



## **Minutes of the meeting of the Principal Officers Human Resources Committee, held on Wednesday, 30 November 2016**

### **Present:**

Councillor A Holland    Chairman  
Councillor B Aspinell  
Councillor A Bayley  
Councillor C Guglielmi  
Councillor C Kent

The following officers were present in support throughout the meeting:

Caroline Cotterell	Interim Head of Human Resources
Shirley Jarlett	Clerk and Monitoring Officer to Essex Fire Authority
Emily Mulleady	Employment Law Solicitor
Judith Dignum	Secretary to the Committee

### **1     Minutes: 1 June 2016**

The public minutes of the meeting held on 1 June 2016 were approved as a correct record and signed by the Chairman.

### **2     Minutes: 9 June 2016**

The public minutes of the meeting held on 9 June 2016 were approved as a correct record and signed by the Chairman.

### **3     Declarations of Interest**

The Chairman reminded Members to declare any interests now or at the point during the meeting at which they arose.

Councillor Aspinell declared a Code interest in agenda item 7 (Employment Matters) in that he had held a formal role within Essex sport at the time of the appointment of the Head of Active Essex.

**4 Exclusion of the Press and Public Resolved:**

That having reached the view that, in each case, the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following items of business on the grounds they involve the likely disclosure of exempt information as specified in paragraphs 1 and 4 of part 1 of Schedule 12A of the Local Government Act 1972.

**5 Minutes: 1 June 2016 (part 2)**  
(Press and public excluded)

The confidential minutes of the meeting held on 1 June 2016 were agreed as a correct record and signed by the Chairman.

**6 Employment Matters**  
(Press and public excluded)

Councillor Aspinell declared a Code interest in this item (minute 3 above refers.)

The Committee considered report EFA/126/16 by the Clerk and Monitoring Officer to the Authority concerning employment matters relating to a member of staff. A record of the matters discussed and action agreed appears in the confidential appendix to these minutes.

**Resolved:**

That action be taken as detailed in the confidential appendix to these minutes.

Signed.....  
(Chairman)

Date.....