

**MINUTES OF A MEETING OF THE SAFEGUARDING SUB-COMMITTEE (A SUB-COMMITTEE OF THE CHILDREN AND YOUNG PEOPLE POLICY AND SCRUTINY COMMITTEE), HELD AT COUNTY HALL, CHELMSFORD, ON THURSDAY 1 JULY 2010**

**Membership**

**Councillors**

- \* Mrs T Sargent (Chairman)
- \* Mrs A Brown
- Mrs M Hutchon
- \* J Knapman
- \* C Riley
- \* J Aldridge (*ex officio*)

**Non-Elected Voting Members**

Mr R Carson

(\* present)

The following officers were present in support throughout the meeting:

Graham Redgwell	Governance Officer
Matthew Waldie	Committee Officer

The meeting opened at 12.30 pm.

**7. Apologies**

The Committee Officer reported the receipt of the following apologies:

Cllr M Hutchon  
Mr R Carson

It was noted that Councillor Hutchon was at present recovering from an operation and it was not yet clear if she would be able to carry out the necessary visits.

**8. Declarations of Interest**

No new declarations of interest were recorded.

**9a. Minutes**

The minutes of the meeting of the Safeguarding Children Sub-Committee held on 3 May 2010 were approved as a correct record.

**9b. Terms of Reference**

The sub-committee noted that the Children and Young People Policy and Scrutiny Committee had approved the Terms of Reference, as amended at the sub-committee meeting of 3 June. The Committee had also added a paragraph giving the sub-committee responsibility for monitoring the Corporate Scorecard assessment, insofar as it relates to Safeguarding, and requiring regular feedback

to the main committee. A copy of the amended Terms of Reference is appended to these minutes and has been included in the Committee minutes.

## 10. In-depth Review of Safeguarding Recommendations

The sub-committee considered the project plan for the review, SSC/04/10 and the Pillar Lines of Enquiry, SSC/05/10, as introduced by the Governance Officer. The overall project plan and timetable was agreed, with a preliminary meeting with an IDeA Social Care Advisor in late July if possible.

As per the Pillar Lines of Enquiry paper, the sub-committee divided into three pairs, with each pair taking two pillars, as follows:

First pair – Cllr A Brown and Cllr C Riley

Confident leadership

Organisation fit for purpose

Second pair – Mr R Carson and Cllr J Knapman

High quality frontline practice

Measuring what counts

Third pair – Cllr T Sargent and Cllr M Hutchon/Cllr J Aldridge

Effective partnerships making the difference

Becoming an employer of choice.

(It was noted that Councillor Aldridge would stand in for Councillor Hutchon if the latter felt unable to undertake the necessary activities later in the year. The situation would be clarified at the CYP meeting in early September.)

The Governance Officer cautioned members about losing focus and trying to cover too much ground. He suggested that each pair select two building block headings under each of their two pillars, and then restrict themselves to three success indicators at most for each pillar. This was seen by Members as a sensible approach.

The sub-committee **Agreed** that each pairing should produce their own pillars and send them to the Governance Officer/Committee Officer. These could then be considered at the next meeting.

Officers to contact IDeA and arrange a meeting as soon as possible.

## 11. Dates of Future Meetings

These would be confirmed in due course.

The meeting closed at 1.15 pm.

Chairman

**Appendix to 1 July 2010 minutes****Terms of Reference**

1. To exercise the powers of the CYP P&SC in holding the following to local democratic account:

Executive Member for Children's Services (ie Cabinet member for Children's Services)  
Executive Director of Schools Children and Families  
Essex Safeguarding Children's Board  
Essex Children's Partnership Trust (constituent members appended below)

2. To receive annual reports from the above and others and to make recommendations for consideration by the CYP P&SC

3. To undertake periodic in-depth investigations into the Essex Safeguarding Children arrangements, identify findings and make recommendations for consideration by the CYP P&SC

4. To report on its activities at appropriate intervals but at least on a quarterly basis to the CYP P&SC

5. The Sub-Committee will remain in being until decided otherwise by the CYP P&SC

6. The Sub-Committee is empowered to fill any vacancies in its membership, or co-opt appropriate people as members or advisers, subject to ratification by the next meeting of the CYP P&SC

7. The Sub-Committee will monitor the Corporate Scorecard, insofar as it relates to safeguarding, and will make regular reports on its findings to the Committee.

**Appendix to Terms of Reference*****Members of the Children's Trust arrangements*****Local Children and Young People's Strategic Partnerships**

Basildon, Billericay & Wickford Children and Young People's Strategic Partnership  
Braintree Children and Young People's Strategic Partnership  
Brentwood Children and Young People's Strategic Partnership  
Castle Point and Rochford Children and Young People's Strategic Partnership  
Chelmsford Children and Young People's Strategic Partnership  
Colchester Children and Young People's Strategic Partnership  
Epping Forest Children and Young People's Strategic Partnership  
Harlow Children and Young People's Strategic Partnership  
Maldon Children and Young People's Strategic Partnership  
Tendring Children and Young People's Strategic Partnership  
Uttlesford Children and Young People's Strategic Partnership

**Groups represented on the Stakeholder Forum**

Association of Secondary Headteachers in Essex  
Association of Special Education Senior

Managers in Essex  
Basildon District Council  
Braintree District Council  
Brentwood Borough Council  
Castle Point Borough Council  
Chelmsford Borough Council  
Children's Fund Essex  
Children's Society, Chelmsford  
Colchester Borough Council  
Epping Forest District Council  
Epping Forest Voluntary Action Group  
Essex and Southend Healthy Schools Partnership  
Essex Community Foundation  
Essex Council for Voluntary Youth Services  
Essex County Council  
Essex Fire & Rescue Service  
Essex Forum SNAP  
Essex Foster Carers Council  
Essex Police  
Essex Primary Headteachers' Association  
Essex Probation Service  
Essex Racial Equality Council  
Essex School Governors' Association  
Essex Schools Forum  
Families InFocus (Essex)  
Harlow District Council  
Learning & Skills Council (Essex)  
Maldon District Council  
Mid Essex Primary Care Trust  
NHS Acute Trusts  
North East Essex Primary Care Trust  
North Essex Partnership NHS Foundation Trust  
Parentline Plus  
Rainbow Services  
Rainer  
Rochford District Council  
SCOPE  
South East Essex Primary Care Trust  
South Essex Partnership NHS Foundation Trust  
South West Essex Primary Care Trust  
Teenage Pregnancy Partnership Board  
Tendring District Council  
The Prince's Trust  
Uttlesford District Council  
West Essex Primary Care Trust  
WHCM Counselling and Support

**Organisations that attend Children and Young People's Strategic Partnerships**

Brentwood Catholic Diocese  
Chelmsford Church of England Diocese  
Essex Association of Boys Clubs.