

Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Committee Room 1, County Hall, Chelmsford, CM1 1QH at 10.20am on Tuesday 16 October 2018

Present:

Councillor

D Finch (Chairman)

S Barker

M Mackrory

S Walsh (substitute for Councillor D Madden)

The following officers were present in support throughout the meeting:

Judith Dignum Democratic Services Manager

1. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received and it was noted:

1. There had been no changes in membership since the Committee's last meeting;
2. Apologies for absence had been received from Cllr Dick Madden, for whom Cllr Simon Walsh was substituting.
3. There were no Declarations of Interest.

2. Minutes

The minutes of the meeting held on 18 September 2018 were agreed as a correct record and signed by the Chairman.

3. Member and Officer Attendance at the NCAS Conference (FTC/13/18)

The Committee considered a report seeking approval for changes in Member and Officer attendance at the National Children and Adult Services (NCAS) Conference, taking place in Manchester from 14 – 16 November. The original arrangements had been approved by the Committee at its last meeting on 18 September.

Members noted that the estimated additional cost associated with the changes was £761, resulting in total expenditure of £4,400.10.

Resolved:

1. That the following changes in Member/Officer attendance at the National Children and Adult Services Conference, as set out in report FTC/13/18, be agreed:

- a. Cancellation of attendance by Councillor John Spence;
- b. Reduction in Councillor Whitbread's attendance from three to two days;
- c. Attendance by Peter Fairley, Director of Integration and Partnerships, for the entire duration of the Conference; and
- d. Attendance by Georgia Chimbani, Director of Local Delivery for the entire duration of the Conference (to be funded by the Alzheimer's Society, at no cost to the Council).

4. Approval for Officer Foreign Travel to Paris (FTC/14/18)

The Committee considered an application for approval for Jason Kitcat, Executive Director, Corporate Development, to travel to Paris on 12 November to attend the GovTech Summit.

Resolved:

That travel to Paris by Jason Kitcat, Executive Director, Corporate Development, on 12 November 2018 in order to attend the GovTech Summit at a cost of £150.13 be approved.

5. Date of Next Meeting

It was noted that the next meeting of the Committee would take place on Tuesday November 2018 at 10.15am, or on the rise of the Cabinet meeting due to take place that morning, whichever is the later.

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Chairman

22 November 2018