

**Foreign Travel Annual Report for Pre-Approved Teams 2015/16**

Team	Officer	Date	Destination	Reason for travel	Actual costs (if known)	Estimated Costs	Income (if known)
Traded Services: Target Tracker Team (All foreign travel is paid for by customers of our training)	Ruth Williams	24-25 August 2015	Muscat	Deliver Training	£700.31		£1,895.31
	Emma Nelson	24-26 May 2015	Dubai	Deliver Training	£933.05		£3,322.00
	David Foxall	14-15 April 2015	Dortmund	Deliver Training	£321.97		£2,518.00
	Chris Smith	24-26 August 2015	Mexico	Deliver Training	Paid direct by school		£2,550.00
Invest Essex/Inward Investment Team	Simon Papworth	September 2015, 2 nights	Frankfurt	Visit Trade Show	£631		
	Robert Edge	Nov-15	Antwerp	Visit Exhibition	£384.60		
	Robert Edge	Nov-15	Dusseldorf	Visit Technology show	£639.15		
Youth Service	Nil return						
	Jackie Eveleigh	27-28 October 2015	Paris	Attend EU Innovation Procurement event		211.00	
	Jackie Eveleigh	23-24 September 2015	Hertfordshire	Deliver presentation at Hertfordshire CC		254.80	
	Jackie Eveleigh	16-17 March 2015	Colchester	Speak at University EU Funding day		261.00	
	Jackie Eveleigh	18-19 January 2016	Hertfordshire	Deliver presentation at Hertfordshire CC		225.00	
	Jackie Eveleigh	12-13 May 2015	London & Norfolk	Attend Digital Health and Long Term care event & EU Funding Event		280.60	
	Jackie Eveleigh	8-9 June 2015	Hertfordshire	East of England LGA Meeting		187.80	
	Geoffrey Archer	22-24 Sept 2015	Suffolk and Hertfordshire	East of England LGA Meeting and Herfordshire Local Enterprise Partnership Meeting		425.10	
	Geoffrey Archer	14-16 October 2015	Norwich	Meeting Norfolk CC and EU Panel		270.50	
	Geoffrey Archer	21-22 January 2015	Essex & Suffolk	EU panel & Essex CC meeting		239.90	
	Geoffrey Archer	8-9 Dec 2015	Cambridgeshire & Peterborough	Local Enterprise Partnership and CC meetings		277.15	
	Geoffrey Archer	23-Nov-15	Cambridge	Run East of England EU partnership event		147.80	
	Geoffrey Archer	1-2 March 2016	Peterborough	Attend Conference		220.00	
	Jennifer Carson	23-Nov-15	Cambridge	EU funding workshop		194.90	
	Jennifer Carson	5-6 October 2015	Cambridge	Nexus Shock network meeting		155.80	all travel costs reimbursed
	Jennifer Carson	02-Oct-15	Melton Mowbray	Deliver Presentation at East Midlands Council		199.50	
	Jennifer Carson	16-17 March 2016	Colchester	Speak at University EU Funding day		255.00	
	Jennifer Carson	14-15 December 2015	Norfolk	Speak at EU Funding event		239.20	
	Jennifer Carson	4-5 June 2015	Cambridgeshire & Peterborough	EU Panel and Cambridge CC meeting		268.40	
	Jennifer Carson	7-8 September 2015	Cambridge & Suffolk	Present at Information Day on EU Funding		205.50	
	Jonathan Millins	17-Nov-15	Cambridge	Attend East of England LGA away day		136.10	
	Jonathan Millins	10-Nov-15	Cambridge	Attend East of England LGA development training		145.10	
	Jonathan Millins	11-13 January 2016, 24-26 February 2016	Cambridge	Attend East of England LGA development training		233.00	
	Jonathan Millins	6 October & 15-16 October	Luton & Norwich	Meeting University of Bedfordshire & University of East Anglia. Host EU Panel.		371.00	
	Jonathan Millins	27 – 28 October 2015	Luton & Peterborough	Meeting University of Bedfordshire & Anglian Water		295.40	
	Jonathan Millins	10-11 September 2015	Cambridge	Meet Broxbourne Council and East of Englands CE forum		231.60	

	Jonathan Millins	22-24 September 2015	London, Bedford & Cambridge	Meet Local Enterprise Partnership Colleagues, University of Bedfordshire, East of England LGA and speak at EU event.		386.10	
	Jonathan Millins	16-18 September 2015	Norfolk	Meet Broadland Council & Norfolk CC and host EU Panel.		233.00	
	Jonathan Millins	17-Nov-15	Cambridge	Attend East of England LGA away day		136.10	
	Jonathan Millins	04-Nov-15	Essex	Attend East of England LGA Meeting and Essex CC meeting		189.00	
	Jonathan Millins	11-13 January & 24-26 February 2016	Cambridge	Attend East of England LGA development training		234.00	
	Jonathan Millins	12-May-15	Huntingdon	Meeting with Local Enterprise Partnerships		144.55	
	Jonathan Millins	5-6 May 2016	Norwich	Meeting and interviewing at University of East Anglia		264.50	
	Jonathan Millins	5-6 June 2015	Bedford & Peterborough	EU partnership meetings		288.40	
	Jonathan Millins	11-12 February 2016	Norwich	University of East Anglia meeting		259.50	
	Jonathan Millins	22-23 February 2016	Westminster	Attend East of England LGA meeting		162.00	
	Jonathan Millins	04-Mar-16	Cambridge	Present at East of England CE Forum		183.20	
All qualified Social Workers	Joanna Pliszka	5-8 November 2015	Krakov	Social Care Assessments		439.06	
	Josephine Afriyie & Lisa Winstone	Apr-15	Barcelona	Social Care Assessments		2500	
	Laura Drew & Shelly Hayden	24-26 August 2015	Gibraltar	Social Care Assessments		£804.68	
External Funding Team	nil return						
International Trade Team	Peter Manning, Paul White	24 Jan – 3 Feb 2016	China	Support to Jaingsu Partnership	4217.81		
EU/Interreg Funding Support Staff	Yvonne Norman	10-Feb-16	Brussels	Brussels Office budget support		97.00	
	Paul Gilman, EU Projects Manager	9-10 September 2015	Brussels	EU project support		280.00	
	Paul Gilman, EU Projects Manager	17-Aug-15	France*	EU project support		253.59	
	Paul Gilman, EU Projects Manager	01-Apr-15	Brussels*	EU project support		297.08	
	Paul Gilman, EU Projects Manager	24-Apr-15	France*	EU project support		365.26	
	Stav Yiannou (People Commissioning)	18-19 May 2015	Brussels	EU project support		219.49	
	Nicola China, John Meehan	28-Jul-15	Rotterdam	Conference attendance		685.48	
	Mary Tebje & Correne Allcorn	21-22 May 2015	France	EU project support	£199.67		
	Correne Allcorn	24/06/2015	France	EU project support	£445.57		
	Mary Tebje & Correne Allcorn	30 June - 1 July 2015	France	EU project support	960.26		
	Correne Allcorn	08-09 September 2015	Bruges	EU project support	£350.11		
	Mary Tebje & Correne Allcorn	10-11 September 2015	France	EU project support	£166.51		
SELEP	nil return						
	Zhong Wang (Essex Jiangsu Centre Education Manager)	19-29 August 2015	Jiangsu and Beijing	8th Essex-Jiangsu Sports and Culture Exchange visit	£930.79		£4,445



Traded Services: China	Keren Prior (Head of Training and Development) Zhong Wang (Essex Jiangsu Centre Education Manager)	20 – 30 October 2015	Jiangsu, Jiangxi, Anhui	Further extension of partnership working with Jiangsu Province	£3,276.05		£63,850
Trading Standards	Richard Knight, Specialist Trading Standards Officer	18-19 Nov 2015	Brussels	EU Meeting	£354.53		£290.01
<b>Total</b>					<b>£14,511.38</b>	<b>£14,353.14</b>	<b>£78,870.32</b>

\* includes £200 estimate for travel costs, hotel costs are actuals.