

Report title: Matters Arising	
Report to: People and Families Policy and Scrutiny Committee	
Report author: Graham Hughes, Senior Democratic Services Officer	
Date: 14 February 2024	For: Consideration and identifying any follow-up scrutiny actions
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County Divisions affected: Not applicable	

1. Introduction

This separate item was requested by the Committee on 14 September 2023 (see Background below).

2. Action required

The Committee is asked to consider:

- (i) **The attached update; and**
- (ii) **Reflect on the current process and approach and any steps to help facilitate closure on outstanding matters arising**

3. Background

- 3.1 Ordinarily the Committee receives, attached to the draft minutes from the previous meeting, the outstanding Matters Arising from previous meetings. Whilst some entries are closed quickly, other entries are more longstanding.
- 3.2 Matters Arising are communicated to witnesses soon after the date of the meeting as part of the process to draft the minutes.
- 3.3 In some cases, matters arising can be addressed when witnesses are returning to further present to the Committee. However, the nature of the committee's work, and its wide remit, does mean that there are not really any regular "standing" updates scheduled and there can be a significant gap before some witnesses return to provide subsequent updates.
- 3.4 Increased efforts are being made to close more of these items. Updates received will appear for one meeting on this report and then the Matter Arising entry will be removed. This will enable the focus of attention to be on those few significantly outstanding matters.

4. Update and Next Steps

Matters Arising

The latest table listing Matters Arising is attached in the Appendix to this report.

Entries have now been categorised as follows to facilitate discussion and to help identify follow-ups:

- Updates requested and to be scheduled as future formal agenda items.
- Actions from recent meetings – updates awaited.
- Overdue Matters Arising

5 Appendix

Matters Arising as at 14 February 2024.