

		AGENDA ITEM 8: URGENT MATTER
		<b>PSEG/13/17</b>
Committee:	Place Services and Economic Growth Scrutiny Committee	
Date:	23 March 2017	
<b><u>CALL IN OF DECISION FP /778/03/17: COMMUNITY TRANSPORT FUNDING 2017/18</u></b>		
Enquiries to:	Christine Sharland, Scrutiny Officer Christine.sharland@essex.gov.uk	

On 20 March 2017 Councillor Stephen Robinson called in the above decision. A copy of his call-in notification is attached at Appendix A together with the proposed decision at Appendix B. The decision documentation can also be found at:

[http://cmis.essexcc.gov.uk/essexcmis5/Decisions/tabid/78/ctl/ViewCMIS\\_DecisionDetails/mid/422/Id/7100/Default.aspx](http://cmis.essexcc.gov.uk/essexcmis5/Decisions/tabid/78/ctl/ViewCMIS_DecisionDetails/mid/422/Id/7100/Default.aspx)

A copy of the letter that was sent to the Brentwood Community Transport is attached at Appendix C as an example of the letters sent to community transport providers advising on the outcome of the funding settlement for the next financial year.

Given that there was a Committee meeting already scheduled for today, it has been agreed that the call in should be included as an urgent item. However, the Cabinet Member is unable to attend due to prior commitments and so he will be represented by key officers.

#### ***Procedure for the Committee's consideration of this call-in***

*A call-in may be withdrawn by the author at any time. If the call-in is withdrawn before this call-in item is held, this process will not be necessary.*

*The focus of the Committee at today's meeting should be the Cabinet Member's decision on Community Transport Funding for 2017/18 as set out at Appendix B to this report, and the debate should be limited to the specific reasons given for*

*the call-in itself as set out by Councillor Robinson who called in the decision in Appendix A to this report.*

- 1. A procedure for the meeting is set out below. However the Committee may decide (as a committee) to depart from this process.*
- 2. Any questions from the public will be asked at the start of the meeting, not at the start of this item. If any member of the public wishes to ask a question they must make their intention known to the Committee Officer or Scrutiny Officer before the start of the meeting. The Chairman may allow the question to be answered immediately, or during the call-in item as part of the debate, or may arrange for a written response to be provided after the meeting. If written answers are to be supplied after the meeting then the person must ensure their contact details are known to the Scrutiny Officer or Committee Officer.*
- 3. At the start of the Call-in item the Chairman will:*
  - a. Introduce and welcome members and contributors.*
  - b. Remind members and contributors of the Committee's expectation that only the issues raised in the call-in notice (Appendix A) will be considered and that if anyone wishes to raise new matters then they may only do so with the permission of the Chairman.*
  - c. Indicate the proposed order of business (ie this procedure note)*
  - d. Remind the Committee of the three courses of action open to them which are:*
    - i. To allow the decision to be implemented without further delay.*
    - ii. To refer the decision back to the person who made the decision with such recommendations as the Committee think appropriate (noting that the decision-maker may then amend the decision or not within 5 working days - it cannot be called in again).*
    - iii. To refer the decision to full Council (noting that full Council cannot overturn the decision. Full Council can either allow the decision to be implemented or refer it back to the decision maker).*
- 4. As the originator of the call-in, Councillor Robinson will be allowed a total of 30 minutes to present the call-in with up to 3 supporting contributors of their invitation sharing that time. Where there is more than one call-in of any one item of business this time will be shared between them. Everyone speaking must ensure that their speech is relevant to an issue in the call-in notice, unless the Chairman agrees otherwise.*

5. *As the decision-maker, the Cabinet Member's representatives will be allowed 30 minutes to present a response to the call-in including supporting contributors of their invitation sharing that time.  
Everyone speaking must ensure that their speech is relevant to an issue in the call-in notice, unless the Chairman agrees otherwise or they are responding to an issue already raised during the call-in item.*
  6. *There will then be a period during which the Committee may ask questions of anyone who has provided information in support of or in opposition to the call-in and may discuss any issues.*
  7. ***Any member of the Committee may then propose either:***
    - a. To allow the decision to be implemented without further delay.***
    - b. To refer the decision back to the person who made the decision with such recommendations as the Committee think appropriate.***
    - c. To refer the decision to full Council.***
  8. *This motion must be seconded. The Committee will then vote upon that motion.*
  9. *In the case that the Committee agrees option b or c, the Chairman should describe arrangements for the Committee's concerns to be recorded for the attention of the decision-maker or full Council as appropriate.*
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## Appendix A (to committee report)

### Notification of Call-in

<b>Decision title and reference number</b> <b>Community Transport Funding 2017/18 – FP/778/03/17</b>	
<b>Cabinet Member responsible</b> Cllr Eddie Johnson	<b>Date decision published</b> 15 March 2017
<b>Last day of call in period</b> 20 March 2017	<b>Last day of 10-day period to resolve the call-in</b> 29 March 2017
<b>Reasons for Making the Call in</b>  <div style="margin-left: 40px;">           1) Why has there been such a long delay in the Community Transport Providers being given details of their grant?            2) What is the 14.4% reduction in the grant based on and why has Community Transport been hit with such a large reduction?            3) Why haven't the Community Transport providers been sent details of draft action plan and the draft SLA?            4) What assessment has been made by the County Council as to the effect this 14.4% reduction in grant is going to have on providing transport services to some of the most vulnerable members of the community?         </div>  I have the support of: Cllr Anne Turrell	
<b>Signed:</b> Cllr Stephen Robinson	<b>Dated:</b> 20 March 2017
<b>For completion by the Governance Officer</b>	
<b>Date call in Notice Received</b> 20 March 2017	<b>Date of informal meeting</b>
<b>Date of Place Services and Economic Growth Scrutiny Committee Meeting (if applicable)</b>	<b>Date call in withdrawn / resolved</b>

Appendices published as separate PDF documents

Appendix B – Cabinet Member Decision NB two parts: Report part 1  
and part 2 Equality Impact Assessment

Appendix C – Letter to Brentwood Community Transport