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| Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers | FTC/01/16 |
| Date: 16/02/2016 | |
| Approval for Officer travel to International Forum on Quality and Safety in Health Care Conference in Sweden | |
| Report by: Committee Officer | |
| Enquiries to: Jennifer Reid, 03330 131332 | |

1. Purpose of the Report

- 1.1 To consider an application (attached to this report) for Lesley Cruickshank, Quality Innovation Manager, to travel to Gothenburg, Sweden, to attend the International Forum on quality and Safety in Health Care Conference from 12-15 April 2016 .
- 1.2 Andrew Spice, Commercial Director will be attending the meeting to answer Members' questions.

2. Recommendation

- 2.1 That approval be given/not given for Lesley Cruickshank, Quality Innovation Manager, to travel to Gothenburg, Sweden, to attend the International Forum on quality and Safety in Health Care Conference from 12-15 April 2016.

3. Background and proposal

- 3.1 The attached application has been received regarding proposed foreign travel to Gothenburg, Sweden by Lesley Cruickshank, Quality Innovation Manager.
- 3.2 The cost of the visit is fully funded by the Health Foundation Grant.
- 3.3 The visit involves the presentation and promotion of the Health Foundation funded Prosper project at the International Forum on quality and Safety in Health Care Conference. The Health Foundation has requested promotion of the project as part of the grant award.
- 3.4 The visit has been approved by Margaret Lee, Executive Director for Corporate and Customer Services.