



Essex County Council

Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

12:30	Thursday, 27 June 2019	Committee Room 3,
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For information about the meeting please ask for:

- Judith Dignum, Democratic Services Officer, or
- Lisa Siggins, Democratic Services Officer

Telephone: 033301 34579 / 34594

Email: democratic.services@essex.gov.uk

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1	Election of a Chairman for the meeting	
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4	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

5 Minutes: 8 April 2019 CONFIDENTIAL APPENDIX

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

6 Changes to Executive Director and Director roles (CO/02/19)

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

7 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

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<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

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If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

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Agenda item 2

Committee: Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

Enquiries to: Judith Dignum, Democratic Services Officer

Membership, Apologies, Substitutions and Declarations of Interest

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum: 3)

Councillor S Barker
Councillor D Finch
Councillor R Gooding
Councillor S Walsh
Councillor A Wood

Minutes of a meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held in Committee Room 3, County Hall, Chelmsford, CM1 1QH on Monday 8 April 2019 at 13.30pm

Present:

Members

Councillor S Barker
Councillor D Finch (Chairman)
Councillor R Gooding
Councillor M Mackrory
Councillor D Madden

The following officers were present in support:

Andy Gribben	Senior Democratic Services Officer
Gavin Jones	Chief Executive
Pam Parkes	Director, Organisational Development and People
Alison Woods	Head of People Business Partnering & Employment Practice

1. Election of Chairman

Having been nominated by Councillor Madden and seconded by Councillor Gooding, and there being no other nominations it was

Resolved:

That Councillor D Finch be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received.

Councillor Barker declared that she was the Chairman of the Essex Pension Strategy Board.

3. Minutes of the meeting held on 6 November 2018

The minutes of that part of the meeting held in public on 6 November 2018 were approved as a correct record.

4. Urgent Business

None

5. Exclusion of the Press and Public

It having been moved by Councillor Madden and seconded by Councillor Gooding it was

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

6. Minutes 6 November 2018 Confidential Appendix

The minutes of that part of the meeting held in private on 6 November 2018 were approved as a correct record.

7. Chief and Deputy Chief Officer remuneration changes 2019/20

(Press and public excluded)

The Committee considered a report (CO/01/19) by the Chief Executive to consider the Annual Pay Review including changes to Executive Director and Director (A and B grades), pay scales and an individual reward to the Executive Director Children and Families under the Individual and Team Reward Policy.

It having been moved by Councillor Madden and seconded by Councillor Gooding it was

Resolved:

1. To uplift A&B pay scales by 1% from 1 April 2019 to reflect the 2019/20 Essex Pay Review.
2. (Exempt information)

8. Director for ACCESS Support Unit

(Press and public excluded)

The Committee considered a report (CO/02/19) by the Executive Director for Corporate & Customer Service to consider the appointment of a Director for the ACCESS Support Unit.

It having been moved by Councillor Gooding and seconded by Councillor Mackrory it was

Resolved:

That the committee agree to the recommended appointment to the role of Director for the ACCESS Support Unit.

9. Urgent Exempt Business

None

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Chairman

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Date