



Essex County Council

**Agenda item 7**

**SC/003/14**

**Committee** ECC and EFA Joint Standards Committee

**Date** 8 August 2014

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**Work Programme**

Report by Monitoring Officer

**Purpose**

A proposed work programme is set out below for approval. There are some annual reports which will appear each year on the work programme but these will be supplemented by reports that deal with issues as they arise which will be added to the work programme as necessary. The focus of the programme for the last year or so was to respond to changes in the law relating to members' conduct and standards and to ensure that the council had in place suitable practices and procedures.

**Terms of Reference**

Meeting Date	Item	Type of item	Officer Responsible
Every meeting as required	Receive updates on Legislation affecting Standards Committees.	Publications and materials.	Terry Osborne, Asst Director Corporate Law
Every meeting as required	Forward Look - Work Programme and proposed dates (if any) of future meetings	Committee Report	Andy Gribben, Council and Member Support Officer



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June 2015 ( <i>or a date subsequent to the election of Chairman at the ECC Annual Meeting</i> )	Appointment of Vice-Chairman	Procedural	Andy Gribben, Council and Member Support Officer
August 2015	Annual Report of the Monitoring Officer (Including the review of the Register of Gifts and Hospitality and the Register of Members Interests)	Committee Report	Terry Osborne

**The Dates of Future Meetings:**

To be arranged.

Meetings will only be convened if there is sufficient business.