

Healthwatch Essex Pathfinder Executive Board- Meeting No: 5**Date: 9th July 2012****Venue: Committee room 1****Time: 5.00pm – 7.00pm****Agenda**

No	Item	Times	Lead
1.	Welcome and housekeeping	5.00	Mike Adams
2.	Notes of the Last Executive Board meeting	5.05	Mike Adams
3.	Matters arising	5.10	Mike Adams
4.	Healthwatch Essex: Proxy Projects - Revised paper for agreement	5.15	Matt Fossey
5.	Healthwatch Essex: Governance model and engagement 1. Governance model: Letter to MA and TH, Scrutiny paper and the resulting questions to the Executive Board. 2. Engagement outreach projects introduction: Presentation of Engagement report and discuss HW engagement model 3. Discussing potential approaches for the transition of engagement activity from LINKs to Healthwatch Essex.	5.25	Duncan Wood Tom Nutt Richard Watts Andy Payne
6.	Healthwatch Essex – proposed operational staff structure	6.25	Mike Adams
7.	Budget – Healthwatch Essex July estimates	6.35	Duncan Woods
8.	Forward Programme: Priorities for the next meeting	6.45	Mike Adams
9.	Any Other Business	6.50	Mike Adams

Next meeting: 15th August - County Hall, Committee room 1