



Essex County Council

Corporate Policy and Scrutiny

10:30	Tuesday, 27 February 2018	Committee Room 1 County Hall, Chelmsford, CM1 1QH
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For information about the meeting please ask for:

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1	Membership, Apologies and Declarations To be reported by the Democratic Services Manager.	4 - 4
2	Minutes of meeting To consider and approve the minutes of the meeting held on 28 November 2017.	5 - 10
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4	Member Enquiries Highways Report It Tool Members to note the recommendations put forward by the Task and Finish Group in 2017 and to request any clarification from Officers (CSC/27/18) on the updates provided.	34 - 37
5	Work programme To note the current position as regards work planning and programming (CSC/25/18).	38 - 40

- 6 Date of Next Meeting**
To note that the next Committee meeting is scheduled for Tuesday 27 March 2018.
- 7 Urgent Business**
To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

- 8 Urgent Exempt Business**
To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

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Committee: Corporate Policy and Scrutiny Committee

Enquiries to: Richard Buttress, Senior Democratic Services Officer

MEMBERSHIP, APOLOGIES AND DECLARATIONS

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum 4)

Councillor M Mackrory (Chairman)
Councillor D Louis (Vice-Chairman)
Councillor I Henderson (Vice-Chairman)
Councillor J Abbott
Councillor J Beavis
Councillor M Buckley
Councillor M Garnett
Councillor M Hardware
Councillor V Metcalfe
Councillor J Moran
Councillor R Pratt
Councillor W Schmitt
Councillor A Sheldon
Councillor M Steptoe

Apologies

Councillor M Garnett

Minutes of the meeting of the Corporate Policy and Scrutiny Committee, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Tuesday, 28 November 2017

Present:

Cllr M Mackrory (Chairman)	Cllr M Buckley
Cllr C Sargeant	Cllr M Garnett
Cllr D Louis	Cllr M Hardware
Cllr I Henderson	Cllr V Metcalfe
Cllr J Beavis	Cllr W Schmitt
Cllr J Moran	

The following officers were also in support:

Richard Buttress	Senior Democratic Services Officer
Joanna Boaler	Head of Democratic Services

1 Apologies for absence

Apologies for absence were received from Cllr A Sheldon, Cllr M Steptoe and Cllr R Pratt.

2 Declarations of Interest

Cllr D Louis declared a DPI during the meeting for agenda item 5, confirming that he is a Director of Provide.

3 Minutes of previous meeting

The minutes of the meeting held on 24 October 2017 were approved and signed by the Chairman.

4 Questions from the Public

There were no questions from the public.

5 2016/17 Financial Overview as at the Half Year stage

Members received report CSC/21/17, which provided an update on the half year financial position for Essex County Council (ECC). The Chairman welcomed Cllr L McKinlay (Cabinet Member for Resources) and Tina

French (Head of Financial Strategy and Analysis) to the Committee.

Cllr M Mackrory began by requesting that if any questions posed by the Committee members could not be answered, that a written response will be provided at a later date, this was agreed by Cllr L McKinlay.

Cllr L McKinlay introduced the item by making several points:

Autumn Budget

- There was limited information for Local Government detailed in the autumn budget which was disappointingly quiet. There was a particular focus on housing and construction skills
- Local Authorities can now charge a 100% Council Tax premium on empty properties. Officers will provide a written response to how many empty properties there are in Essex currently
- Additional funds announced for the NHS and education. A decision on whether ECC will be part of the pilot for Business Rates Retention is expected to be received week commencing 11 December 2017.

Commercial Fund

- Further to the last meeting of the Committee, ECC has acquired its first commercial property for investment
- ECC is looking at dividing the county up in terms of economic growth, to ensure areas get sufficient funding The amount to commit to supporting this is currently being investigated with an update anticipated in January 2018.

Budget Setting Process

- This is taking the form of a two-pronged approach – to deliver a sustainable yet achievable budget. An update will be provided to the Committee on 23 January 2017.

Members made various contributions and received responses from the witnesses as shown:

- The cost of redundancy cannot be determined at this time, as this will depend on which individuals are made redundant. The £5m is based on 10% of the workforce at an average redundancy cost
- There has been an over recovery of income within Adult Social Care (ASC), as a result of the implementation of the Social Care Charging Policy. Part of the over recovery has been offered up to mitigate the organisational design savings
- Officers will provide a written response to the request for detailed information on the increased income within ASC
- The error in the Tax Base set for Rochford was as a result of an internal error by Rochford District Council, which has now been

corrected

- The forecast overspend in Children's and Families is as a result of more complex cases being received, which ultimately cost more money. Gang culture also forms part of these complex cases and fortnightly meetings are being held with senior officers, including the Chief Executive, to manage this pressure as it is unsustainable to maintain these costs. An update is currently being sourced by service areas and a more detailed briefing on how this relates to gang culture has impacted this, which will be provided in the form of a written response
- ECC entered into a contract with Virgin Care with a 10% reduction in budget – a deep dive review is currently being undertaken
- Cllr L McKinlay stated that more complex cases are being received for children aged between 5 and 9 years old. These cases are more difficult to place in care as they will generally remain in care until adult age. The deep dive review recognises the need to understand the problems before solutions are provided. It is premature to make this assumption until the review has taken place. Cllr L McKinlay informed the Committee that services are currently investigating how to address these concerns

At this stage, Cllr D Louis declared an interest as he is a Director for the company 'Provide' however; he was not required to leave the meeting.

- The estimated savings from the Organisational Design is £5m, however this is expected to rise to around £10m when other transformation programmes are taken into account, for example Trading Standards, Community Hubs etc.
- The £8.7m net opportunities relates to a number of risk and opportunities. The key opportunities include £4m for the emergency contingency, care packages which may become dormant before the end of the year and changes to demographic growth
- Capital spend is on target in terms of the profile set out for 2017/18. This is balanced against circumstances which are outside of ECC'S control. The capital programme for 2018/19 is currently being looked into and will include a deep dive review. This will also look at rotary return on investment in capital works
- Underspends in mental health are not negatively impacting the services being provided. A number of care packages have changed where service users have stepped down to a lower level of support. There are also a lower number of residential and nursing care packages, when compared to the budget. A written response is to be provided on what is being budgeted for compared to number of service user's taking up the care packages
- Members requested clarity on the ASC Sustainability Programme. This is a programme is underway to manage Adult Social Care (ASC) spend. Cllr L McKinlay advised this is about ensuring the service is sustainable for the future. The programme has supported £17.9m in savings, £12m of which relate to a review of home care packages. Other savings cover day care and residential care

- packages etc.
- Information on the number of service users against what has been budgeted for will be provided in writing
- Where there are underspends in support service budgets, these are being 'banked' to support the sustainability of these services
- Clarity was requested on the £70k underspend for the Coroner's Service. The Committee was advised that budgets are set on assumptions (volumes and estimates) and forecast underspend is based on current activity. There has been a reduced demand on the Coroner's service so far this year
- An explanation as to why £1.3m is being transferred to the Resources Recharge Support Services portfolio to help mitigate Organisational Design savings will be provided in writing at a later date
- The Dedicated Schools Grant (DSG) is a grant that ECC receives which is then pass ported to Schools. ECC keep an overview of this but over/underspend is carried forward and managed by the Schools Forum. Members asked what impact does ECC have on this budget for which a response will be provided in writing
- The correct figure as to the exact funding for special schools will be provided in writing
- The pressures within the Resources Recharged Support Services portfolio will be offset by underspends in staffing The majority of staffing vacancies are due to recruitment plans currently being on hold until the Organisational Design programme has completed
- The Traded Services pressure mainly relates to Essex Education Services (EES) and original forecasts had been set too high. They are still growing their income however; it is less than originally forecast. A review of future forecasting will take place
- Despite the significant drop in turnover (£1.3m) in EES , there is no risk of making a loss in this area
- The total capital budget for the Deputy Leader and Economic Growth, Skills, Infrastructure and the Digital Economy portfolio was £42.68m. Part of the underspend relates to the University of Essex
- The Harlow MedTech scheme is delayed. Anglia Ruskin University who are delivering the scheme, have had delays finalising the agreement with the contractor
- The reason why Coastal Communities are mentioned in the report despite the project being wholly funded by the Local Growth Fund (LGF) is because the Council is the Accountable Body and therefore needs to be reflected in the capital programme, even though ECC does not delivery the scheme
- The £2.5m of the A120 preferred route scheme will be re-profiled. The original budget for this scheme was made based on a set of delivery assumptions
- Cllr V Metcalfe made a request that for future reports, it is clearly defined as to whether Epping (as a town) or Epping Forest (district area) is being referred to
- Community Initiatives Fund (CIF) money is held in a reserve and when a bid is approved, the money is then requested to be

drawdown from the reserve. The £301k relates to new projects for third parties (charities etc.) for community improvements that have been approved

- Section 106 schemes are often added to the capital programme, when delivery details of the scheme are known, this is particularly the case for highways scheme
- The forecast over spend relates to scheme that have been confirmed for delivery this financial year, where a corresponding budget will be added in the capital programme funded from the S106 contributions. This is usually done through the quarterly reports
- It was agreed by Officers that the wording of paragraph 7.1ii could be made clear and will take this on board in future reports
- A comprehensive list of the available Section 106 monies is to be provided after the meeting for each division
- The budget briefing and reserves report will take place 23 January 2018, which will be held in private
- In relation to Appendix Ci, the Committee were advised that once the capital programme is approved, an estimate on how the programme will be spent across the year is based on delivery assumptions at the time. This forms the year to date budget and progress measured against this position
- Members were assured there is enough left in reserves
- The waste reserve amount of £101m is a sufficient amount
- Members asked why the Waste Reserve had been increased to such a large amount however, Cllr L McKinlay advised the answer would not be permitted in this meeting but Members would be updated after the meeting
- It was commented that the £410m daily cash balance seems quite high, this reflects higher cash balances at the start of year mainly due to receipt of Government grants. However, members were advised that it will reduce towards the end of the year
- The increase of net indebtedness by £102m by the end of March 2018 is due the cash balances being used throughout the year to fund expenditure
- Members asked for a clear history of what money has been transferred between accounts – this will be provided in writing after the meeting
- The Chairman congratulated the Committee on their efforts for this agenda item.

6

Work Programme

Members received report CSC/22/17, which provided the current position as regards to work planning and programming.

Member Enquiries/Essex Highways Report It Tool

Cllr M Buckley informed the Committee that he had not been able to speak to Cllr R Mitchell, Deputy Cabinet Member for Highways but would make

time to do so.

Budget Briefing/Reserves

Committee members will be provided with an update on the budget and reserves on 23 January 2018, which will be held in private.

7 Date of Next Meeting

Tuesday 23 January 2018 was noted as the next activity day.

8 Urgent Business

Cllr M Mackrory informed the Committee at the start of the meeting that he had used his powers as Chairman of this Committee to waive the 'Call in' process with regard to the Cabinet Member decision concerning the Child Awareness and Development Unit Protection contract. He had discussed the matter with the two relevant Cabinet members and agreed that it was a matter of extreme urgency and that there were exceptional circumstances to justify his decision.

9 Urgent Exempt Business

No urgent exempt business was raised.

Chairman

		AGENDA ITEM 3
		CSC/26/18
Committee:	Corporate Policy and Scrutiny Committee	
Date:	27 February 2018	
Enquiries to:	Name: Liz Burr Designation: Head of Network and Safety/Traffic Manager Contact details: liz.burr@essexhighways.org	

PARKING PARTNERSHIP BRIEFING

Action required by members at this meeting:

- 1. Members to receive a briefing from Officers on the Parking Partnerships.**

The Parking Partnerships

Essex Highways | Network and Safety

Liz Burr



The Parking function covers two distinct elements:

Off-street parking (car parks)

This is the responsibility of **borough, city and district** authorities.



On-street parking

This is the responsibility of **Essex County Council** as Highway Authority (this may also be known as **Civil Parking Enforcement**).



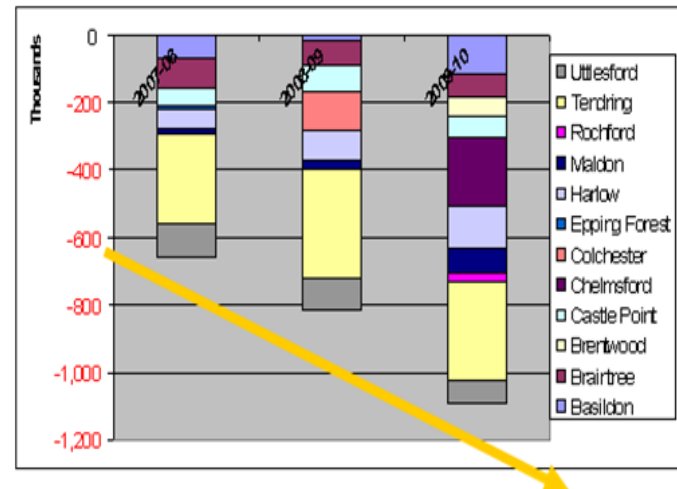
Previous Arrangements

12

From 2002 until March 2011 on-street parking management and enforcement was delivered separately by the 12 borough, city and district councils through ECC agency arrangements

All deficit was funded by ECC –
in 2008/9 this was over £800k and was
projected to increase

Any surpluses made were used within
the authority where they arose



Changes to Arrangements

Deficit could no longer be supported via ECC

ECC gave notice to districts for arrangements to end 31/03/2011

A project group was established

- Borough, city and districts involved at both member and officer level
- Facilitated by independent consultants to look at the options available for delivery of the function

Project Group Findings

There was scope to **IMPROVE**

Efficiencies could be made to the on-street parking service **if groups of authorities worked together**

- Improved **'back office' efficiency**
- Improved **resilience** for service
- Improved **clarity of policy** – better **consistency of approach**
- **Single point of delivery** for new schemes, maintenance and enforcement

1 April 2011: Two new Parking Partnerships were established



New Style of Governance

Joint Committee supporting the operation

Membership:

- One member from each borough / city / district
- County member representation

Officers:

- Managers report to joint Committee
- Lead Authority Employer

NB: Member representation has to be an executive member in order to vote



Strategic Priorities

- ✓ **Safety:** For drivers and pedestrians
- ✓ **Business:** Clear short term parking, increases potential for local trade; commuters encouraged to use long stay car parks freeing up spaces shoppers;
- ✓ **Residents:** Discouraging commuters from parking in permit only areas;
- ✓ **Blue Badges:** Increased enforcement improving availability for Badge holders.



Strategic Priorities

- ✓ **Environmentally efficient:** Reducing congestion;
- ✓ **Better traffic flow and accessibility:** By reducing inconsiderate and dangerous illegal parking
- ✓ **Improved safety:** Better Emergency service access; low floor buses will be able to reach the kerb at bus stops
- ✓ **Responsive to the public's needs:** The local Council through the Joint Parking Committee controls both provision and management of parking;



Strategic Priorities

- ✓ **Clarity:** Single responsibility for parking means greater clarity to the public;
- ✓ **Town Centres:** Supporting town centre vitality and renaissance;
- ✓ **Efficient:** Supporting the increasing costs of running the parking operation;
- ✓ **Supporting the Local Travel Plan:** Encouraging travel outside peak hours; Influence supply, demand and congestion;
- ✓ **Fit for purpose:** Managing price elasticity and resistance; best mix.



Parking Policies

ECC has established a Parking Policies Framework with the two partnerships

ECC will continue to fund any parking schemes (via the LHP) that:

- Are required to address a safety issue meeting ECC criteria of four accidents in three years in 100m... or...
- Are required to address a congestion issue on a PR1 or PR2 route (as defined in the functional route hierarchy)

ECC will secure funding via a section 106 or planning agreement for restrictions required for new developments

The parking partnerships have established local policies to prioritise requests to address local issues



SEPP

2015/16 Business Plan includes funding of Traffic Regulation Order operational costs (£165,000)

Future outturns, including TRO operational costs, estimated to achieve a modest surplus in the region of £50,000 - £80,000

Operational enforcement costs are self –sufficient requiring no support from the Partnership local authority general funds



Any surplus generated will be invested into the operation without the need for capital funding

NEPP

2015/16 Business Plan includes funding of Traffic Regulation Order operational costs (£60,000)

Future outturns, estimated to achieve a break-even position

Operational enforcement costs are self –sufficient requiring no support from the Partnership local authority general funds

Any surplus generated will be invested into the operation without the need for capital funding





MIPERMIT



TRO, sign and lines review

Response Master

an award-winning breakthrough for parking correspondence teams



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Wireless Mobile Computer
Honeywell Dolphin®99EX

Tough and Ready
Rated IP67, the device can endure exposure to dust, dirt and splashing water. It is resistant to drops from heights as high as 1.8m.

Ergonomics
The strengthened 3.7" active active display with numeric and numeric



Long Lasting Battery
Integrated Shift-PLUS technology provides all day battery life, minimising downtime

Windows Embedded Handheld 6.5
Professional or Classic



SOUTH ESSEX



NORTH ESSEX



School Parking Initiative



TRO Function

- New parking restrictions
- Existing parking restrictions
- New schemes agreed against TRO policy
- Maintaining local influence on parking decisions



SEPP



- £150k p.a. ECC funding received 2011 to 2016 for maintenance of signs and lines and new TROs, plus one-off £250k backlog fund
- £848,500 approved and allocated by Joint Committee Members
- 593 sign and line maintenance schemes finished or near completion
- 96 new TROs completed or near completion.
- 770 requests for new parking restrictions received
- 10,855 residents informally consulted on new proposals



NEPP



- £150k p.a. ECC funding received 2011 to 2016 for maintenance of signs and lines and new TROs, plus one-off £250k backlog fund
- Total £1m funds over 5 years approved and allocated by Joint Committee Members
- 432 sign and line maintenance schemes completed
- 163 new TROs completed
- 2 major scheme reviews completed
- 46 Schemes in current programme
- 154 further requests pending

Review Context and Requirement

Parking partnerships established 1 April 2011

11-year overall term:

- 7 Year initial term ending 31 March 2018
- Four Year extension available to 31 March 2022



Agreement for four year extension required - not less than 15 months before end of 7 year term (i.e. December 2016).

Approach and Starting Point

Jointly led review, scope and governance

Cllr Johnson (ECC),
Cllr Mitchell (NEPP chair)
and Cllr Pratt (SEPP Chair)

Collaborative and consultative process

Core review group of lead officers across
each partnership and ECC

Key points of consensus:

The Parking Partnerships are
working well

Original objectives are being met

We want the Partnerships to
continue to succeed

We want to help the Partnerships
to achieve more

We are seeking agreement to
take up the 4 year extension. The
'all in' area principle still applies

Agreed approach:

To decide on the extension via a
joint review focused on looking at
opportunities for further
collaboration, innovation and
improvements

Strategic Focus

Areas for the review to address

- Future Financial model
- Synergies with related areas (e.g. Highways Panels)
- Commonalities between partnerships
- Operational innovation
- Diversification opportunities





		AGENDA ITEM 4
		CSC/27/18
Committee:	Corporate Policy and Scrutiny Committee	
Date:	27 February 2018	
Enquiries to:	Name: Robbie Watson-Levey, Customer and Member Enquiries Manager Contact: robbie.watson-levey@essex.gov.uk	

MEMBER ENQUIRIES/HIGHWAYS REPORT IT TOOL

Action required by Members at this meeting:

Members to receive a briefing from Officers on the recommendations put forward by the Task and Finish Group in 2017.

1. Purpose of report

The purpose of this report is to provide members of the Committee with an update on the recommendations made by the Task and Finish Group in 2017.

2. Recommendations

Approval is sought to close this item from the Committee's work programme by considering and noting the responses below to the recommendations:

Recommendation 1

Diarise further member training sessions on the Report It Tool and highways matters.

Response

Essex Highways continue to provide occasional County Member Briefings on Highways service delivery matters. We will take the opportunity to consider what further topics we could offer to County Members to improve understanding and awareness at the next briefing, which is likely to be in May 2018.

Additionally, there is an open invitation for Members to visit the Member Enquiries team on E2 Zone 3, County Hall.

Recommendation 2

Acknowledge Cabinet Member commitment to further review Report It tool and the production of more timely and regular responses and updates and indicative timescales for action.

Response

Following Cllr Mitchell's review, Essex Highways are working on re-introducing the option for customers to add their email address when they use the Report It Tool. This will provide those customers with a record of the unique reference number for their enquiry. The addition of email necessitates some technical and data protection work to make this possible as the current tool was designed and developed without this functionality, as part of the specification agreed 18 months ago.

Separately, consideration is being given to how Essex Highways could further alert customers when their enquiry has been resolved, either because a repair has been affected, or that their issue has been assessed as low priority and will not be acted upon until future resources allow. We are also considering whether it is possible to add the date of either the last or next inspection.

To help reduce avoidable contact and manage customer expectations, there have been a number of website improvements, including but not limited to:

- Street lighting assets and bridges added to the Highways Information Map
- Winter information, Local Highways Panel and ITS webpages have been revised and updated
- A UK Power Networks map has been added, which shows the power-related street light faults (lights, lit bollards etc) that have been passed as their responsibility to deal with, and their status
- 'Renewing road surfaces' section has been updated to include information about Tow Away Zone implementation. When we intend to carry out surfacing works in the future, the road will be classified as a Clearway for the duration of the works, which will enable any vehicle left parked to be removed. This completes the customer journey from the homepage to the Live Traffic Map, traffic cameras, car parks map and highways information.

Recommendation 3

Heartened by first indication of joint training with Highways and strongly encourages further, regular such initiatives are pursued with all service areas.

Response

A continuing programme of joint training and information sharing between ECC teams and Essex Highways; further training is being planned on a range of topics, including:

- Vegetation and grass cutting – February 2018
- Road surface dressing – February 2018
- Flood management – February 2018
- Street Lighting – March 2018
- Permits – TBC 2018

We are also reviewing the information provided to ECC Contact Centre agents during the induction on highways matters.

Recommendation 4

Further clarification to be provided on ECC's relationship with the Parking Partnership, in relation to accountability and responsibility of reporting incidents.

Response

A briefing from Essex Highways has been arranged for a Tuesday 27 February 2018.

Recommendation 5

Cllr Mitchell to factor in a method to advise Members if projects are delayed.

Response

Essex Highways are continuing to consider what additional or complementary online processes can be introduced to provide updates for Members, residents and road users where schemes change significantly. Twitter is being increasingly used to provide real time updates and Roadworks.org continues to be developed.

Recommendation 6

Encourage further differentiation between the management and response to non-complex and complex issues.

Response

The Member Enquiries team introduced an email acknowledgement and reference number from 1 November 2017. All enquiries received prior to midday (weekdays) are recorded on the same day and reference number issued. During this process, cases are triaged to differentiate complexity in order to expedite responses where they can be responded to quickly.

Recommendation 7

That the Ringway Jacobs SLA be amended to include customer information timescales and quality of responses as part of 5+5 negotiations.

Response

This recommendation will be taken into account when contract negotiations around extension commence.

Recommendation 8

Further integration of Highways and Member Enquiries I.T systems to be investigated.

Response

Joint working continues to improve information sharing across ECC and RJ I.T systems, where there is no confidentiality, data protection or conflict of interest issues. During January 2018, a cloud-based space is being launched, where RJ Highways employees can access ECC policies, which would otherwise have been inaccessible.

Recommendation 9

Welcome commitment that there will be a further member survey and that it needs to be designed so that it is comparable to the previous survey.

Response

Member survey issued by Democracy and Transparency team. Overall outcome was positive with areas of improvements reflect the areas highlighted in these recommendations.

As part of the organisational design, the Member Enquiries team will transfer line management from Customer Services to Democracy and Transparency by 1 April 2018.

3. Action required to be taken

For members of the Committee to agree that progress has, and continues to be made on this item and that this can now be closed from the Work Programme.

		AGENDA ITEM 5
		CSC/25/18
Committee:	Corporate Policy and Scrutiny Committee	
Date:	27 February 2018	
Enquiries to:	Name: Richard Buttress Designation: Senior Democratic Services Officer Contact details: 07809 314835 richard.buttress3@essex.gov.uk	

WORK PROGRAMME

Action required by members at this meeting:

- 1. To note the current position as regards work planning and programming as reviewed at the November 2017 meeting.**

CORPORATE POLICY AND SCRUTINY COMMITTEE

WORK PROGRAMME 2017-18 (ADOPTED OCT 17 COMMITTEE MEETING)

Approach to topic selection – where can the committee conduct reviews quickly, influence change and make a difference to the residents of Essex.

Date/Timing	Issue/Topic	Focus/other comments	Approach
February - 2018	Member Enquiries/Highways Report-It tool	Follow-up on original Task and Finish Group scrutiny report recommendations and subsequent Sept 17 full committee session with further recs.	(i) Cabinet Member to provide indicative timings for implementation of recs (ii) Follow-up date subject to above
TBC – 2018	ECC Pay Policy Review	Opportunity to review future proposals regarding the pay review	(iii) Timing TBC after further discussions with key officers
TBC – 2018	Public Consultations	Scoping work re costs associated with public consultations	(iv) Timing TBC after further discussions with key officers
First half 2018 – timing TBC dependent on Autumn Budget statement	Business Rates retention	Opportunity to learn more about Local Government funding distribution and any early piloting of national plans.	(v) Timing TBC – dependent on national plans and any local pilot areas.
June - 2018	Fees and charges	Look to influence at most appropriate time to maximise that influence. Opportunity to see this through 'residents' eyes'.	(i) Timing TBC after further discussions with key officers (ii) Could overlap with remit of other committees so there could be an opportunity for joint working.
April - 2018	Administration of grants	Opportunity to review how grants are distributed externally, mechanisms used, how targeted, where most needed, how get most return.	(i) Timing TBC after further discussions with key officers (ii) Could overlap with remit of other committees so there could be an opportunity for joint working.
May/June 2018	Budget Out-Turn	As November 2017 above.	As November 2017 above

Cont...1/2

Cont...2/2

Issues previously suggested and to be 'parked' pending further information and/or discussions and further evaluation			
Date/Timing	Issue/Topic	Focus/other comments	Approach
-	Emerging organisation strategies	These may fall under remit of other committees in any case	(i) To be determined
	Property portfolio	Value of ECC Estate and disposal strategy. suggestion from previous committee	(i) To be determined
2018	Property Investment to shape communities	Focus to be determined.	(i) To be determined
	Procurement	Suggestion from previous committee. (Refer to task and Finish Group report). Committee could look at strategy and how contracts were procured and was it a good way to procure (the efficacy of a contract).	(i) Actual contract performance issues should be considered by appropriate scrutiny committee (e.g. HOSC, PAF or Place) (ii) Further consideration in due course.
2018 – TBC in relation to the organisational design	Registration services	Rationalisation of buildings/co-location. Can scrutiny influence the shaping of something new or will it be a review of the implementation of a strategy?	(i) Could seek an update on where ECC are with the rationalisation programme. (ii) To be determined.
			(iii)

Issues previously suggested and not to be pursued			
Date/Timing	Issue/Topic	Focus/other comments	Approach
Not applicable	Libraries consultations	Place and Economic Growth Policy and Scrutiny Committee remit over library services.	(i) This is going to the November 2017 Place and Economic Growth Policy and Scrutiny Committee.
Not applicable	Review of Essex Design Guide	Place and Economic Growth Policy and Scrutiny Committee has remit over planning.	(i) It is not currently an issue being actively considered by Place and Economic Growth Policy and Scrutiny Committee Place committee.