

**Essex County Council
Overview and Scrutiny Committee
Review Scoping Document**

This form is a tool that should be compiled at the start of each inquiry to set out clearly the aims and objectives of the committee's involvement in a particular matter, and will be completed at the end of the inquiry to confirm what has been achieved. The form also provides an audit trail for a review.

Review Topic (Name of review)	The Capital Programme
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes, plus all the associated indicators, in the ECC Outcomes Framework.
Timescales	A review of the Capital Programme is likely to be a long-term review taking place at several Committee meetings throughout the year. The Committee might wish to establish a Task and Finish Group to report back to the Committee its findings and recommendations to the Leader of the Council.
Rationale for the Review	<p>The Leader of the Council, in his presentation to the Scrutiny Board on 7 January 2014, suggested the Capital Programme as an issue Scrutiny might wish to review.</p> <p>The Scrutiny by the People & Families Scrutiny Committee of The Deanes School decision raised issues about the governance and audit trail of decisions made on the original decision relating to the rebuild of the school and co-location with the Glenwood School. Several Members have raised queries at Scrutiny related to the decision-making process for the Capital Programme.</p> <p>How does the Capital programme link up with commissioning strategies?</p> <p>Are there robust mechanisms in place to mitigate against risk?</p>

Key Lines of Enquiry	<p>How are decisions on the capital programme agreed?</p> <p>What criteria are used for allocating money to capital projects?</p> <p>Do such criteria link to corporate priorities?</p> <p>How is the capital programme managed?</p> <p>What documentation is available to show a clear and detailed audit trail of all decisions related to the capital programme?</p> <p>Is there a long-term view of the Council's potential capital programme?</p> <p>What slippage is there on the capital programme?</p> <p>How much political ownership of the capital programme is there?</p> <p>How, and are local Members informed of capital projects in their divisions?</p> <p>What are the main sources of funding for the capital programme?</p> <p>How much slippage is there on the capital programme?</p>
Other Work Being Undertaken	<p>The 2014/15 Internal Audit Plan indicates there are 20 days of Audit set aside for the Capital Programme with the scope being: "There are reported problems with the timely delivery of the capital programme and associated slippage on schemes. There is activity to remedy this. This review will focus on the effectiveness of revised arrangements".</p>
What resources are required for this review?	<p>In planning the review it is necessary to identify what resources are required to undertake the review, and any costs associated with the committee's activity. Given that the resource available is finite, it will be necessary to consider carefully the timing of the review within the Committee's overall work programme.</p>
Notes	

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Review Topic (Name of review)	Corporate Systems (IT Infrastructure)
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes and the associated indicators on the ECC Outcomes Framework
Timescales	As there is to be an internal audit of the new corporate systems in 2014/15 Members may wish to consider appropriate timescales for this review, to either be undertaken alongside the internal audit or following the audit.
Rationale for the Review	<p>The Leader of the Council at the Scrutiny Board on 7 January 2014 suggested Corporate Systems as an issue Scrutiny might wish to review.</p> <p>To review the current and future implementation and development of the new Corporate Systems infrastructure at ECC to ensure it provides a cost-effective and efficient solution.</p> <p>To review the management arrangements for the effective implementation and development of IT including staffing, training and budgetary issues; together with contracts with external providers.</p> <p>To seek assurance that the next phase of development will be met on time, and within budget and to agreed parameters; and that all contract arrangements are robust.</p>
Key Lines of Enquiry	<p>How comfortable with the arrangement with Fujitsu is the Council?</p> <p>Will the new systems enable mobile and flexible working?</p> <p>What is the likely timescale of the Corporate Systems project from signing of the contract to the expected end state? How many phases of the project are there, and how long are each of these likely to take?</p> <p>How much resource are Fujitsu putting into the project?</p>
Other Work Being Undertaken	There will be an internal audit of the new corporate systems during 2014/15.

What resources are required for this review?	The resources required will depend upon the outcomes of the consideration of timescales for the review outlined above.
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Review Topic (Name of review)	Shared Services/Corporate Operations
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	<p>Corporate Operations are currently running two major projects that are changing the way Essex County Council works and the systems used, these are the Property Transformation II project and the Transforming Corporate Systems project.</p> <p>Corporate Operations are responsible for Essex Property and Facilities, Service Management and Compliance, Management Reporting, Purchase to Pay, Payroll, Systems and Income. The responsibilities of Corporate Operations cut across all outcomes and indicators in the ECC Outcomes Framework.</p>
Timescales	The Committee to receive a briefing on Shared Services/Corporate Operations. It is anticipated that the briefing would be at a single Committee meeting.
Rationale for the Review	The former Executive Scrutiny Committee received two presentations on Shared Services in 2010/11 about the potential of the Shared Services initiative and the potential savings that could be achieved through partnership working. The Committee would wish to receive a briefing updating the Committee on the initiative. The Committee would also wish to consider the existing Shared Services Strategy 2011-2016 ahead of any revision to the strategy, thereby ensuring Member input.
Key Lines of Enquiry	<p>To understand whether the changes in Corporate Services have affected Shared Services initiatives?</p> <p>What is the future vision for the Shared Services initiative?</p> <p>What are the risks to the Authority resulting from the Shared Services initiative?</p> <p>How much partnership working is currently conducted?</p>
Other Work Being Undertaken	There is no particular work being undertaken which is anticipated to have an impact upon the conduct, timescales and deadlines for this item.

What resources are required for this review?	There are no anticipated additional resource requirements for this item.
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Review Topic (Name of review)	The Use of Consultants by Essex County Council
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	Consultancy is used across the Authority and impacts upon each of the outcomes and indicators in the ECC Outcomes Framework.
Timescales	The Committee to receive a briefing on the use of consultancy and its impacts on the County Council. It is anticipated that the briefing would be at a single Committee meeting, and may include other issues, such as zero-hours and temporary contracts.
Rationale for the Review	Scrutiny should be given a comprehensive report on the use of external consultancy at the County Council. To ascertain the impact on the County Council due to the use of consultants needs to be understood, both in terms of costs and of savings. To establish whether value for money is provided to the County Council through the appointment of consultants.

<p>Key Lines of Enquiry</p>	<p>What exactly is meant by the term consultant? Does the county have a definition?</p> <p>Has there been a skills audit of officers across the Council to mitigate against the use of consultants?</p> <p>Is there a corporate policy on the use of consultants?</p> <p>Who has the authority to retain a consultant? What is the ECC procedure for securing the service of consultants?</p> <p>To what extent are consultants used at ECC?</p> <p>Is there a breakdown of where consultants are utilised in the Authority?</p> <p>How is the use of consultants monitored and evaluated?</p> <p>What are the costs to the Authority of using consultants?</p> <p>What benefits and improvements have there been at the Authority due to the use of consultants?</p> <p>How does the use of consultants at ECC compare with other Local Authorities?</p> <p>Are there any alternatives to the engagement of consultants?</p> <p>Does the engagement of consultants result in effective skills transference enabling future projects to be undertaken in-house?</p> <p>Do consultants receive benefits the same, or similar to ECC employees?</p> <p>What would the impact have been on decisions if consultants had not been used?</p> <p>Are there any financial risks to the Authority through the appointment of consultants? If so what are they?</p>
<p>Other Work Being Undertaken</p>	<p>The Transformation programme is ongoing but it is not anticipated that this will have an impact upon the conduct, timescales and deadlines for this item.</p>
<p>What resources are required for this review?</p>	<p>There are no anticipated additional resource requirements for this item.</p>
<p>Notes</p>	

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Review Topic (Name of review)	Equality and Diversity
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes, plus all the associated indicators, in the ECC Outcomes Framework.
Timescales	The Committee to receive a briefing on Equality and Diversity. It is anticipated that the briefing would, initially, be at a single Committee meeting.
Rationale for the Review	To engage Members in Equality and Diversity work. To raise the profile of Equality and Diversity issues. To critically assess ongoing Equality and Diversity work at the Council and draw conclusions to its effectiveness.
Key Lines of Enquiry	How does the Council ensure Equality and Diversity issues are monitored effectively? Are there any issues still outstanding from the last Equality Framework Review? What are the consequences for the Council if Equality Impact Assessments are not undertaken in a timely fashion? Is there a requirement to make Equality Impact Assessments available to the public?
Other Work Being Undertaken	Equality and Diversity work at the County Council is ongoing. There is no work which would impact upon the conduct, timescales and deadlines for this review. Does the Corporate Governance Steering Board have Equality and Diversity on its future work programme?
What resources are required for this review?	There are no anticipated additional resource requirements for this item.
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Review Topic (Name of review)	Property Assets
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	There are often disposal of surplus land decisions published by Cabinet Members. Disposal decisions are also made by senior officers.
Timescales	The Committee to receive a briefing on Property Assets. It is anticipated that the briefing would be at a single Committee meeting. Further briefings are likely to be received by way of Property Transformation updates within the quarterly Transformation II updates which the Committee receive.
Rationale for the Review	<p>A review of the County's Property Assets is required by the Committee. The Committee has requested a quarterly Property Transformation update as part of its quarterly Transformation update.</p> <p>A Fixed Assets project was completed in early 2010. Fixed asset is a term used in accountancy for assets and property that cannot easily be converted into cash, such as roads, schools, offices/buildings etc. Following changes in finance regulations, ECC has to account for separate elements of an asset, for example the roof of a building, the width and length of a road.</p> <p>A new software tool was implemented for account fixed assets, called the Fixed Asset Register, which supports the preparation of the annual statement of accounts. The project planned to roll this across Finance to enable individuals to feed data into the new system themselves, thus creating a more efficient process.</p>

Key Lines of Enquiry	<p>How are decisions made about disposal?</p> <p>Why are land/asset disposal decisions by officers not published?</p> <p>Where are officer decisions reported to Members?</p> <p>How are Members and the public informed about the change of use of land (as well as disposal)?</p> <p>What delegations exist for officer land/asset disposal decisions?</p> <p>What are the future challenges?</p> <p>What is the value of the County's fixed assets currently?</p> <p>How many property assets have been disposed in the last three years?</p> <p>How many property assets is it expected the County will dispose of in the next three years?</p> <p>How does the County Council work with district/borough/city councils on the overall strategic approach?</p> <p>How many parcels of land and assets have been transferred to local community groups under Community Asset Transfer in the last three years?</p> <p>What are the eligibility criteria for community groups for Community Asset Transfer?</p> <p>How have the changes in the finance regulations affected ECC?</p>
Other Work Being Undertaken	<p>There will be an internal audit of disposal of land and property during 2014/15. The review is to focus on the control processes for the sale or disposal of land or property, from the decision-making process to the sale and receipt of income and appropriate amendment of the asset portfolio.</p>
What resources are required for this review?	<p>There are no anticipated additional resource requirements for this item.</p>
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Review Topic (Name of review)	Transformation Reserve
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	Essex County Council, like all Local Authorities, builds reserves into its financial planning to support long-term financial management.
Timescales	The Committee to receive a briefing on the Transformation Reserve. It is anticipated that the briefing would be at a single Committee meeting.
Rationale for the Review	Many key decisions include drawdown from the Transformation Reserve. Scrutiny should be presented with an understanding of the decision-making and governance processes for drawdown from the Transformation Reserve.
Key Lines of Enquiry	How are decisions made on drawdown from the Transformation Reserve? What is the Transformation Reserve; is it effectively a contingency fund? What percentage of the overall budget is the Transformation Reserve? Is there a full audit trail for every drawdown decision?
Other Work Being Undertaken	There is no specific work being undertaken which would impact upon the impact, timescales and deadlines for this review.
What resources are required for this review?	There are no anticipated additional resource requirements for this item.
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Review Topic (Name of review)	Community Budgets
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes, plus all the associated indicators, in the ECC Outcomes Framework.
Timescales	A review of Community Budgets Programme is likely to be a long-term review taking place at several Committee meetings throughout the year. The Committee might wish to establish a Task and Finish Group to report back to the Committee its findings and recommendations to the Cabinet Member.
Rationale for the Review	To enable Members to understand how Community Budgets are having an impact in Essex. To gain an understanding how change has been created and present the evidence for this to the Committee with a demonstration, through analysis, of the impact that has been achieved to date. To enable Members to have an input into the future direction of the Community Budgets programme.
Key Lines of Enquiry	Are there any case studies to provide the Committee with an illustration of how the work is having a real impact? How many individuals are impacted by Community Budgets in the county? Who are ECCs partners on Community Budgets? What have been, and what are the financial benefits associated with Community Budgets? What is the governance process for Community Budgets?
Other Work Being Undertaken	There is currently no other work being undertaken which would impact upon the conduct, timescales and deadlines for this review.
What resources are required for this review?	At present it is difficult to quantify the additional resources required to undertake this review. Given that the resource available is finite, it will be necessary to consider carefully the timing of the review within the Committee's overall work programme.

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Review Topic (Name of review)	Collection Rates for Council Tax
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	There are no specific corporate links associated with this review.
Timescales	The Committee to receive a briefing on Collection Rates for Council Tax. It is anticipated that the briefing would be at a single Committee meeting.
Rationale for the Review	Some Members of the Corporate Scrutiny Committee suggested a review of the Council Tax collection rates of each district/borough/city Council at the Committee meeting on 28 January 2014. This was referred to the Scrutiny Board to determine the most appropriate Scrutiny Committee to consider such a review. The Scrutiny Board referred the issue to the Corporate Scrutiny Committee.
Key Lines of Enquiry	What are the collection rates for each of the district/borough/city Councils in Essex? How do the collection rates impact upon Essex County Council? There is apocryphal evidence of good collection rates of Council Tax in Essex, despite more people being reported as in arrears nationally. Members would wish reassurance on this.
Other Work Being Undertaken	There is currently no other work being undertaken which would impact upon the conduct, timescales and deadlines for this review.
What resources are required for this review?	There are no anticipated additional resource requirements for this item.
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Review Topic (Name of review)	Budget-Setting and Planning 2015/16
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes, plus all the associated indicators, in the ECC Outcomes Framework.
Timescales	It is intended that Budget-setting and planning become a standing item on the Committees work programme
Rationale for the Review	<p>To develop a process where Members have the opportunity for timely input into the budget-setting process.</p> <p>To provide all Members with regular and understandable budget-setting and planning information.</p> <p>To raise general levels of understanding about the processes and their implications.</p> <p>To have clearly agreed timescales by which information is presented to <u>all</u> Committees to enable sufficient time for a meaningful input into the budget-setting process. At its 28 January 2014 meeting Members questioned the current process and, although mindful of often tight deadlines, suggested there would be more value in the Committee being consulted before the Revenue and Capital Budgets and the Medium Term Resource strategy had been approved.</p>
Key Lines of Enquiry	<p>How inclusive is the budget-setting process, in theory and practice?</p> <p>Who, currently, is consulted on the budget?</p> <p>What is the timetable for setting the budget?</p> <p>Does performance data inform budget-setting?</p>
Other Work Being Undertaken	There is no other work being undertaken which would impact upon the conduct, timescales and deadlines for this review.
What resources are required for this review?	Time early in 2015 for all Committees to receive details of the budget-setting process to allow meaningful input.
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Review Topic (Name of review)	Welfare Reform
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	Within the ECC Outcomes Framework this review would link to the following outcomes: Children in Essex get the best start in life; People in Essex enjoy good health and wellbeing; and People in Essex can live independently and exercise control over their lives.
Timescales	The Committee to receive a briefing on Welfare Reform and its impacts on the County Council. It is anticipated that the briefing would be at a single Committee meeting.
Rationale for the Review	Scrutiny should understand and contribute to the impact of welfare reform. The largest impact, as a result of welfare reform, will be on District/Borough/City Councils, as well as Health partners. However, the Committee should request a briefing on the impacts.
Key Lines of Enquiry	How is the County Council responding to the changes in welfare? Has the County Council done everything it needs to in order to prepare for the changes? How is the County Council working with District/Borough/City Councils to ensure welfare transition is managed? How is the County Council working with Health partners to ensure welfare transition is managed? How have key messages about the reforms to welfare been communicated by ECC?
Other Work Being Undertaken	Essex County Council have published a booklet entitled Welfare Reform which outlines the changes to the welfare system since April 2013.
What resources are required for this review?	There are no anticipated additional resource requirements for this item.

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Review Topic (Name of review)	External and Internal Communications
Committee	Corporate Scrutiny Committee
Relevant Corporate Links	All seven outcomes, plus all the associated indicators, in the ECC Outcomes Framework.
Timescales	A Task and Finish Group, if reconstituted, would complete the task in approximately four-months (on the basis of a single meeting per month). The Task and Finish Group membership will be Councillor's Joe Pike (Chairman), Graham Butland and Mike Mackrory.
Rationale for the Review	<p>The former Executive Scrutiny Committee commenced a Task and Finish Group exercise on External Communications in 2011, this was placed in hiatus due to the Transformation programme as the function was one of the first to be reorganised. This restructure has now concluded and it should be considered whether the Task and Finish Group be reconstituted.</p> <p>To assess the outcomes, resources, effectiveness and quality of work undertaken by External and Internal Communications at the County Council and to make recommendations, if and where necessary, for improvement. A key focus is delivering better value for money and the focussed use of available resources in the provision of communications.</p> <p>To ensure a clarity and consistency of message reflecting the values of the Authority. To ensure Communications deliver an impartial and positive image of the Authority as a responsible, innovative, and forward-thinking Council. To ensure, and be assured that appropriate structures for a 21st Century communications function is in place.</p>

Key Lines of Enquiry	<p>How has the Transformation process affected delivery of external and internal communications; and how is the team resourced now compared to a year ago?</p> <p>How is social media used to more effectively and cost-efficiently deliver services? Is this being further developed?</p> <p>What is in place to ensure the knowledge and expertise of the Communications team is current and how is this measured and evaluated?</p> <p>Who do External and Internal Communications consider to be their clients?</p> <p>What does the current Communications Business Plan look like?</p> <p>How are communications about media-related issues with Members being improved?</p> <p>Is there any sharing of communications with District/Borough/City Councils; or other partners?</p> <p>How do Communications use customer knowledge to ensure effective communication?</p> <p>What is the current budget for Communications? Was the budget over- or underspent last year?</p> <p>What is the current relationship with broadcast, print and online media like?</p> <p>What is the current staff structure of Communications?</p>
Other Work Being Undertaken	<p>There is currently no other work being undertaken which would impact upon the conduct, timescales and deadlines for this review.</p>
What resources are required for this review?	<p>Given the likely length of this review (indicated above) it is likely there will be additional resource requirements required for this review. In planning the review it is necessary to identify what resources are required to undertake the review, and any costs associated with the committee's activity. Given that the resource available is finite, it will be necessary to consider carefully the timing of the review within the Committee's overall work programme.</p>
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2013/14 AND 2014/15 SCRUTINY RECOMMENDATIONS TRACKER AND WORK PROGRAMME								
	COMMITTEE: CORPORATE SCRUTINY COMMITTEE							
	PRE-MEETING				POST-MEETING		AGREED ACTION & IMPLEMENTATION	
COMMITTEE	SCRUTINY ITEM & REF.	APPROACH	LEAD OFFICER	COMMITTEE DATE(S)	OUTCOMES, ACTIONS ARISING & UPDATES	RESPONSIBLE MEMBER/ OFFICER	REVIEW DATE	IMPLEMENTATION REVIEW DATE AND OUTCOME
Corporate Scrutiny	The Capital Programme	Full Committee (Cllr John Spence to be invited to the Committee to conduct an initial briefing)	Margaret Lee	Jun-14		Cllr David Finch	Sep-14	
Corporate Scrutiny	Corporate Systems/IT Infrastructure	Full Committee	David Wilde	Oct-14		Cllr David Finch	Nov-14	
Corporate Scrutiny	Shared Services/ Corporate Operations	Full Committee: Briefing	Mark Hobson	Mar-15		Cllr David Finch		
Corporate Scrutiny	The Use of Consultants by Essex County Council	Full Committee: Briefing		Jul-14		Cllr David Finch		

Corporate Scrutiny	Equality and Diversity	Full Committee: Briefing		Mar-15		Cllr David Finch		
Corporate Scrutiny	Property Assets	Full Committee: Briefing	Simon Hughes	Sep-14		Cllr Roger Hirst		
Corporate Scrutiny	Transformation Reserve	Full Committee: Briefing	Margaret Lee	Jul-14		Cllr David Finch		
Corporate Scrutiny	Community Budgets	Full Committee: Briefing		Jul-14		Cllr David Finch		
Corporate Scrutiny	Collection Rates for Council Tax	Full Committee: Briefing		Jan-15				
Corporate Scrutiny	Budget Setting and Planning 2015/16	Full Committee	Margaret Lee	Oct-14		Cllr David Finch	Dec-14	STANDING ITEM.
Corporate Scrutiny	Welfare Reform	Full Committee: Briefing		Sep-14				

Corporate Scrutiny	External and Internal Communications (Executive Scrutiny Committee Minutes 11-Sep-12 (Minutes 4))	Task and Finish Group (Chairman: Cllr Joe Pike)	Richard Puleston	Sep-12	Interim report presented to the Committee, and agreed that the review be extended to include internal communications.	Cllr David Finch	May-14	UPDATE: The Task and Finish Group placed in hiatus due to Transformation II. The Task and Finish Group will reconvene and membership, together with Chairmanship, will be confirmed at the 27 May 2014 meeting of the committee.
Corporate Scrutiny	Health and Safety at Work (ES/07/13)	Full Committee		Feb-13	RESOLVED: To receive a further update in due course.	Cllr David Finch	Following receipt of Fire Authority report	UPDATE: Following the fire at John Ray School, Braintree a report on H&S related to sprinkler systems in schools will be received. This will follow publication of the Fire Authority Inquiry into the cause of the fire.
Corporate Scrutiny	Capita Resourcing (CSC/12/13)	Full Committee (Briefing)	Adam Bowles	Oct-13	Report noted. Annual reports on this contract are received by the	Cllr Roger Hirst	Oct-14	

					Corporate Scrutiny Committee.			
Corporate Scrutiny	Absence Management (CSC/15/13)	Full Committee	Bob Whiting	Nov-14	RESOLVED: To receive an update on Absence Management across ECC in April 2014. This would take account of the Staff Survey results which is being conducted in January 2014.	Cllr David Finch	Apr-14	UPDATE: An update was received by the Committee in April 2014 with further clarification, following questions, attached to the minutes of that meeting. NO FURTHER ACTION.
Corporate Scrutiny	Budget Outturn Reports (CSC/03/14)	Full Committee (Briefing)	Margaret Lee	Jan-14	Quarterly briefings are received by the Committee.	Cllr David Finch	Jun-14	STANDING ITEM. October 2014 report to include initial finance report of the re-modelled Youth Service
Corporate Scrutiny	Corporate Plan Progress Report (CSC/04/14)	Full Committee (Briefing)	Richard Puleston	Jan-14	Quarterly briefings are received by the Committee.	Cllr David Finch	Jun-14	STANDING ITEM.

Corporate Scrutiny	Transformation II (CSC/06/13)	Full Committee (Briefing)	Keir Lynch	May-14	Quarterly briefings are received by the Committee.	Cllr Roger Hirst	Sep-14	STANDING ITEM.
Corporate Scrutiny	Procurement Strategy (CSC/16/13)	Task and Finish Group (Chairman: Cllr Julie Young)	Andrew Spice	Apr-14	Final Report and Recommendations presented to the Committee in February 2014 for ratification. Report and recommendations also presented to the Cabinet Member. A further written response was received from the Cabinet Member in April 2014.	Cllr Roger Hirst	Oct-14	IMPLEMENTATION REVIEW DATE: A further update on the recommendations accepted by the Cabinet Member should be received in October 2014.

Corporate Scrutiny	Local Authority Mortgage Scheme CALL-IN	Full Committee	Margaret Lee	Jun-13	<p>The Call-in was heard by the Committee. The Committee voted 12:1 to ratify the Cabinet decision with the motion:</p> <p>To congratulate the County Council on their forward-thinking initiative to help first-time buyers in the County, that the Committee would not refer the LAMS decision to either the decision taker or the Council, and that the</p>	Cllr David Finch	N/A	NO FURTHER ACTION.
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					LAMS decision should take effect at the conclusion of the meeting of the Committee.			
Corporate Scrutiny	Vision for Essex (CSC/03/13)	Full Committee (Briefing)	Richard Puleston	Jun-13	The report was noted.	Cllr David Finch	N/A	NO FURTHER ACTION.
Corporate Scrutiny	Engaging with Essex (Your Say) (CSC/07/13)	Task and Finish Group (Chairman not appointed)	Richard Puleston	Jul-13	Establish a Task and Finish Group to scrutinise the proposed campaign and make recommendations on public speaking at public Council meetings.	Cllr David Finch		UPDATE: Membership of the T&F Group was difficult to establish. Events at the County Council in relation to public speaking overtook the terms of reference of any T&F Group. NO FURTHER ACTION.

Corporate Scrutiny	Revenue and Capital Budgets 2014/15 and Medium Term Resources Strategy (CSC/02/14)	Full Committee (Briefing)	Nicole Wood	Jan-14	Report noted. A request was made to receive earlier reports to Scrutiny next year; however, it was recognised that central government delays sometimes make this difficult.	Cllr David Finch		NO FURTHER ACTION.
Corporate Scrutiny	ECC Corporate Outcomes Framework (CSC/06/14)	Full Committee (Briefing)	Alastair Gordon	Jan-14	Report noted. Scrutiny Board to determine future scrutiny arrangements	Cllr David Finch		NO FURTHER ACTION.
Corporate Scrutiny	Broadband Coverage in Essex	Full Committee	Connie Kerbst	May-14	Report noted and update requested for November 2014.	Cllr Kevin Bentley	Nov-14	
Corporate Scrutiny	Investment Strategy	Full Committee	Kevin McDonald	TBA		Cllr Rodney Bass		