



# Corporate Policy and Scrutiny Committee

<b>10:30</b>	<b>Tuesday, 25 September 2018</b>	<b>Committee Room 1 County Hall, Chelmsford, CM1 1QH</b>
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**For information about the meeting please ask for:**

Richard Buttress, Member Enquiries Manager

**Telephone:** 07809 314835

**Email:** [richard.buttress3@essex.gov.uk](mailto:richard.buttress3@essex.gov.uk)

## Pages

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### **Private Pre-Meeting: Corporate Policy and Scrutiny Committee Members Only**

To be held at 9:30am in Committee Room 1, County Hall.

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| <b>1</b> | <b>Membership, Apologies and Declarations</b><br>To be reported by the Member Enquiries Manager.  | <b>5 - 5</b> |
| <b>2</b> | <b>Minutes of previous meeting</b><br>To consider and approve the minutes of the meeting held on Tuesday 31 July 2018.  | <b>6 - 9</b> |
| <b>3</b> | <b>Questions from the Public</b><br><br>A period of up to 15 minutes will be allowed for members of the public to ask questions or make representations on any item on the agenda for this meeting.<br><br>On arrival, and before the start of the meeting, please register with the Committee Officer. |              |
| <b>4</b> | <b>Your Voice Focus Groups - initial findings</b><br>A verbal will be provided to the committee detailing the initial findings from the recent Your Voice Focus Groups.   |              |

**5                      Summary of Committee activity since September 2017                      10 - 12**

A summary of the activities undertaken by the Corporate Policy and Scrutiny Committee in the last year are detailed in report CSC/32/18.

**6                      Work Programme - September 2018                      13 - 14**

To note the current position with regard to the committee's Work Programme.

Please note that upon conclusion of the formal meeting, time will be set aside for the committee to have a further discussion around future work programme topics.

**7                      Dates of future meetings: 2018 - 2019**

To note that future meetings of the committee will take place on the following dates:

**2018**

Tuesday 30 October

Tuesday 27 November

**2019**

Tuesday 29 January

Tuesday 26 February

Tuesday 26 March

Tuesday 30 April

Tuesday 28 May

Tuesday 25 June

Tuesday 30 July

Tuesday 24 September

Tuesday 29 October

Tuesday 26 November

**8 Date of Next Meeting**

To note that the next meeting of the Corporate Policy and Scrutiny Committee will be held on Tuesday 30 October 2018.

**9 Urgent Business**

To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

**10 Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

**Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**Essex County Council and Committees Information**

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

**Attendance at meetings**

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website:

<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County->

[Hall.aspx](#)

### **Access to the meeting and reasonable adjustments**

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email [democratic.services@essex.gov.uk](mailto:democratic.services@essex.gov.uk)

### **Audio recording of meetings**

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page

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