

Report title: Approval for Officer Foreign Travel to Berlin, Germany.	
Report to: Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
Report author: Gemma Bint, Democratic Services Officer	
Date: 19 April 2022	For: Decision
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County Divisions affected: All Essex	

1. Purpose of Report

- 1.1 To consider an application (attached to this report) for two officers (Luciana de Almeida, Energy and Low Carbon Project Development Officer and Tom Day, Head of Energy and Low Carbon Programme) to travel to Berlin, Germany to attend a partnership meeting that relates to an EU-funded project called “2IMPREZS”, a partnership of 10 European and British organisations on 17 and 18 May 2022.
- 1.2 All travel costs are fully funded by the EU grant.
- 1.3 Executive Director approval is expected before the meeting date and the decision is dependent on authorisation being obtained.

2. Recommendation

(Subject to confirmation of Executive Director approval being confirmed at the meeting)

- 2.1 To approve foreign travel to Berlin, Germany by two officers, to attend a meeting that relates to an EU-funded project called “2IMPREZS”, a partnership of 10 European and British organisations on 17 and 18 May 2022.

Appendix 1: Application for Officer Foreign Travel to Berlin, Germany.