

Meeting	Topic	Author	Notes
10 Dec 2018	Internal Audit and Counter Fraud progress report	Paula Clowes, Head of Assurance	
	Counter Fraud Quality Assurance Review	Paula Clowes, Head of Assurance	
	Internal Audit Charter Annual Review	Paula Clowes, Head of Assurance	

Meeting	Topic	Author	Notes
25 March 2019	Annual Internal Audit and Counter Fraud Plan for 2019/20	Paula Clowes, Head of Assurance	Annual report
	Internal Audit and Counter Fraud progress report	Paula Clowes, Head of Assurance	
	External Audit Plan 2018/19	From external auditors	
	Arrangements for the closure of the 2017/18 Accounts	Margaret Lee, Executive Director for Corporate and Customer Services and Christine Golding, Chief Accountant.	Annual report
	Updating of Risk Management Strategy 2017-2021	Paula Clowes, Head of Assurance	Annual report
	Regulation of Investigatory Powers Act 2000 - review of activity on use of Directed Surveillance and Covert Human Intelligence Sources (CHIS)	Paul Turner, Director, Legal and Assurance	Annual report

Review of Register of Gifts and Hospitality Register

Paul Turner, Director,
Legal and Assurance

Meeting	Topic	Author	Notes
3 June 2019	To Approve the Draft Statement of Accounts 2018/2019 and the Draft Annual Governance Statement	Margaret Lee, Executive Director for Corporate and Customer Services and Christine Golding, Chief Accountant.	Annual (draft) report
	Internal Audit and Counter Fraud Annual Report 2018/19	Paula Clowes, Head of Assurance	
Meeting	Topic	Author	Notes
29 July 2019	To Approve the Statement of Accounts 2018/2019 and the Annual Governance Statement	Margaret Lee, Executive Director for Corporate and Customer Services and Christine Golding, Chief Accountant.	Annual (final) report
	2018/2019 Audit Results Report for the Essex Pension Fund	Margaret Lee, Executive Director for Corporate and Customer Services	Annual report
	2018/2019 Audit Results Report for Essex County Council	Margaret Lee, Executive Director for Corporate and Customer Services	Annual report
Meeting	Topic	Author	Notes
16 September 2019	Internal Audit and Counter Fraud progress report	Paula Clowes, Head of Assurance	
	Annual Audit Letter – 2018/19	From external auditors	Annual report

To formally present the External Auditor's Annual Audit Letter for the year ending 31 March 2019.

Meeting	Topic	Author	Notes
9 December 2019	Internal Audit and Counter Fraud progress report	Paula Clowes, Head of Assurance	
	Internal Audit Charter Annual Review	Paula Clowes, Head of Assurance	Annual report
	Counter Fraud Anti Bribery Strategy	Paula Clowes, Head of Assurance	Bi-Annual review
	Anti Money Laundering Policy	Paula Clowes, Head of Assurance	Bi-Annual review