



Essex County Council

Essex Countywide Traveller Unit Joint Committee

14:30	Thursday, 17 May 2018	Committee Room 1, County Hall, Chelmsford, CM1 1QH
--------------	----------------------------------	---

For information about the meeting please ask for:

Matthew Waldie, Committee Officer

Telephone: 033301 34583

Email: matthew.waldie@essex.gov.uk

Part 1

(During consideration of these items the meeting is likely to be open to the press and public)

		Pages
1	Welcome, Membership, Apologies, Substitutions and Declarations of Interest	5 - 5
2	Minutes and Matters Arising To approve the minutes of the meeting of 15 November 2017 and to consider any matters arising not covered in the agenda.	6 - 11
3	Finance update To receive an update on resource and funding from Sarah Broadley/Lisa Nichols, Finance Business Partner (report attached), and to approve Membership Fees for 2019/20.	12 - 16
4	Membership status To receive a report from Steve Andrews, ECTU Manager, including the early notice of renewal requirement for April 2019.	

- | | | |
|-----------|---|----------------|
| 5 | High level risk assessment
To receive a report from Steve Andrews, ECTU Manager. | 17 - 17 |
| 6 | Operations Performance Update
To receive a report from Steve Andrews, ECTU Manager, on key issues, including: <ul style="list-style-type: none">• Health• Education• Fire• Unauthorised encampments - process/timing• Communications/SPOCS - website update | 18 - 39 |
| 7 | Transit site visit
To receive a report from Steve Andrews, ECTU Manager. | |
| 8 | Police/GTRET update
To receive a report from the Police representative | |
| 9 | ECTU consultation - draft summary of responses
To receive a report from Steve Andrews, ECTU Manager. | |
| 10 | Government consultation on powers for dealing with unauthorised development and encampments
To receive a report from Cllr Lissimore. | |
| 11 | Date of Next Meeting
To note that the next Committee meeting is scheduled for Tuesday 20 November 2018, at 10.00 am. | |
| 12 | Urgent Business
To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. | |

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

13 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

All letters of representation referred to in the reports attached to this agenda are available for inspection. Anyone wishing to see these documents should contact the Officer identified on the front page of the report prior to the date of the meeting.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website: <http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Essexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page
