

APPROVAL FOR VISITS MADE BY MEMBERS

involving travel abroad / individual costs exceeding £500 / aggregate costs for more than one member of £1,000.

Name of Member(s) travelling: _____

Cllr Ann Naylor
Cllr Dick Madden
Cllr Anne Brown

Details of the visit (incl. dates): _____

Attendance at ADASS Conference, Harrogate 16 – 18 October 2013

Estimated cost of the visit: £2,350
Rationale for the estimated cost:

Conference fee: £450 + VAT per person = £1,350 + VAT (reclaimable)

Accommodation: £100 per person x 3 nights = £900

Travel: £100 (approx.)

Total: £2,350

* Please note you will need to demonstrate that in accordance with the Members' Allowances Scheme three quotes have been obtained before booking foreign hotels.

Purpose of the visit and anticipated value to the County Council:

The Conference is a key event for the sector providing up to date information, from Government Ministers and the DoH as well as industry experts. Projects from other authorities are showcased and valuable ideas are gained for consideration for Essex. It provides superb networking opportunities and contact with commercial service providers which spawn new ideas for service delivery.

It is necessary for more than one member/officer to attend as the Conference is so large that different aspects of care are being discussed in different areas of the building at the same time. One representative would not be able to cover their own field as well as others. All three portfolios need to be represented to obtain maximum benefit.

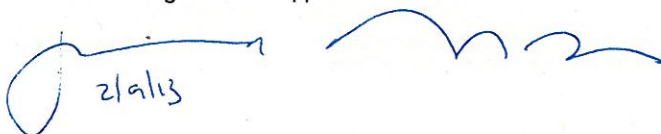
Additional Information re Officer attendance

- Peter Tempest is attending full conference. Full delegate fee is £450 plus VAT. Natalie Struka is looking at the accommodation for Peter now; he may however be able to make private arrangements.
- Linda Tyson has booked Karen Wright for full conference at £450 against PO ACMT002063. She has also booked a Bed and Breakfast £99.00 (inc. VAT) 3 nights accommodation Crown Hotel booked via Inntel 15 October – 17 October, allowing Karen to leave her car at the hotel on 18 November. This was the cheapest option.
- Barbara Salmon has booked Helen Lincoln, Jenny Boyd, Nicky O'Shaughnessy, Alastair Gibbons, Paul Secker and Mark Stancer onto Thursday only. The cost for this is £250 pp per day. They have accommodation booked for Wednesday night only which is £128.50 per person. This was booked under a blanket marketplace order from Helen's budget. Barbara also booked train travel for Helen only totalling £160.

Total cost is £3628

Comments by the Chief Executive

This is a key conference for officers and elected Members at this critical time of change in the NHA and local government as we pursue an agenda of integration; delivery of the Care and Support Bill and prepare; and the evolution of the Health and wellbeing Board. I support the attendance.



21/8/13

Comments by the Section 151 Officer

Approved – the conference relates to a key part of the authority's business.

X Margaret Lee

29 August 2013

