

		HWB functions - operational plan			HWB development plan
Month	BMG meeting	Creative initiation	Strategic Assurance	Relational etc	
Dec-12	Development day and HWB 22nd Nov feedback				
	HWB Business Management Group				
	Integrated Plans process and progress/ JHWBS outcomes framework				
	Business plan/ Agenda Jan HWB				
	JSNA				
	3rd sector funding				
Jan-13	Integrated Plans process and commentary. Resource issues, budgets, early indications etc.	HWB Terms of Reference/Procedures and Operating principles inc Governance/ Reltionahips map	Draft Integrated Plans/ Commissioning plans for review. Resource issues, budgets, early indications etc.	HWB development plan for 2013	Basildon Hospital
	Draft Outcomes framework for JHWBS				
	Identify the "oncoming trains" in the Essex system- key emerging risks		Dementia pledge		
	HWB business plan				
	Governance: terms of reference/ operating procedures		Community Budget up-date [e.g. Report on Domestic Violence business case and alignment with NHS]		
Feb-13	Agree approach & options for ensuring progress against the JHWBS.			Stakeholder conference	
	Stakeholder engagement (analysis from conference)				
	Caretrak				
	HWB Communications and Branding				
Mar-13	Integrated Plans process and commentary. Resource issues, budgets, review and recommendations for HWB.	Agree outcomes framework	Final draft Integrated Plans x 5 plus other Commissioning plans - approval for alignment with JHWBS and recommendations to CCG Boards and Local Authority partners	Relationship between Scrutiny, HWB and HealthWatch	Managing the inherent tensions in the Board. Polarity management (1 hour).
		Agreeing workplan for statutory board	HealthWatch role and operating model	Relationship between HWB and Safeguarding Boards	
		All age service (electronic item)		Community Budgets - development and design programme	
Apr-13	Year 1 Review of JHWBS - Learning points from process to date. Proposals for how 1st year review of strategy will be conducted				Half day workshop - briefing and scenario planning workshop on key emerging risk themes (output fro January Business Management Group meeting) Briefing on acute hospital services configuration(45 minutes): Understanding the issues, drivers, risks across Essex.
May-13		JSNA re-fresh (placeholder- depends on timetabling of JSNA work)	Community Budgets up-date on buisness case	Children's Safeguarding Board report	Understanding each other's business: A day in the Life of Local Councillors (2)

Jun-13					Half day workshop - briefing and scenario planning workshop on key emerging risk themes (output from January Board development session)
Jul-13		JSNA re-fresh (placeholder- depends on timetabling of JSNA work)	Report of Health and Social Care Commission	Community Budgets - development and design programme	Understanding each other's business: A day in the Life of a CCG Chair and the NHS CB LAT
		JHWBS re-fresh - draft	Strategic assurance reviews (July - September) - for report to HWB.		
Aug-13					
Sep-13		JHWBS - finalise	Community Budgets up-date on business cases	Locality Boards update	Understanding each other's business: A day in the Life of Local Governement Officers (x2)
			Strategic assurance reviews (July - September) - for report to HWB.		
Oct-13				Stakeholder Conference?	
Nov-13			Integrated Plan development & timetable - resource assumptions etc	Adults Safeguarding Board report	Understanding each other's business: A day in the Life of Healthwatch and the CVS sector.
Dec-13					
Jan-14			Draft Integrated Plans for review. Resource issues, budgets, early indications etc.	Community Budgets - development and design programme	Understanding each other's business: A day in the life of a Provider CEO
Feb-14					
Mar-14			Final draft Integrated Plans x 5 - approval for alignment with JHWBS and recommendations to CCG Boards and Local Authority partners		

Possible items

	Section 117 proceedure	Liz Chidgey/ Jane Itangata
	Carers service Joint Commissioning Framework	Liz Chidgey/ Kathryn Chard
	LD annual health review reports	Liz Chidgey/ Chris Gee
	PCT/PH legacy documents	Mike Gogarty
	Mental health/ CAMHS - pos workshop	Patrrick G/ Barbara Herts
	Workforce	
	Mental Health Strategy	Caroline Robinson
	Task and finish group report on public engagement	Duncan Wood
	Quality Survilance Groups	Andrew Pike
	Information systems (care track)	Craig Derry