

Committee to consider applications to undertake certain duties by Members and foreign travel by Officers

10:15*	Tuesday, 13 December 2016	Committee Room 1, County Hall, Chelmsford, Essex
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***Please note: This Committee will commence at the time shown above, or on the rise of the Cabinet meeting to be held that morning, whichever is the later.**

Quorum: 3

Membership:

M Danvers
D Finch
M Mackrory
D Madden
J Reeves

For information about the meeting please ask for:

Jennifer Reid, Committee Officer

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Essex County Council

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found on the Council's [website](#).

There is ramped access to the building for wheelchair users and people with mobility disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Induction loop facilities are available in most Meeting Rooms. Specialist head sets are available from Duke Street and E Block Receptions.

The agenda is also available on the Essex County Council website, www.essex.gov.uk. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many meetings of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded. The recording/webcast service is not guaranteed to be available.

If you are unable to attend and wish to see if the recording/webcast is available you can visit this link www.essex.gov.uk/Your-Council any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Part 1

(During consideration of these items the meeting is likely to be open to the press and public)

	Pages
1 Apologies for Absence	
2 Minutes of the last meeting	5 - 10
3 Declarations of Interest To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
4 Annual Report	11 - 30
5 Confirmation of action taken since last meeting - Approval for Member Attendance at the National Children and Adult Services (NCAS) 2016 Conference	31 - 34
6 Feedback from Member Attendance at the National Children and Adult Services (NCAS) 2016 Conference	35 - 36
7 Feedback from Member Attendance at the CCN Conference 2016	37 - 38
8 Feedback from Member Travel to China	39 - 42
9 Date of Next Meeting To note that the next meeting will be held on Tuesday 24 January 2017 at 10.15am or on the rising of the Cabinet meeting to held that morning, whichever is the later.	
10 Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

11 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.