



Essex County Council

Committee to consider applications to undertake certain duties by Members and foreign travel by Officers

10:15	Tuesday, 18 June 2019	Committee Room 1, County Hall, Chelmsford, CM1 1QH
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For information about the meeting please ask for:

Gemma Bint, Democratic Services Officer

Telephone: 033301 36276

Email: democratic.services@essex.gov.uk

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1	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
2	Minutes: 26 February 2019	5 - 7
3	LGA Annual Conference	8 - 10
4	Date of Next Meeting To note that the next meeting of the Committee will take place on Tuesday 23 July 2019 at 10.15am or on the rise of the Cabinet meeting due to take place that morning, whichever is the later.	
5	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

6 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website: <http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

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If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page

Agenda item 1

Committee: Committee to consider applications to undertake certain duties by Members and Foreign travel by Officers

Enquiries to: Gemma Bint, Democratic Services Officer

Membership, Apologies, Substitutions and Declarations of Interest

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum: 3)

Councillor D Finch
Councillor S Barker
Councillor K Bentley
Councillor M Mackrory
Councillor D Madden

Chairman

Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Committee Room 1, County Hall, Chelmsford, CM1 1QH at 10.30am on Tuesday 26 February 2019

Present:

Councillor

D Madden (Chairman)

S Barker

M Mackrory

G Mohindra (Substitute for Councillor D Finch)

The following officers were present in support throughout the meeting:

Gemma Bint Democratic Services Officer

Paul Turner Director, Legal and Assurance

Election of Chairman for the duration of the meeting

In the absence of the Chairman and Vice-Chairman, the Committee appointed Councillor D Madden as Chairman for the duration of the meeting.

1. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received and it was noted:

1. There had been no changes in membership since the Committee's last meeting;
2. Apologies for absence had been received from Cllr Kevin Bentley and Cllr David Finch, for whom Cllr Gagan Mohindra was substituting.
3. There were no Declarations of Interest.

2. Minutes

The minutes of the meeting held on 22 January 2019 were agreed as a correct record and signed by the Chairman.

3. Officer Foreign Travel to Nice (FTC/04/19)

The Committee considered report FTC/04/19 requesting approval for Helen Wall, SEND Operations Lead to travel to Nice to attend the World Appreciative Inquiry Conference 2019 between 19 - 22 March 2019.

Members of the committee stated that in future they would like senior attendance at the meeting to provide further information and to support each application.

Resolved:

That travel by Helen Wall (SEND Operations Lead) to Nice to attend the World Appreciative Inquiry Conference 2019 between 19 - 22 March 2019 at a total estimated cost of £1,040 be approved.

4. Officer Foreign Travel to Brussels (FTC/05/19)

The Committee confirmed that report FTC/05/19 was approved by email by Members of this Committee for Dominic Collins to travel to Brussels on the 01 March to formally close the staff consultation at the Brussels office. The total cost of the trip would be £163.

Resolved:

It was agreed that Dominic Collins could travel to Brussels on 01 March 2019 to formally close the staff consultation at the Brussels office, at a total cost of £163.

5. Date of Next Meeting

It was noted that the next meeting of the Committee would take place on Tuesday 19 March 2019 at 10.15am, or on the rise of the Cabinet meeting due to take place that morning, whichever is the later.

6. Urgent Business

The Chairman agreed to consideration of the following item of urgent business, on the grounds that a report was received after the despatch of the agenda for the meeting and is for travel in advance of the next meeting of this Committee.

Officer Foreign Travel to the Netherlands (FTC/06/19)

The Committee considered report FTC/06/19 requesting approval for three officers (Luciana de Almeida, Commercial and Project Development Officer, Tom Day, Head of Commercial Development and Aaron Goldie-McSorely, Low Carbon Business Officer) to travel to the Netherlands to attend a meeting in connection with an EU-funded project called "Empower 2.0" – Enabling More People's Ownership in Energy Production between 7 – 8 March 2019.

Members noted that the travel costs will be fully funded by the EU grant.

Members raised a concern regarding the three electric taxis listed on the application, it was not clear why officers couldn't go by public transport or share a taxi. Members stated again that the officer should be in attendance to explain the application in further detail to the committee.

Resolved:

That travel by three officers to the Netherlands to attend a meeting which relates to the EU-funded project called "Empower 2.0" – Enabling More People's Ownership in Energy Production between 7 - 8 March 2019 be approved.

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Chairman

18 June 2019

Report title: Approval for Member and Officer attendance at the LGA Annual Conference	
Report to: Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
Report author: Gemma Bint, Democratic Services Officer	
Date: 18 June 2019	For: Decision
Enquiries to: Gemma Bint, Democratic Services Officer, gemma.bint@essex.gov.uk , 03330 136276	
County Divisions affected: All Essex	

1. Purpose of Report

- 1.1 To confirm that an application (attached to this report) was agreed by email by Councillors Barker, Gooding and Walsh for five Members and one officer to attend the LGA Annual Conference on 2-4 July 2019 in Bournemouth.

2. Recommendation

- 2.1 To note that it has been agreed for four Cabinet Members, a member of the Liberal Democrats and the Chief Executive to attend the LGA Annual Conference between 2-4 July 2019 in Bournemouth, at an estimated total cost of £4,611.40

Appendix: Application for Member and Officer attendance at the LGA Annual Conference.

APPROVAL FOR MEMBER ATTENDANCE AT EVENTS/VISITS

involving travel abroad / individual costs exceeding £500 / aggregate costs for more than one member of £1,000

Name of Member(s) travelling:

**Cllr David Finch
Cllr Kevin Bentley
Cllr Dick Madden
Cllr Louise McKinlay
Cllr Mike Mackrory**

Name of officers also attending (if any)
(to allow the Committee to make a full
assessment of ECC representation)

Gavin Jones, Chief Executive

Details of the visit/event (incl. dates):

- LGA Annual Conference, 2 to 4 July 2019 at the Bournemouth International Centre (BIC), Bournemouth

Estimated cost of the visit:

£ 4611.40

Rationale for the estimated cost:

* Please note you will need to demonstrate that in accordance with the Members' Allowances Scheme three quotes have been obtained before booking foreign hotels.

LGA Conference fee: 6 X £545 = £2725

Accommodation: 3 nights bed and breakfast £90pp/pn* = £1620

Travel: based on 6 X £44.40 (advance singles each way) = £266.40

*Hotel needs to be within 10 minutes walking distance for Cllr Finch. Cheaper hotels are further away from BIC

Purpose of the visit and anticipated value to the County Council:

The Local Government Association (LGA) is a politically-led, cross party organisation which works on behalf of councils across England and Wales to ensure that local government has a strong and credible voice with national government. The LGA's membership includes fire, national parks, passenger transport and police authorities.

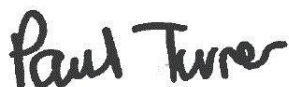
The LGA Annual Conference is one of the largest events in the local government calendar and regularly attracts over 1,100 delegates. The conference is attended by Council Leaders and Chief Executives, senior officers, lead members and policy makers across local government. It also attracts high numbers from LGA partner organisations in the wider public sector, as well as the private and voluntary sectors.

The programme for this year's conference has not been published yet but the website says "We will be holding policy discussions on subjects ranging from sustainable funding, adult and children's social care, housing and homelessness as well as local government in a post-Brexit world"

The conference is a prime opportunity to discuss best practice and share innovation with delegates from up and down the country as well as establishing key relationships and alliances. In addition, delegates will have the opportunity to share experiences, hear high-profile speakers, debate issues of importance and network with colleagues, peers and partners.

Agreed as this is routine business of ECC and represents value for money.

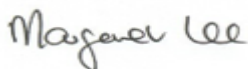
Paul Turner 2 April 2019



Comments of the Monitoring Officer

Agreed 18.3.19

Comments of the Section 151 Officer



To be completed after travel and submitted by email to
democratic.services@essex.gov.uk:

Actual total cost of visit: £