



Essex County Council

# People and Families Policy and Scrutiny Committee

<b>09:30</b>	<b>Thursday, 11 January 2018</b>	<b>Committee Room 1, County Hall, Chelmsford, CM1 1QH</b>
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**For information about the meeting please ask for:**

Gemma Bint, Democratic Services Officer

**Telephone:** 033301 36276

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<b>1</b>	<b>Membership, Apologies, Substitutions and Declarations of Interest</b>	<b>4 - 4</b>
<b>2</b>	<b>Minutes</b> To approve as a correct record the minutes of the meeting held on 12 October 2017.	<b>5 - 7</b>
<b>3</b>	<b>Questions from the Public</b>  A period of up to 15 minutes will be allowed for members of the public to ask questions or make representations on any item on the agenda for this meeting.  On arrival, and before the start of the meeting, please register with the Committee Officer.	
<b>4</b>	<b>Task and Finish Group - Hip fractures and falls prevention</b> To consider report (PAF/01/18)	<b>8 - 12</b>

- 5 Work Programme** **13 - 16**  
To consider report (PAF/02/18)
- 6 Date of Next Activity Day**  
To note that the next Committee activity day is scheduled for Thursday 08 February 2018, which may be a private Committee session, public meeting, briefing, site visit, etc - to be confirmed nearer the time.
- 7 Urgent Business**  
To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

- 8 Urgent Exempt Business**  
To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

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## Agenda item 1

**Committee:** People and Families Policy and Scrutiny Committee

**Enquiries to:** Graham Hughes, Senior Democratic Services Officer

### **Membership, Apologies, Substitutions and Declarations of Interest**

#### **Recommendations:**

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

#### **Membership**

(Quorum: 4)

Councillor M Maddocks	Chairman
Councillor J Baker	
Councillor J Chandler	
Councillor B Egan	
Councillor A Erskine	
Councillor J Henry	
Councillor J Lumley	
Councillor P May	
Councillor M McEwen	
Councillor J Moran	
Councillor P Reid	
Councillor C Souter	
Councillor L Wagland	

#### **Non-elected Members**

Richard Carson  
Lee Cromwell  
Marian Uzzell

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**Minutes of the meeting of the People and Families Policy and Scrutiny Committee, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Thursday, 12 October 2017**

**Present:**

County Councillors:

J Chandler (Chairman)

J Baker

B Egan

J Henry

J Lumley

P May

M McEwen

J Moran

P Reid

C Souter

The following officers were present in support of the meeting:

Graham Hughes, Senior Democratic Services Officer

Sophie Campion, Democratic Services Officer

**1 Apologies for Absence**

Apologies for absence were received from Councillors M Maddocks and L Wagland, and Richard Carson, non-elected member.

**2 Declarations of Interest**

Councillor Lumley declared a Code interest as Chairman of a Young Carers Provider in the Rochford District.

**3 Minutes**

The minutes of the meeting held on 13 July 2017 were approved as a correct record and signed by the Chairman.

**4 Questions from the Public**

There were no questions from the public.

**5 Report on call-in of Young Carers Service redesign**

The Committee considered report (PAF/12/17) by the Senior Democratic Services Officer, on the Call-in of Young Carers Service redesign.

The decision taken by Cabinet, regarding the creation of a new Young Carers Service to be delivered in-house by ECC from 1 April 2018, had been called-in by Councillor Mike Mackrory with the support of Councillor's Stephen Robinson, Jude Deakin and Anne Turrell.

An informal meeting had been held with the Cabinet Member on 27 September 2017 and following those discussions with Councillor Mackrory, the Call-in was withdrawn on 28 September 2017.

It was **Agreed** that:

1. The report be noted.
2. A review of the implementation of the Young Carers Service Redesign be built into the Committee's work programme for 2018.

## **6 Work Programme**

The Committee considered report (PAF/13/17) on the draft work programme.

The Chairman suggested that consideration be given to a future review of the 0-19 contract with Virgin Care.

The Senior Democratic Services Officer reminded Members that the work programme was a live, flexible document which would change and develop as and when necessary.

It was **Agreed** that:

1. The report and Appendix A, reflecting the current work programming be noted.
2. A review of the 0-19 contract with Virgin Care be further considered for possible inclusion in the work programme.

## **7 Joint Task and Finish Group**

The Committee considered report (PAF/14/17) regarding the establishment of a joint Task and Finish Group with the Health Overview Policy and Scrutiny Committee to look at issues in connection with the rate of hip fractures in Essex.

**Resolved** that:

1. The Committee endorsed actions taken to establish a joint Task & Finish Group with the Health Overview Policy and Scrutiny Committee to look at issues in connection with the rate of hip fractures in Essex;
2. The Committee approved the proposed membership; and
3. The Task & Finish Group report back to the committee after it has completed scoping so that the intended focus of the review can be endorsed.

## **8 Date of Next Activity Day**

The Committee noted that its next activity day is scheduled for Thursday 9

November 2017 and the activities for that day would be confirmed nearer the time.

There being no further business the meeting closed at 9.55am.

**Chairman**

<b>PAF/01/18</b>
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**Committee** People and Families Policy and Scrutiny

**Date** 11 January 2018

## **TASK AND FINISH GROUP – HIP FRACTURES AND FALLS PREVENTION**

Report by Graham Hughes, Senior Democratic Services Officer

Contact details: graham.hughes@essex.gov.uk Tel: 03301 34574

### **Recommendation:**

- (i) To note the work undertaken so far by the Joint Task and Finish Group established with the Health Overview Policy and Scrutiny Committee, to look at issues in connection with the rate of hip fractures in Essex;
- (ii) To endorse the proposed focus and scope of the review; and
- (iii) That further progress reports be received from the Task & Finish Group in due course.

### Background:

During the summer both the Health Overview Policy and Scrutiny Committee (HOSC) and the People and Families Policy and Scrutiny Committee (PAF) received a briefing from Councillor Spence, the Cabinet Member for Health on some of the key issues and challenges in health and social care.

Allowing for local demographics, Essex as a county has statistically higher rates of hip fracture for people over 65 years of age than national average. Essex is the only area in east of England with this higher than national average fracture rate. This incidence spikes in different parts of the county over time. Recognised risk factors do not change drastically over single years in each district and so do not present clear reasons for the variation by geography by year.

At the request of members a 'follow-up' briefing on hip fractures and falls prevention was provided for both committees in a joint session held on 14 September. Both committees agreed (at their respective meetings in October 2017) that a joint Task and Finish Group should be established to look at aspects around the incidence of hip fractures and falls in Essex.

### Scoping by the Group

During the scoping exercise four key lines of enquiry/focus were considered:



1. Social care – support for daily living & domiciliary carers and / or care homes/nursing homes.
2. District Councils - housing assessment and adaptations.
3. Greater local understanding of the circumstances of fractures / falls particularly in relation to scene data collection.
4. Greater local understanding of the circumstances of fractures and the data collected at hospital.

The Group now proposes that it focus on Option 1 above and specifically whether Essex County Council commission care homes/nursing homes with the safest environments, whilst acknowledging that aspects of the other options above may also be included in the review. The Group have indicated that they would want to visit some care homes as part of the review. A draft Scoping Document is attached.

#### Involvement of other ECC members

The Scrutiny Board has agreed that all ECC members should be invited to indicate if they would like to have the opportunity to contribute to any future reviews by Task and Finish Groups. The expectation is that this will usually be as a witness or helping in identifying witnesses and/or information. In exceptional circumstances it may involve being co-opted onto the Task and Finish Group but membership priority will be given to the members of the committee(s) actually setting up the Task and Finish Group.

#### Timetable for completion

A proposed scope and focus of the review is now being presented to both the Health Overview Policy and Scrutiny Committee and PAF for endorsement. Thereafter, the Scrutiny Board ordinarily expects Task and Finish Group reviews, once commenced, to be completed within three months.

<p align="center"><b>Essex County Council</b>  <b>Health Overview, Policy and Scrutiny Committee (HOPSC)</b>  <b>and the People and Families Policy and Scrutiny Committee (PAF)</b></p>
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DRAFT 2 – 3 JANUARY 2018

<b>WHAT ARE WE LOOKING AT?</b>
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<b>Review Topic</b> (Name of review)	Hip fractures and falls prevention – social care and other support for daily living
<b>Type of Review</b>	Joint HOPSC and PAF Task and Finish Group

<b>WHY ARE WE LOOKING AT THIS?</b>
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<b>Rationale for the Review</b>	<p>Essex as a county has statistically significantly higher rates of hip fractures than national average. Essex is the only area in east of England with a higher than national average fracture rate.</p> <p>The issue is relevant to the Council's strategic objectives and corporate priorities, namely that:</p> <p>(i) residents Enjoy Good Health and Wellbeing  <a href="http://www.essex.gov.uk/Your-Council/Strategies-Policies/Documents/Enjoy_good_health_wellbeing.pdf">http://www.essex.gov.uk/Your-Council/Strategies-Policies/Documents/Enjoy_good_health_wellbeing.pdf</a></p> <p>(ii) people in Essex can Live Independently and Exercise Choice and Control over their lives  <a href="http://www.essex.gov.uk/Your-Council/Strategies-Policies/Documents/Independent_living_choice_control_over_lives.pdf">http://www.essex.gov.uk/Your-Council/Strategies-Policies/Documents/Independent_living_choice_control_over_lives.pdf</a></p> <p>A member focus can approach the issue in a non-partisan way and provide challenge to the wider system on collaborative and partnership solutions. It can raise the profile of issues that may need a wider system approach.</p>
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<b>WHAT DO WE HOPE TO ACHIEVE?</b>
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<b>Indicators of success</b>	Through investigating aspects of the commissioning and provision of support in care/nursing homes, the intention of the review is to identify quality improvements and changes in standard operating procedures to further prevent the incidence of falls and hip fractures.
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<b>HOW LONG IS IT GOING TO TAKE?</b>
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<b>Timescales</b>	The review should be conducted over a three month period. Any extension beyond that would need to be approved by the Scrutiny Board and justified in terms of anticipating and achieving significantly improved outcomes (conclusions and recommendations) by spending further time on it.
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<b>Provisional Timetable</b>	January 2018 - Scoping Document to be approved by HOPSC and PAF. February 2018 – Start of review February to April 2018 – Seek evidence and data from witnesses, site visits etc. May 2018 – Finalised report to both HOPSC and PAF
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***FOR COMPLETION FOR AGREEMENT OF THE COMMITTEE***

<b>WHAT INFORMATION DO WE NEED?</b>	
<b>Terms of Reference</b>	To consider the type of social care and other support available for daily living in more formalised settings that can minimise falls
<b>Key Lines of Enquiry</b>	(i) Does Essex County Council commission care homes/nursing homes with the safest environments? (ii) What is the attitude of care/nursing homes to risk management? (iii) What further quality improvements can be made to minimise the risk of falls and hip fractures?
<b>What primary/new evidence is needed?</b>	Informants: (i) PROSPER lead manager; (ii) care homes; (iii) service users; and (iv) site visits.
<b>What secondary/ existing information is needed?</b>	TBC
<b>What briefings and site visits might be relevant?</b>	(i) The work of PROSPER which works with care homes to embed a quality improvement ethos and roll out quality improvement methods. (ii) Site visits to a selection of care homes
<b>Other work being undertaken/Relevant Corporate Links</b>	ECC project PROSPER (above)

<b>WHO DO WE NEED TO CONTRIBUTE/CONSULT? (INITIAL MEETING TO ESTABLISH THIS)</b>	
<b>Relevant Portfolio Holder(s)</b>	Cabinet Member, Health and Adult Social Care Cabinet Member, Children and Families
<b>Key ECC Officers</b>	Maggie Pacini, Public Health Consultant Lesley Cruickshank, Quality Innovation Manager
<b>Partners and service users</b>	TBC

<b>WHAT RESOURCES DO WE NEED?</b>	
<b>Lead Member and Membership</b>	Councillor Jo Beavis - Lead Member. Councillors Dave Harris, June Lumley, Neil Pudney, Pat Reid, Clive Souter, Lesley Wagland
<b>Co-optee's (if any)</b>	TBC

<b>Lead Scrutiny Officer/Other</b>	Graham Hughes, Senior Democratic Services Officer
<b>Expected Member commitment</b>	TBC – a guide would be two commitments per month for the duration of the review.

<b>WHAT ARE THE RISKS/CONSTRAINTS?</b>	
<b>Risk analysis</b> (site visits etc.)	TBC
<b>Possible constraints</b>	(i) Capacity of members and supporting officers; (ii) Timely availability of contributors and information to meet review deadlines

<b>WHAT WILL BE REQUIRED FROM STAKEHOLDERS?</b>	
<b>Internal stakeholders</b>	TBC
<b>External stakeholders</b>	TBC

<b>WHO ARE WE DIRECTING ANY RECOMMENDATIONS AND ACTIONS TO?</b>	
<b>Recommendations to</b> (key decision makers):	To relevant Cabinet Member(s), health and social care partners that identify how improvements can be made in the quality of care and support delivered in more formal residential settings which can further minimise the incidence of falls and hip fractures
<b>Reporting arrangements</b>	TBC
<b>Follow-up arrangements</b>	Initial response and formal implementation reviews to be scheduled into the work programme of each committee after completion of the review.

<b>ADDITIONAL INFORMATION/NOTES</b>	

		<b>AGENDA ITEM 5</b>
		<b>PAF/02/18</b>
<b>Committee:</b>	<b>People and Families Scrutiny Committee</b>	
<b>Date:</b>	<b>11 January 2018</b>	
<b>Enquiries to:</b>	<b>Name: Graham Hughes</b>  <b>Designation: Senior Democratic Services Officer</b>  <b>Contact details:</b> 033301 34574 <a href="mailto:Graham.hughes@essex.gov.uk">Graham.hughes@essex.gov.uk</a>	

## **WORK PROGRAMME**

### Briefings

Since the last report in October 2017 the Committee has continued private briefings on key issues as preparation for future scrutiny activity.

In October the Committee were briefed on the statutory context and requirements for safeguarding boards, their role to co-ordinate the work of local agencies and partners, the governance structures in place at Essex County Council and some of the current priorities for the Boards.

Later in October, in joint session with members of the Health Overview, Policy and Scrutiny Committee, there was a discussion with Healthwatch Essex on their statutory responsibilities, past research and reports and their current work priorities. Thereafter, there was a separate briefing on Learning Disabilities (LDs), the applicable Care Act duties, the numbers receiving support, and the structure of the care market in relation to LDs.

In November the PAF was briefed on the provider structure in the care market, fostering, residential/nursing home care placements, domiciliary care, and short-term support for families, adults and older people. Potential further scrutiny work on this is being investigated at the request of the Chairman/Vice Chairmen. A briefing on quality improvement initiatives in the care market follows after this meeting.

In December, the committee had a private briefing on some issues around school crossing patrols.

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Further briefings and discussion days will continue to be scheduled on an ongoing basis as required (see Appendix A).

#### Task and Finish Group activity

In September, a joint briefing on hip fractures was held with members of the Health Overview Policy and Scrutiny Committee. Subsequently, it was resolved by both committees to establish a Joint Task and Finish Group to look at hip fractures and falls prevention. This Group has held two sessions to scope a review and a proposed scoping document is included elsewhere in the agenda seeking endorsement from the Committee. The formal review is expected to start late January 2018.

#### Chairman and Vice Chairmen meetings

The Chairman and Vice Chairmen meet at least monthly in between scheduled meetings of the full Committee to discuss work planning and to meet officers as part of preparation for future items. The Chairman and Vice Chairmen also meet the Cabinet Members for Education, Children & Families, and Health and Adult Social Care on a regular basis

#### Formal committee activity

Items already programmed to come to full committee are listed in Appendix A. Further preliminary scoping of some other items is underway.

#### **Action required by Members at this meeting:**

- (i) To note this report and Appendix A which reflects the current work programming undertaken and underway;**
- (ii) To discuss suggestions for briefings and other preparatory work as part of further developing the work programme;**
- (iii) To raise further issues for consideration; and**
- (iv) To further consider timings for initial scoping meetings and reviews.**

**People and Families Policy and Scrutiny Committee: 2 January 2018**      **APPENDIX A**  
**Work programme (still subject to further investigation, scoping and evaluation)**

Date/timing	Issue/Topic	Focus/other comments	Approach
<b>Items identified for formal scrutiny in full committee</b>			
February 2018	Safeguarding - Children	To consider a report on the work of the Childrens' Safeguarding Board, their role and are they meeting their responsibilities? Will include a forward look of what are their priorities for next year under key themes.	(i) Private development session held in October 2017 to understand safeguarding structures and organisations; (ii) Chairman and VCs to meet Independent Chairman of Safeguarding Boards on semi –regular basis; (iii) Formal session to challenge performance and priorities.
March 2018	Safeguarding - Adults	To consider a report on the work of the Adults Safeguarding Board, their role and are they meeting their responsibilities? Will include a forward look of what are their priorities for next year under key themes.	(i) Private development session held in October 2017 to understand safeguarding structures and organisations; (ii) Chairman and VCs to meet Independent Chairman of Safeguarding Boards on semi –regular basis; (iii) Formal session to challenge performance and priorities.
April 2018	Educational Attainment	'Old' Committee made recommendations on recruitment, pooling of resources and collaboration, encouraging seamless transition between services, encouraging governor commitment, targeting of pupil premium and aspirational target setting.	(i) Previous committee established this as an annual update. Last update in March 2017; (ii) Preliminary private briefing explaining performance measures in March 2018; (iii) Formal annual update to challenge performance
April/May 2018 - TBC	0-19 Contract with Virgin Care	Review contract performance after a year of operation (KPIs, involvement of CVS etc).	(i) Further investigation with officers necessary. (ii) Initial private briefing on the rationale and aspirations behind the contract placement (joint with HOSC–PAF leads); (iii) Formal session to challenge progress.
tbc	Residential and Domiciliary Care	Recommendations made by the Committee were essentially around: - recruitment, retention, staff training. - Raising the profile of carers in the community	(i) Follow up on scrutiny report and recommendations made by 'old' PAF (ii) An implementation review with the Cabinet Member had been scheduled for April 2017 but was not held due to imminent County Council elections.
October 2018	Young Carers	A new Young Carers Service will be delivered in-house by ECC from 1 April 2018. The Cabinet decision was called-in on but later withdrawn after an informal meeting with the Cabinet Member.	(i) Follow up on scrutiny report and recommendations made by 'old' PAF; (ii) Post-implementation review of new service as agreed as part of the withdrawal of the call-in during September 2017.

**Task and Finish Group review (with Health Overview, Policy and Scrutiny Committee)**

October 2017	Hip fractures for over 65s – higher than national average in Essex	Some of the issues discussed have been the incidence and reporting of outside falls, connections with other agencies, information governance and data sharing, comparisons with other areas, GP awareness.	(i) Private briefing held with Public Health(September 2017); (ii) Scoping complete and proposed to focus on the safety, environment and culture of care home/nursing homes; (iv) Submission to HOSC and PAF for endorsement (Jan 18) (v) Task and Finish Group to start late January/Feb 2018
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**Briefing held and periodic briefing updates agreed**

May 2018	School Places Planning	Update on refreshed 10 Year Plan and primary and secondary 'Offer day'. More information could also be available on garden settlements, local plans, and housing trajectories.	(i) Private briefing in September 2017; (ii) Further update requested at an appropriate point in future.
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**Issues still under consideration and/or for further evaluation**

Ongoing	School Crossing Patrols	The service has a number of issues including wider stakeholder engagement, recruitment and retention	(i) Preliminary briefing in September 2017; (ii) A private briefing was held in December 2017 updating on a review being conducted by the Cabinet Member; (iii) Committee to discuss further with Cabinet Member and scope for any further work by the Committee.
TBC	The Care Market	Care Act duties and market shaping and sufficiency and looking at relationships with providers.	(i) Private development session held in November 2017; (ii) Further briefing on quality improvement initiatives planned for January 2018. (iii) Further review of relationship management, the personalisation agenda and the sustainability care provider workforce being scoped.
TBC	Learning Disabilities	A wide ranging cross-cutting issue – will need detailed focus if go beyond a preliminary briefing.	Private reparatory briefing from ECC officers on structures and issues in October 2017. Follow-up work TBC;
TBC	Disruptive children	Could look at the criteria for access to support services.	Further investigation with key officers necessary before being able to scope any review.
TBC	Gang culture	Identified by Cabinet Member as issue of concern.	Further investigation with key officers necessary before being able to scope any review.
TBC	Social Care	Any scrutiny review would need to 'drill-down' to a much smaller issue where there could be 'value-add'	Initial briefing on care market held in November 2017 (see above). Further investigation with key officers necessary.