

<b>Essex Pension Fund Board</b>	<b>EPB/39/11</b>
<b>date: 14 December 2011</b>	

## **Forward Look**

Report by the Secretary to the Board

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Enquiries to Judith Dignum, Governance Team Manager, 01245 430044, ext 20044

### **1. Purpose of the Report**

- 1.1 To present a Forward Look detailing the Board's future business.

### **2. Recommendations**

- 2.1 That the Forward Look attached at Appendix A be noted and approved.

### **3. Link to Essex Pension Fund Objectives**

- 3.1 The Forward Look assists the Board in achieving the following Fund Objectives:

- Act with integrity and be accountable to our stakeholders for our decisions, ensuring they are robust and well based
- Continually measure and monitor success against our objectives

### **4. Risk Implications**

- 4.1 Failure to plan its business carefully may cause the Board to approach its work in an unstructured way and to make ineffective use of its Members', Officers' and Professional Advisers' time.

### **5. Communication and Finance and Resources Implications**

- 5.1 None

**Essex Pension Fund Board  
Forward Look**

<b>Meeting</b>	<b>Agenda Item</b>	<b>Type</b>
<b>20 January 2012</b>	Employer Forum (County Hall)	
<b>7 March 2012</b>	Update on Pension Fund Activity: Business Plan, Risks and Measurement against Fund Objectives Business Plan for 2012/13 Record of Member Attendance Communications Strategy (including Employer Engagement) Review of AVC provider and fund choices Essex Pension Fund Administration Strategy Investment Steering Committee (ISC) Quarterly Report	Every meeting  Annual item Annual item     Every meeting
<b>16 May 2012</b>	Board Member training (pm)	
<b>11 July 2012</b>	Update on Pension Fund Activity: Business Plans, Risks and Measurement against Fund Objectives External Audit Programme of Work and Fees Internal Audit Annual Report of Pension Fund Work Draft Pension Fund Accounts Essex Pension Fund Board Annual Report Investment Steering Committee (ISC) Quarterly Report	Every meeting  Annual item Annual item Annual item Annual item Every meeting

**27 September 2012**

Update on Pension Fund Activity: Business Plans, Risks and Measurement against Fund Objectives	Every meeting
Annual Review of Pension Fund Board	Annual item
Essex Pension Fund Report and Accounts	Annual item
External Auditor's report (AGR)	Annual item
Calendar of Meetings	Annual item
Investment Steering Committee (ISC) Quarterly Report	Every meeting

**14 November 2012**

Annual Strategy Day

**12 December 2012**

Update on Pension Fund Activity: Business Plans, Risks and Measurement against Fund Objectives	Every meeting
Annual Training Needs Assessment	Annual item
Investment Steering Committee (ISC) Quarterly Report	

**Issues to be scheduled**

LGPS Pension Reform (ongoing)