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**Minutes of the meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Tuesday, 21 February 2017**

**Present:**

Councillors:

Michael Danvers

David Finch                      Chairman

Mike Mackrory

Dick Madden

Jillian Reeves

The following Officer was in attendance throughout the meeting:

Jennifer Reid Committee Officer

Councillor Stephen Canning and Councillor Kevin Bentley were in attendance to answer questions relating to items 4 and 5 respectively.

**1       Minutes of the last meeting held on 24 January 2017**

The minutes of the meeting held on Tuesday 24 January 2017 were approved as a correct record and signed by the Chairman.

**2       Member Travel to Florence, 25-26 April 2017**

The Committee received report FTC/02/17 by the Secretary to the Committee, regarding self-funded foreign travel to Florence by Councillor Stephen Canning on 25 and 26 April 2017. The purpose of the trip being to attend the Impacts of Civic Technology Conference.

Members were reminded that as there was no cost to the Council, approval by the Committee was not required and the report had therefore been submitted for information only.

Councillor Danvers commented that should the purpose of the visit be in the interest of Essex County Council funding should be available. The Leader confirmed that, although on this occasion the Member has chosen to fund the trip himself, funding would be available for Member foreign travel approved by the Committee.

**Resolved**

That foreign travel by Councillor Stephen Canning to Florence on 25 and 26 April 2017 to attend the Impacts of Civic Technology Conference, at no cost to Essex County Council, be noted.

**3 Member Travel to Brussels, 28 February and 1 March 2017**

The Committee received report FTC/03/17 by the Secretary to the Committee, regarding self-funded foreign travel to Brussels by Cllr Kevin Bentley on 28 February and 1 March 2017. The purpose of the visit being to speak at the East of England European Partnership Brexit Event.

Councillor Bentley commented that the visit is being undertaken as part of his role as Chairman of the EELGA (East of England Local Government Association) East of England Europe and International Panel.

Members were reminded that as there was no cost to the Council, approval by the Committee was not required and the report had therefore been submitted for information only.

**Resolved**

That foreign travel to Brussels by Cllr Kevin Bentley on 28 February and 1 March 2017 to speak at the East of England European Partnership Brexit Event, at no cost to Essex County Council, be noted.

**4 Date of Next Meeting**

The Committee noted that the next meeting would take place on Tuesday 21 March 2017 at 10.15am or on the rising of the Cabinet meeting to be held that morning, whichever is the later.

**Chairman**