

**ESSEX FIRE AUTHORITY**  
Essex County Fire & Rescue Service



**Cultural Review Sub-Group**

|              |                                      |                     |
|--------------|--------------------------------------|---------------------|
| <b>10:00</b> | <b>Thursday, 07<br/>January 2016</b> | <b>Kelvedon HQ,</b> |
|--------------|--------------------------------------|---------------------|

**Quorum: 2**

**Membership**

Councillor A Holland  
Councillor B Aspinell  
Councillor A Erskine  
Councillor C Guglielmi  
Councillor C Kent

**For information about the meeting please ask for:  
Judith Dignum (Committee Services Manager, Essex County Council)  
03330134579 / [judith.dignum@essex.gov.uk](mailto:judith.dignum@essex.gov.uk)**

## **Essex Fire Authority and Committees Information**

Meetings of the Authority and its committees are open to the press and public, although they can be excluded if confidential information is likely to be considered.

Meetings are held at Essex County Fire and Rescue Service Headquarters, Kelvedon Park, Rivenhall, Witham, CM8 3HB. A map can be found on the Essex County Fire and Rescue Service's website ([www.essex-fire.gov.uk](http://www.essex-fire.gov.uk)); from the Home Page, click on 'Contact Us'.

There is ramped access to the building for wheelchair users and people with mobility disabilities.

Please report to Reception when you arrive. The meeting rooms are located on the ground and first floors of the building and are accessible by lift where required.

If you have a need for documents in an alternative format, in alternative languages or in easy read please contact the Committee Services Manager (contact details on the front page) before the meeting takes place. If you have specific access requirements please inform the Committee Services Manager before the meeting takes place.

The agenda is also available on the Essex County Fire and Rescue Service website, ([www.essex-fire.gov.uk](http://www.essex-fire.gov.uk)). From the Home Page, click on 'Essex Fire Authority', then scroll down the page and select the relevant documents.

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

### **Pages**

**1        Apologies for Absence**

**2        Declarations of Interest**

To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct

**3        Minutes**

**5 - 8**

To approve as a correct record the minutes of the Sub-Group held on 10 December 2015.

### **Decision Items**

### **Information Items**

**4        Progress report on the delivery of the work programme required to improve the culture of Essex County Fire and Rescue Service**

**9 - 12**

To receive a report by the Acting Chief Fire Officer (EFA/001/16)

Please note that Appendix A to the report is to follow.  
(Subsequently withdrawn)

A revised version of the report was circulated at the meeting, and may be viewed under 'Meeting Documents' below

**5        Date of Next Meeting**

To note that the next meeting of the Sub-Group will take place on Wednesday 10 February 2016 at 10.00am.

**6        Urgent Business**

To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**7            Early Retirement Options for SMB and SDB members**

- Information which is likely to reveal the identify of an individual;

**8            Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.