

## Equality Impact Assessment - head of service review

Reference: EQIA199184849

Submitted: 04 May 2020 08:16 AM

### Executive summary

**Title of policy or decision:** Lease renewal for units 1 & 2, the Moorfield Centre, Guildford

**Describe the main aims, objectives and purpose of the policy (or decision):** To approve the agreement of two new 10 year leases on units 1 & 2, the Moorfield Centre, Guildford with the existing tenant

**What outcome(s) are you hoping to achieve?:** Transform the council to achieve more with less

**Which strategic priorities does this support? - Transform the council to achieve more with less:** Limit cost and drive growth in revenue

**Is this a new policy (or decision) or a change to an existing policy, practice or project?:** a change to an existing policy, practice or project

### Assessing the equality impact

**Use this section to record how you have assessed any potential impact on the communities likely to be affected by the policy (or decision):** The decision is required to approve 2 x 10 year property leases in Guildford. These replace existing leases that expire in Sept 2021. There will be no impact on any impact on any communities within Essex or within Guildford, other than the continuation of rental income that will be used to support frontline services.

**Does or will the policy or decision affect:**

**Service users:** No

**Employees:** No

**The wider community or groups of people, particularly where there are areas of known inequalities:** No

**Which geographical areas of Essex does or will the policy or decision affect?:** All Essex

**Will the policy or decision influence how organisations operate?:** No

**Will the policy or decision involve substantial changes in resources?:** No

**Is this policy or decision associated with any of the Council's other policies?:** No

### Description of impact

**Description of Impact. If there is an impact on a specific protected group tick box, otherwise leave blank. You will be given the opportunity to rate identified impacts as positive, negative or neutral on the next page:** No impact on any of the above groups

**I confirm that I have considered the potential impact on all of the protected characteristics:** I confirm that I have considered the potential impact on all of the protected characteristics

## Action plan to address and monitor adverse impacts

**Does your EqlA indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?:** No

## Details of person completing the form

**I confirm that this has been completed based on the best information available and in following ECC guidance:** I confirm that this has been completed based on the best information available and in following ECC guidance

**Date EqlA completed:** 04/05/2020

**Name of person completing the EqlA:** Ian Fulton

**Email address of person completing the EqlA:** Ian.Fulton@essex.gov.uk

**Your function:** Corporate and Customer Services

**Your service area:** Finance

**Your team:** Commercial & Major Projects

**Are you submitting this EqlA on behalf of another function, service area or team?:** No

**Email address of Head of Service:** tina.french@essex.gov.uk