

## APPROVAL FOR VISITS MADE BY MEMBERS

involving travel abroad / individual costs exceeding £500 / aggregate costs for more than one member of £1,000

Name of Member(s) travelling: Cllr Dick Madden  
Cllr Sue Lissimore  
Cllr Anne Brown  
Officers – Dave Hill, Helen Lincoln, James Bullion

Details of the visit (incl. dates):

To attend the National Children and Adults Services Conference in Bournemouth on 14 - 16 October 2015.

Estimated cost of the visit: £ 828.10 per person plus VAT  
TOTAL COST TO ECC: £4,140.50

Rationale for the estimated cost:

\* Please note you will need to demonstrate that in accordance with the Members' Allowances Scheme three quotes have been obtained before booking foreign hotels.

Delegate fee: £450 plus VAT per person

Accommodation:

3 quotes:

The Royal Bath Hotel - £80 per person per night = £240 per person for 3 nights

Park Central - £80 per person per night = £240 per person for 3 nights

Hallmark Hotel - £79 per person per night = £237 per person for 3 nights

Travel:

Train – Off Peak Return from Chelmsford to Bournemouth - £81.10 per person

Updated with actual hotel costs:

Royal Bath Hotel: 3 x £240 & 2 x £297

Estimated at £297 for adding James Bullion's accommodation.

Updated Total cost to ECC: £4797.60

Break down:

Delegate	Delegate fee	Accommodation (estimated for JB)	Train (all estimated)	Grand total
Cllr Madden	£450.00	£240.00	£81.10	
Cllr Brown	£450.00	£240.00	£81.10	
Cllr Lissimore	£450.00	£240.00	£81.10	
Dave Hill	£450.00	£297.00	£81.10	
Helen Lincoln	£450.00	£297.00	£81.10	
James Bullion	£450.00	£297.00	£81.10	
<b>Total</b>	<b>£2,700.00</b>	<b>£1,611.00</b>	<b>£486.60</b>	<b>£4,797.60</b>

Purpose of the visit and anticipated value to the County Council:

This event is vital to councillors, directors, senior officers, directors of public health, policy makers and service managers, indeed any individual or organisation with responsibilities for children and adults in the statutory, voluntary and private sector.

There will be a mix of keynote and ministerial addresses as well as significant plenary sessions by key players in the adult, children and education sectors. There will also be the opportunity to participate in a variety of breakouts and networking sessions.

The event is regularly used as a platform for policy announcements. It also offers the opportunity for discussions with Ministerial and shadow teams.

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Comments of the Chief Executive

Margaret Lee – approved electronically 01 September 2015

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Comments of the Section 151 Officer

Visit is in line with ECC duties and conforms to travel and subsistence policies