

## **MINUTES OF A MEETING OF THE EXECUTIVE SCRUTINY COMMITTEE HELD AT COUNTY HALL, CHELMSFORD ON 26 APRIL 2011**

### **Membership**

* G Butland	* G L Mitchinson
* W J C Dick	* M J Page
N Edey	* J W Pike
C Griffiths	* Mrs I Pummell
* M C M Lager (Vice-Chairman)	* J Roberts
* A M Hedley	* A Turrell
* M J Mackrory	* T C Smith-Hughes (Chairman)
* Mrs V Metcalfe	* J A Young (Vice-Chairman)

(\* present)

The following officers were present in support throughout the meeting:

Mrs Hannah Cleary, Governance Officer  
Mrs Vivien Door, Committee Officer

### **30. Apologies for Absence**

Apologies were received from the following Members:

#### **Apologies**

Councillor C Griffiths  
Councillor N Edey

#### **Substitutions**

### **31. Minutes**

The minutes of the meeting held on 22 March 2011 were approved as a correct record and signed by the Chairman.

### **32. Transformation Programme Scrutiny Review: Governance and Risk Management**

The Committee considered report ES/021/11.

Mr Keir Lynch, Executive Director for Transformation, and Mr Ian Hollingworth, Head of Commercial and Reporting, were in attendance to introduce the report and answer questions.

After discussion of this item the Committee **agreed**:

1. That a report of the Committee's findings and recommendations in relation to this topic be presented for consideration at the 23 June meeting.
2. That details of the New Ways of Working Business Support Review be brought to a future meeting.

3. That details of the savings realised to date through the Transformation Programme be brought to a future meeting.

Councillor Smith-Hughes thanked Mr Lynch and Mr Hollingworth for attending.

### **33. Quarterly Performance Report**

The Committee considered report ES/022/11 from Mr Mark Golledge, Strategic Intelligence Manager who was in attendance to introduce the report and answer questions.

The Committee **agreed** that the performance scorecards should continue to be referred for review by the Scrutiny Board and Policy and Scrutiny Committees relative to their terms of reference.

The Committee **agreed** that national performance information should be included in future performance reports in order to provide context and allow comparison to be made against statistical neighbours.

Councillor Mitchinson requested further explanation in relation to National Indicator (NI) 039, Alcohol Admission Rate per 100,000 population. Mr Golledge **agreed** to provide this information to all Members after the meeting.

Councillor Smith-Hughes suggested that Members should be involved when setting targets to ensure they were appropriate, and to enable the Executive Scrutiny Committee to monitor these targets effectively. Mr Golledge explained that the new arrangements pertaining to Directorate Scorecards would enable increased Member involvement.

The Committee **agreed** that the information provided in the Quarterly Performance report in relation to the actions taken by Policy and Scrutiny Committees in reviewing the referrals made to them be enhanced to include more detail.

The Committee **agreed** that further information on measuring performance in relation to partnership working would be brought to a future meeting.

Councillor Smith-Hughes thanked Mr Golledge for his attendance.

### **34. Transformation Programme Scrutiny Review: Interim Report**

The Committee considered and **agreed** report ES/023/11 by the Governance Officer subject to the following additions to the 'Next Steps' section:

1. A review of Equality Impact Assessments
2. New Ways of Working Business Support Review

Councillor Smith-Hughes thanked Mrs Cleary for her report.

### **35. Capita Resourcing Review Update**

The Committee considered report ES/024/11 by the Governance Officer.

The Committee **agreed** that the report would be brought to the April 2012 meeting for further monitoring.

### **36. Forward Look**

The Committee considered and **agreed** report ES/025/11 subject to the following additions:

1. A review of Equality Impact Assessments
2. New Ways of Working Business Support Review

The Committee **agreed** that the Chairman and Vice-Chairmen would meet to discuss the priorities for items on the Forward Look before the next meeting on 24 May.

### **37. Date and time of next and future meetings**

The Committee noted that the next ordinary meeting was scheduled for Tuesday, 24 May at 10.00 am, in Committee Room 2 and that the scheduled meeting for June would be changed to a different date in order to accommodate Members' attendance at the Local Government Association Conference.

There being no urgent business the meeting closed at 11.20 am.

Chairman  
24 May 2011