

Governance Team
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Executive Scrutiny Committee

Date: Tuesday 26 April 2011
Time: 10:00 am-PLEASE NOTE THE CHANGE OF START TIME
Venue: Committee Room 2

Governance Officer: Hannah Cleary
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Agenda

This meeting is open to the public and the press. The agenda is also available on the Essex County Council website, www.essex.gov.uk. In the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then on 'Committee Management Information System (CMIS)' and select 'View Committees'. Finally, scroll down the list to the relevant Committee, click the 'meetings' tab and select the date of the Committee.

Please note that an audio recording may be made of the meeting. If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Governance Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Governance Officer before the meeting takes place. For any further information contact the Governance Officer.

The main focus of this meeting will be:

- **Transformation Programme Scrutiny Review: Governance and Risk Management**
- **Transformation Programme Scrutiny Review: Interim Report**
- **Capita Resourcing Review Update**
- **Quarterly Performance Report**

PART I

(Business to be taken in public)

1. Apologies and Substitution Notices

The Governance Officer to report receipt (if any).

2. Declarations of Interest

To note any declarations of interest to be made by Members.

3. Minutes

To approve as a correct record the minutes of the meeting held on 22 March 2011.

4. Transformation Programme Scrutiny Review: Governance and Risk Management

Mr Keir Lynch, Executive Director for Transformation, and Mr Ian Hollingworth, Head of Commercial and Reporting, will be in attendance for this item and will also provide an update of the Transformation Programme savings. A briefing paper has been provided as report ES/021/11.

5. Quarterly Performance Report

The Committee is invited to consider report ES/022/11 by Mark Golledge, Strategic Intelligence Manager, who will be in attendance for the item.

6. Transformation Programme Scrutiny Review: Interim Report

The Committee is invited to consider and agree report ES/023/11 by the Governance Officer.

7. Capita Resourcing Review Update

The Committee is invited to consider and agree report ES/024/11 by the Governance Officer.

8. Forward Look

The Committee is invited to consider and agree report ES/025/11 setting the Committee's proposed future work programme.

9. Dates of Future Meetings 2011/12

The following dates have been reserved for this Committee:

Date	Time	Venue
Tuesday, 24 May 2011	10am	Committee Room 2
Tuesday, 28 June 2011	10am	Committee Room 2
Tuesday, 19 July 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 6 September 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 18 October 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
Tuesday, 29 November 2011	10am	Venue to be confirmed
Tuesday, 24 January 2012	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed

10. Urgent Business

To consider any other items which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

11. Exclusion of the Public

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

PART II **(Business to be taken in private)**

12. Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.