

## **[draft] Essex Police Fire and Crime Panel**

### **Scheme of Members Allowances**

1. This scheme has effect under article 5 of the Panel's constitution approved by the constituent authorities in 2019 and takes effect on 1 June 2019.

2. In this Scheme:

'Panel' means the Essex Police Fire and Crime Panel

'Member' means a person who is a member of the Panel other than as a substitute member

'Independent Member' means a person co-opted onto the Panel.

'Lead Authority' means Essex County Council

'Proper Officer' means the proper officer of the Lead Authority responsible for overseeing the work of the Panel, currently the Head of Democracy and Transparency.

### **Overall Limit on Claims**

3. No person may claim more than £920 for each financial year under this scheme.

### **Allowances**

4. A Member may claim an allowance of £920 per annum in accordance with the table below if they submit a valid claim for payment. The allowance shall accrue daily and be paid monthly via the Lead Authority's payroll system in accordance with the Lead Authority's payment arrangements. Members may opt to claim a lesser amount if they wish.

### **Expenses**

5. A Member may claim expenses incurred whilst undertaking duties as a Member of the Panel as if they were a member of member of Essex County Council and for this purpose the following shall be approved duties for any member:

Attending a meeting of the Panel or any of its Sub-Committees

Attending a meeting of any officer of the Lead Authority or the Fire Authority or the Office of the Police, Fire and Crime Commissioner in connection with the functions of the Panel

Attending a meeting of the National Association of Police and Crime Panels, a Special Interest Group of the Local Government Association.

### **General Rules**

6. No allowances shall be paid unless a valid claim has been submitted to the Proper Officer in the same manner as members of Essex County Council are required to make claims.
7. No person shall claim an allowance under this scheme if they have also claimed an allowance from another person or body with respect to the same duties.
8. No person shall be entitled to payment under this scheme unless the Lead Authority confirms that it is likely to be entitled to recover the cost of payment from the Home Secretary under the terms of a grant payable with respect to the work of the Panel.

9. Allowances shall be paid net of tax and other deductions where the Lead Authority is legally required to pay them.
10. The Lead Authority shall publish the amounts paid to Members under the terms of this Allowance. Where a Member is also a Member of the Lead Authority (regardless of which body appointed them to the Panel) then the amounts claimed may be published together with the amounts claimed as a member of the Lead Authority.