

Date: 20th September 2012

Venue: Committee Room 1, County Hall

Time: 5.00pm - 7.00pm

Agenda - Healthwatch Essex Pathfinder Executive

No	Item	Times	Lead
1.	Welcome and housekeeping	5.00	Mike Adams
2.	Notes of the last Executive meeting	5.05	Mike Adams
3.	Matters arising	5.10	Mike Adams
4.	Healthwatch Essex: Governance  1. Task and Finish group recommendations 2. Health Overview and Scrutiny Committee - feedback 3. ECC - Update	5.15	Mike Adams /Duncan Wood
5.	Communications update:  1. Vision and principles (working) 2. Background information and facts (lines to take) 3. Briefing No.1 4. Anna Bradley visit	5.35	Andy Payne
6.	EACVS research presentation:  'Engagement of small and medium voluntary organisations with Healthwatch Essex'	5.50	Tom Nutt/ Kirsty O'Callaghan

7.	Operational update 1. Healthwatch accommodation and infrastructure options 2. Work Plan 3. Staffing update	6.20	Tom Nutt
8.	Budget - Healthwatch Essex update	6.35	Duncan Wood
9.	Forward Programme: Priorities for the next meeting 1. Future Pathfinder Executive meetings 2. Development workshops	6.45	Mike Adams
10.	Any Other Business	6.50	Mike Adams