

ES/002/11

Policy and Scrutiny Scoping Document

Committee	Executive Scrutiny Committee	
Topic	Transformation Programme Scrutiny Review Procurement	Ref: ES-SCR-003(g)
Objective	1. To gain an understanding of how procurement activity is contributing to the savings target of the Transformation Programme	
Reasons for undertaking review	<p>The Transformation Programme is the most ambitious programme of savings and change undertaken by the Council, with the potential to radically change the way the Council does its business, and the shape of public services in the County as a whole.</p> <p>The Transformation Programme has been undertaken by the Council in response to rising customer expectations against a backdrop of financial challenge. The Programme has two main areas of focus; for the Council to become more customer focused, and to drive out efficiency savings of £300 million by 2012/13.</p> <p>Due to the cross-cutting nature of the Transformation Programme, and the potential radical changes that are proposed, the Committee identified a number of areas that they wished to explore in further detail.</p>	
Method <ul style="list-style-type: none"> • Initial briefing to define scope • Task & Finish Group • Commission • Full Committee 	Full Committee	

Membership <i>Only complete if Task and Finish Group or Commission</i>	N/A
Issues to be addressed	<u>Procurement</u> <ol style="list-style-type: none"> 1. How is procurement contributing towards the total £300 million savings target? 2. Potential savings of approximately £150 million have been identified to be delivered through procurement efficiencies. Is there confidence that this target is achievable? 3. What is the scope for more savings to be generated? 4. Has there been an impact on the good and services market due to any changes implemented by procurement efficiencies? 5. What will the priorities and activities of procurement look like once transformed? 6. Has the inflation policy introduced in April 2010 been effective? 7. Are there any plans to share procurement services with partners, for example, in District, Borough Councils etc?
Sources of Evidence and witnesses	Head of Procurement Cabinet Members
Work Programme	Scoping document to be agreed at 30 November meeting A representative from procurement will be invited to attend the 25 January 2011 meeting to provide provisional evidence. It is envisaged that this review may need to be conducted over the course of several meetings.
Indicators of Success	
Meeting the CfPS Objectives <ul style="list-style-type: none"> • <i>Critical Friend Challenge to Executive</i> • <i>Reflect Public voice and</i> 	<p>The Committee will be fulfilling its role as a Champion in the Council's Scrutiny Process.</p> <p>Action taken by the Committee to monitor the performance of the Transformation Programme will reflect upon both current service delivery and future improvements.</p>

<i>concerns</i> <ul style="list-style-type: none"> • Own the scrutiny process • Impact on service delivery 	The Committee will carry out its role as a critical friend to the Executive.		
Diversity and Equality <i>Diversity and Equality issues are to be considered and addressed.</i>	The Transformation Programme will impact on the public, staff, Members and partners. What equality impact studies have been undertaken?		
Date agreed by the Committees			
Future Action			
Governance Officer	Hannah Cleary		
Service Lead Officer(s)	Robert Overall		