

# ESSEX FIRE AUTHORITY

## Essex County Fire & Rescue Service



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MEETING

AGENDA ITEM

**Essex Fire Authority**

**6**

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MEETING DATE

14 June 2017

REPORT NUMBER

**EFA/067/17**

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SUBJECT

**Membership of Essex Fire Authority and Dates of Future Meetings**

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REPORT BY

The Finance Director and Treasurer / The Clerk and Monitoring Officer

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PRESENTED BY

The Clerk and Monitoring Officer

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### **SUMMARY**

This report details the membership of the Essex Fire Authority with indication to where membership nominations are required to fill vacant positions on the committees, sub committees and external bodies.

In addition, this report advises Members of proposed future meeting dates for Essex Fire Authority, EFA (Trading) Ltd, the Policy & Strategy Committee and the Audit Governance & Review Committee, whilst Appendix 1 provides details of attendance at EFA Committees for the business year 2016/17.

### **RECOMMENDATIONS**

Members of Essex Fire Authority are asked to:

1. Appoint Members to committees, sub-committees and external bodies where vacancies exist;
2. Approve the dates of future meetings;
3. Note the attendance at EFA Committee meetings 1 June 2016 – 31 May 2017; and
4. Note that the changes will be incorporated into the Constitution as required.

## MEMBERSHIP OF THE AUTHORITY

The following Councillors have been appointed by the Constituent Authorities to be their representatives on Essex Fire Authority for the Municipal Year 2017/18:

### (All Essex County Council, except where shown)

#### Conservative (18)

Councillor Jo Beavis	Councillor June Lumley
Councillor Jenny Chandler	Councillor Bob Massey
Councillor Andy Erskine	Councillor Maggie McEwen
Councillor Fay Evans (Southend)	Councillor John Moran
Councillor Mike Garnett	Councillor Ron Pratt
Councillor Mike Hardware	Councillor Wendy Schmitt
Councillor Tony Hedley	Councillor Andrew Sheldon
Councillor Ann Holland (Southend)	Councillor Aaron Watkins (Thurrock)
Councillor Paul Honeywood	Councillor Andy Wood

**Named substitutes:** Councillor Nigel Folkard (Southend)  
Councillor Carlo Guglielmi (ECC)  
Councillor Valerie Metcalfe (ECC)  
Councillor James Moyies (Southend)

#### Labour (3)

Councillor Ivan Henderson	Councillor Julian Ware-Lane (Southend)
Councillor C Kent (Thurrock)	

**Named substitutes:** Councillor Julie Young (ECC)  
Councillor David Norman (Southend)

#### Liberal Democrat (2)

Councillor Barry Aspinell	Councillor Anne Turrell
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**Named substitutes:** Councillor Jude Deakin (ECC)  
Councillor David Kendall (ECC)

#### Non-aligned (2)

Councillor Dave Blackwell	Councillor Kerry Smith
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**Named substitute:** TBC

The 25 elected Members for the Fire Authority comprise 18 Conservative Councillors, 3 Labour Councillors, 2 Liberal Democrat Councillors and 2 Non-aligned Councillors.

## APPOINTMENTS TO COMMITTEES

Details of all Fire Authority Committees are detailed below in order that any proposed changes to the membership can be considered.

## ESSEX FIRE AUTHORITY

**Constitution:** All members of the Authority

### Chairman

To be appointed (item 1 of EFA agenda).

### Vice-Chairman

To be appointed (item 2 of EFA agenda).

### Group Spokespersons:

Labour Spokesperson - To be confirmed

Liberal Democrat Spokesperson – to be confirmed

Non-aligned Spokesperson – to be confirmed

## POLICY AND STRATEGY COMMITTEE

**Constitution:** 10 Members – 7 Conservative Members, 1 Labour Member, 1 Liberal Democrat Member, 1 Non-aligned

<i>Conservative</i>	<i>Labour</i>	<i>Liberal Democrat</i>	<i>Non-aligned/ Independent</i>

**Chairman** – The Chairman of the Authority (to be appointed - item 1 of this agenda).

**Vice-Chairman** – The Vice-Chairman of the Authority (to be appointed - item 2 of this agenda).

## AUDIT, GOVERNANCE & REVIEW COMMITTEE

**Constitution:** 15 Members – 11 Conservative Members, 2 Labour Members, 1 Liberal Democrat Member and 1 Non-aligned.

Members of the Authority that do not form part of the Policy & Strategy Committee.

<i>Conservative</i>	<i>Labour</i>	<i>Liberal Democrat</i>	<i>Non-aligned/ Independent</i>

**Chairman** – To be appointed.

**Vice Chairman** – To be appointed.

## JOINT STANDARDS COMMITTEE WITH ESSEX COUNTY COUNCIL

**Constitution** - A Member to be appointed from each of the Constituent Authorities

<i>Essex County Council</i>	<i>To be confirmed</i>
<i>Thurrock Council</i>	<i>To be confirmed</i>
<i>Southend Borough Council</i>	<i>To be confirmed</i>

## PRINCIPAL OFFICERS HUMAN RESOURCES COMMITTEE

**Constitution:** Any 3 Members drawn from a pool of 10 Members, to include the Chairman and Vice-Chairman and Group Leaders - 7 Conservative Members, 1 Labour Member, 1 Liberal Democrat Member and 1 Non-aligned Member.

<i>Conservative</i>	<i>Labour</i>	<i>Liberal Democrat</i>	<i>Non-aligned/ Independent</i>
<i>Chairman</i>	<i>Group Spokesperson</i>	<i>Group Spokesperson</i>	<i>Group Spokesperson</i>
<i>Vice Chairman</i>			

## EFA (TRADING) LTD

Membership – 5 Members

<i>EFA Directors (Type A)</i>	<i>Officers (Type B)</i>
<i>Councillor Ann Holland</i>	Acting Chief Fire Officer Adam Eckley (Alternate Director - Peter Warner)
<i>Councillor Anne Turrell</i>	Director for Transformation Mark Stagg (Alternate Director – vacancy)
<i>Vacancy</i>	
<i>Vacancy</i>	
<i>Vacancy</i>	

Members to be confirmed. *(On the rise of today's meeting, newly-nominated Directors will be asked to complete a Directors Nomination form.)*

## Member Champions

(2016/17 appointees are shown where they remain as members of the Authority)

<b>Safer Communities &amp; Youth Champion</b>	Councillor J Chandler
<b>Equal Opportunities Champion</b>	Councillor C Kent
<b>Health and Safety Champion</b>	Councillor J Ware-Lane
<b>Risk Management Champion</b>	Councillor A Holland
<b>IT and Data Management Champion</b>	Councillor A Wood
<b>On-call Firefighter Champion</b>	Councillor TBC
<b>Environmental Champion</b>	Councillor M McEwen
<b>Control Champion</b>	Councillor A Hedley
<b>Employee Engagement Champion</b>	Councillor TBC

## The Essex Fire Authority's nominees to the LGA Fire Commission (2)

Councillor A Hedley

Councillor A Holland

## **PROPOSED MEETING DATES**

### **Fire Authority (Wednesday at 10:00 hours unless otherwise annotated)**

28 June 2017  
6 September 2017  
6 December 2017\*  
14 February 2018\*  
11 April 2018\*

\* provisional, subject to date of implementation of new joint governance arrangements for Police and Fire and Rescue

### **Policy & Strategy Committee (Wednesday at 10:00 hours unless otherwise annotated)**

21 June 2017  
26 July 2017  
11 October 2017\*  
10 January 2018\*  
14 March 2018\*

\* provisional, subject to date of implementation of new joint governance arrangements for Police and Fire and Rescue

### **Audit, Governance & Review Committee (Wednesday at 10:00 hours unless otherwise annotated)**

12 July 2017  
4 October 2017\*  
17 January 2018\*  
18 April 2018\*

\* provisional, subject to date of implementation of new joint governance arrangements for Police and Fire and Rescue

### **Cultural Review Sub-Group**

(membership appointed by Principal Officers Human Resources Committee)  
Meetings of the Cultural Review Sub-Group will take place as and when required.

### **EFA (Trading) Ltd (On the rise of the Essex Fire Authority meetings)**

28 June 2017  
6 September 2017  
6 December 2017\*  
14 February 2018\*

\*provisional, subject to date of implementation of new joint governance arrangements for Police and Fire and Rescue

## **MEMBER ATTENDANCE AT MEETINGS 2016/17**

Details of Member attendance at meetings of the Authority and its standing committees from 1 June 2016 – 31 May 2017 are set out in Appendix 1 to this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management issues identified in this particular report.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this particular report.

## **LEGAL IMPLICATIONS**

There are no direct legal implications associated with this particular report.

## **USE OF RESOURCES**

There are no use of resource implications associated with this particular report.

## **ENVIRONMENTAL IMPLICATIONS**

There are no direct environmental implications associated with this particular report.

## **EQUALITY IMPLICATIONS**

There are no direct equality implications associated with this particular report.

<b>LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985</b>	
<b>List of appendices attached to this paper:</b> Appendix 1 – EFA Committee Attendance 1 June 2016 – 31 May 2017	
<b>List of background documents (not attached):</b>	
Proper Officer:	The Clerk and Monitoring Officer, Shirley Jarlett
Contact Officer:	Democratic Services Essex County Council, County Hall, Chelmsford CM1 1LX Tel: 033301 39825 E-mail: Democratic.Services@essex.gov.uk