

# **Committee to consider applications to undertake certain duties by Members and foreign travel by Officers**

<b>10:15*</b>	<b>Tuesday, 23 May 2017</b>	<b>Committee Room 1, County Hall, Chelmsford, CM1 1QH</b>
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**\*Please note:** This Committee will commence at the time shown above, or on the rise of the Cabinet meeting to be held that morning, whichever is the later.

**Quorum: 3**

**Membership:**

D Finch  
S Barker  
K Bentley  
M Mackrory  
D Madden

**For information about the meeting please ask for:**

Jennifer Reid, Committee Officer

**Telephone:** 033301 31332

**Email:** [jennifer.reid@essex.gov.uk](mailto:jennifer.reid@essex.gov.uk)



Essex County Council

## **Essex County Council and Committees Information**

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found on the Council's [website](#).

There is ramped access to the building for wheelchair users and people with mobility disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Induction loop facilities are available in most Meeting Rooms. Specialist head sets are available from Duke Street and E Block Receptions.

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many meetings of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded. The recording/webcast service is not guaranteed to be available.

If you are unable to attend and wish to see if the recording/webcast is available you can visit this link [www.essex.gov.uk/Your-Council](http://www.essex.gov.uk/Your-Council) any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

		<b>Pages</b>
<b>1</b>	<b>Election of Chairman</b>	
<b>2</b>	<b>Election of Vice-Chairman</b>	
<b>3</b>	<b>Apologies for Absence</b>	
<b>4</b>	<b>Minutes of the last meeting</b>	<b>5 - 6</b>
<b>5</b>	<b>Declarations of Interest</b> To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
<b>6</b>	<b>Approval for Member Attendance at the National Children and Adult Services (NCAS) 2017 Conference</b>	<b>7 - 10</b>
<b>7</b>	<b>Urgent Business</b> To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

## **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**8**

**Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

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**Minutes of the meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers, held in Committee Room 1 County Hall, Chelmsford, CM1 1QH on Tuesday, 21 March 2017**

**Present:**

Councillors:

Michael Danvers

David Finch

Chairman

Mike Mackrory

Dick Madden

Jillian Reeves

The following Officers were in attendance throughout the meeting:

Paul Turner              Monitoring Officer

Jennifer Reid            Committee Officer

**1       Minutes of the last meeting**

The minutes of the meeting held on Tuesday 21 February 2017 were approved as a correct record and signed by the Chairman.

**2       Member Foreign Travel to Monchy-Le Preux, France**

The Committee received report FTC/04/17 by the Secretary to the Committee, regarding self-funded foreign travel to Monchy-Le Preux, France by Councillor John Aldridge, Chairman of the Council, on Saturday 8 April 2017.

Members were reminded that as there was no cost to the Council, approval by the Committee was not required and the report had therefore been submitted for information only.

**Resolved**

That foreign travel to Monchy-Le Preux, France by Councillor John Aldridge, Chairman of the Council on Saturday 8 April 2017, at no cost to Essex County

Council, be noted.

**3 Approval for Member Attendance at the LGA Annual Conference 2017**

The Committee considered report FTC/05/17 by the Secretary to the Committee, which sought approval for five members and one officer to attend the Local Government Association Annual Conference 4-6 July 2017 in Birmingham at an estimated cost of £5500.92, with additional estimated travel costs of £1209.

A copy of the application form signed by Margaret Lee, Executive Director for Corporate and Customer Services, and Paul Turner, Monitoring Officer, was circulated to Members.

In response to Members' comments the Chairman confirmed approval would be based on three Cabinet Members, two Opposition Members and one officer, likely to be the Chief Executive.

**Resolved**

That the attendance of five Members and one officer at the Local Government Association (LGA) Annual Conference 4-6 July 2017 in Birmingham at an estimated cost of £5500.92, with additional estimated travel costs of £1209, be approved.

**Chairman**

<b>Report title:</b> Approval for Member Attendance at the National Children and Adult Services (NCAS) 2017 Conference	
<b>Report to:</b> Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
<b>Report author:</b> Jennifer Reid , Committee Officer	
<b>Date:</b> 23 May 2017	<b>For:</b> Decision
<b>Enquiries to:</b> Jennifer Reid, 03330 131332 (jennifer.reid@essex.gov.uk)	
<b>County Divisions affected:</b> All Essex	

### 1. Purpose of Report

To consider an application (attached as an appendix to this report) for two Members and three officers to attend the National Children and Adult Services (NCAS) Conference on 11-13 October 2017 in Bournemouth.

### 2. Recommendations

That the attendance of two Members and three officers at the National Children and Adult Services (NCAS) Conference on 11-13 October 2017 in Bournemouth, at an estimated cost of £3710 (plus VAT) with additional approximate travel costs of £450, be approved/not approved.

### 3. Background

The attached application refers to the attendance of named individual Members. However, subsequent to the submission of the application form; there have been changes to the Cabinet following the Essex County Council Elections. Therefore approval is now sought on the basis of any two appropriate Members, to be determined.

### Appendix 1: Application for Member Attendance at the National Children and Adult Services (NCAS) 2017 Conference





## APPROVAL FOR MEMBER ATTENDANCE AT EVENTS/VISITS

involving travel abroad / individual costs exceeding £500 / aggregate costs for more than one member of £1,000

Name of Member(s) travelling:

Cllr Madden  
Cllr Maddocks

Name of officers also attending (if any)  
(to allow the Committee to make a full  
assessment of ECC representation)

Helen Lincoln  
Dave Hill  
Nick Presmeg

Details of the visit/event (incl. dates):

National Children and Adult Services Conference 11-13 October in Bournemouth

Estimated cost of the visit:

£ 3,710

Rationale for the estimated cost:

\* Please note you will need to demonstrate that in accordance with the Members' Allowances Scheme three quotes have been obtained before booking foreign hotels.

Conference costs: £450 +VAT per person

Estimated cost of Member accommodation - £404.00

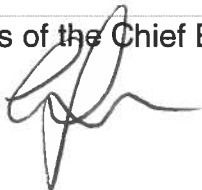
Officers accommodation actual cost £606.00

Train fares approximately £90.00 per person (prices not available at the moment)

Purpose of the visit and anticipated value to the County Council:

This is the annual conference and therefore the most influential forum for sharing learning and best practice. Having been appointed as a DfE contractor to deliver intervention support, this conference is also an opportunity to market our service offer to the sector. This event is vital to councillors, directors, senior officers, directors of public health, policy makers and service managers, and any individuals or organisations with responsibilities for children and adult services in the statutory voluntary and private sector. It is also an important opportunity for our partners in health, education and related fields alongside MPs with an interest in social care, children's services, education health and related fields.

Comments of the Chief Executive



Comments of the Section 151 Officer

Propose is in line with ECC duties and conforms to all policies.

Maguel Lee 10/4/17