
Minutes of a meeting of the Cabinet held in The Council Chamber, County Hall, Chelmsford, CM1 1QH on Tuesday, 17 March 2020

Present:

Councillor	Cabinet Member Responsibility
D Madden	Performance, Business Planning and Partnerships (Chairman)
T Ball	Economic Development
S Barker	Customer, Communities, Culture and Corporate

Councillor M Mackrory was also present.

1. **Membership, Apologies, Substitutions and Declarations of Interest.**

The report of Membership, Apologies and Declarations was received and the following were noted:

1. There had been no changes of membership since the last meeting of Cabinet.
2. Apologies for absence were received from Councillors D Finch (Leader of the Council), J Spence (Cabinet Member for Health and Adult Social Care), K Bentley (Deputy Leader and Cabinet Member for Infrastructure), R Gooding (Cabinet Member for Education and Skills), L McKinley (Cabinet Member for Children and Families), S Walsh (Cabinet Member for Environment and Climate Change Action). Apologies were also received from Councillors Pond, Turrell and Henderson.
3. There were no declarations of interest.

The Chairman read out a statement from Councillor Finch, the Leader of the Council, regarding the developing position in respect of the Covid-19 virus. The statement, being part of the audio recording, may be heard [online](#).

2. **Minutes: 25 February 2020**

The minutes of the meeting held on 25 February 2020 were agreed as a correct record and signed by the Chairman.

3. **Questions from the public**

There were no public questions.

4. **Relocation and expansion of Harlowbury Primary School, Harlow (FP/580/12/19)**

The Cabinet received a report requesting approval of the award of a contract to Morgan Sindall Group Plc to deliver a new 2FE (420 permanent pupil places) school on a site at Gilden Way in Harlow.

Resolved:

1. Agree that the Director, Capital Delivery may award the contract for construction of the new school once he is satisfied that all the following apply:
 - The School has the necessary permission from the Department for Education to expand and relocate
 - A satisfactory planning permission for the new school has been granted
 - A suitable tender has been received which is within the available budget
 - The Academy Trust has either entered into an agreement for lease or has agreed heads of terms for the lease of the new site to them.
2. Agree to support the relocation and expansion of Harlowbury Primary School to the new school site.

5. Future of the Council's Corporate IT System (FP575/11/19)

Cabinet received a report seeking approval and funding for the replacement of Essex County Council's (ECC) existing Oracle Enterprise Resource Planning (ERP) tool, this being the IT system used as the Council's main financial and employee record.

Councillor Barker agreed to provide a written answer to a question from Councillor Mackrory in respect of the ability to build in flexibility in respect of possible changes to the size of the Council's workforce.

Resolved:

1. To agree that the Council should move its Enterprise Resource Planning tool (this incorporates core HR, Payroll, Finance) to an Oracle Cloud based system.
2. To agree to run a mini competition and call off from the Healthtrust Europe framework to procure Oracle Cloud licences and agree that the Executive Director, Finance and Technology can award the contract for a period of 5 years with the possibility of extension for up to a further five years.
3. To agree to use the current Fujitsu contract to provide the transitional services required to move from the current system to the new system subject to the prior completion of a deed of variation relating to subcontracting of services.
4. To delegate to the Executive Director, Finance and Technology in consultation with the Cabinet Member for Finance, Property and Housing, and the Monitoring Officer to agree to the terms of a deed of variation to the current contract with Fujitsu.

5. To approve the drawdown from reserves of £90,600 in 2019/20; £4.08m in 2020/21 and £1.00m in 2021/22. This will fund the programme resource costs to September 2020; the implementation of the Oracle Cloud & fund the systems implementor to be funded as follows:

- £90,600 in 2019/20 from the Transformation Reserve
- £1.08m in 2020/21 from the Transformation Reserve
- £3.00m in 2020/21 from the Technology Solutions Reserve
- £1.00m in 2021/22 from the Technology Solutions Reserve.

6. To note the full life estimated costs of the programme of £13.1m as set out in section 5 of the report (including contingency) and a further Cabinet decision relating to funding is planned for July 2020.

6. **Decisions taken by or in consultation with Cabinet Members (FP/631/02/20)**

The report of decisions taken by or in consultation with Cabinet Members since the last meeting of the Cabinet was noted.

7. **Date of Next Meeting**

It was noted that the next meeting of the Cabinet would take place on Tuesday 21 April 2020 at 10.00am in Committee Room 1 at County Hall, Chelmsford.

8. **Urgent Business**

There was no urgent business.

Exclusion of the Press and Public

Resolved:

That the press and public be excluded from the meeting during consideration of the remaining item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 3 of Schedule 12A of the Local Government Act 1972 – information relating to the financial or business affairs of any particular person).

9. **Confidential Appendix: relocation and expansion of Harlowbury Primary School, Harlow (FP/580/12/19)**
(Press and public excluded)

The Cabinet considered the Confidential Appendix to report FP/580/12/19 which contained information exempt from publication referred to in that report and in decisions taken earlier in the meeting (minute 4 above refers).

10. **Urgent Exempt Business**

There was no urgent exempt business.

There being no further business, the meeting closed at 10.12am.

Chairman - 21 April 2020