

# ESSEX FIRE AUTHORITY

## Essex County Fire & Rescue Service



### Policy & Strategy Committee

<b>Date:</b>	<b>Wednesday, 14 January 2015</b>
<b>Time:</b>	<b>10:00 hours</b>
<b>Venue:</b>	<b>Essex County Fire &amp; Rescue Service Service Headquarters Kelvedon Park (Room GF/01)</b>

To Members of the Policy & Strategy Committee:

Councillors Chandler, Hedley, Holland, Jowers, Kent, Moyies, Naylor, Newton, Oxley, and Turrell.

(**copy** to all other Members of the Authority **for information only**).

## AGENDA

### PART I

(Business to be taken in public)

#### 1. **APOLOGIES.**

The Clerk to report the receipt (if any).

#### 2. **DECLARATIONS OF INTEREST.**

To receive any declaration of interest from Members in accordance with the Members' Code of Conduct.

### **DECISION ITEMS**

#### 3. **MINUTES**

To approve as a correct record the minutes of the meeting held on 5 November 2015.

#### 4. **BUDGET REVIEW – NOVEMBER 2014**

To receive a report by the Finance Director & Treasurer (EFA/001/15)

#### 5. **DRAFT BUDGET FOR 2015-16**

To receive a report by the Finance Director & Treasurer (EFA/002/15)

**6. INSURANCE POOLING - COUNSEL'S ADVICE  
APPENDIX**

To receive a report by the Deputy Clerk and Solicitor to the Essex Fire Authority (EFA/003/15)

**7. MIS REPLACEMENT PROGRAMME**

To receive a report by the Finance Director & Treasurer (EFA/004/15)

**INFORMATION ITEMS**

There are not any information items for the committee consider.

**8. ANY OTHER PART 1 BUSINESS**

To consider any other matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

**9. EXCLUSION OF THE PUBLIC**

To consider whether the public (including the press) should be excluded from the meeting during the consideration of any agenda items on the grounds that they involve the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972.

**PART II**

(Business to be taken in private)

**DECISION ITEMS**

**10. POLICY & STRATEGY EXTRAORDINARY COMMITTEE – MINUTES OF THE MEETING HELD ON 10 OCTOBER 2014**

To approve as a correct record the minutes of the Authority's meeting held on 10 October 2014.

**11. ANY OTHER PART II BUSINESS.**

To consider any other matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

**12, DATE OF NEXT MEETING:**

Wednesday 18 March 2015.

## **POLICY & STRATEGY COMMITTEE TERMS OF REFERENCE**

- a) To consider the overall strategic aims and objectives of the Fire Authority and make recommendations to the full Authority as appropriate;
- b) To monitor the development of the Authority's policies and procedures to ensure fairness and equality;
- c) To consider and determine all financial matters appertaining to the Fire Authority with the exception of;
  - i) approval of the annual budget and related issues and approval of Financial Regulations;
  - ii) the functions carried out by the Audit Sub Committee of the Audit, Governance & Review Committee;
  - iii) any other matter which by law must be decided by the full Fire Authority;
- d) To set and determine the risk management policy and strategy for the Authority;
- e) To determine action needed on behalf of the Fire Authority in relation to industrial action that may be taken by the representative bodies;
- f) To consider any other matter not already falling within the remit of the Authority's other groups and panels as appropriate.

Quorum - Five