

Summary of decisions from the meeting of the Essex Police, Fire and Crime Panel, held in Committee Room 1 at County Hall, Chelmsford on Thursday 15 June 2023  
Please note that this is not a full record of the proceedings at the meeting; the full Minutes will be published in due course.

**Present:****Councillor**

Councillor K Barber  
Councillor R Savage  
Councillor D Eley  
Councillor R Playle  
Councillor M Garnett  
Councillor S Burwood  
Councillor G Collins  
Councillor M Sutton  
Councillor A McGurran

**Representing**

Brentwood Borough Council  
Castle Point Borough Council  
Chelmsford City Council  
Essex County Council  
Harlow District Council  
Maldon District Council  
Thurrock Council  
Uttlesford District Council  
Co-opted Member for Balanced Appointment

**Co-opted Independent Members**

John Gili-Ross (Chairman)  
Sheila Murphy

**Also in attendance**

Gemma Bint	Democratic Services Officer
Pippa Brent-Isherwood	Chief Executive, Office of the Essex Police, Fire and Crime Commissioner (OPFCC)
Sophie Campion	Senior Democratic Services Officer, Secretary to the Panel
Roger Hirst	Essex Police, Fire and Crime Commissioner (PFCC)
Janet Perry	Chief Financial Officer, OPFCC
Emma Tombs	Democratic Services Manager

**1 Election of Chairman**

Having been proposed by Councillor Garnett and seconded by Councillor Savage and there being no other nominations, it was

**Resolved:**

That John Gili-Ross be duly elected as Chairman of the Panel.

**2 Appointment of Vice-Chairman**

Having been proposed by John Gili-Ross and seconded by Councillor Barber and there being no other nominations, it was

**Resolved:**

That Councillor Ross Playle be duly appointed as Vice-Chairmen of the Panel.

### **3 Membership, Apologies, Substitutions and Declarations of Interest**

The report of the Membership, Apologies and Declarations was received and the membership, apologies and declarations noted.

It was noted that since the agenda pack had been published, the following two changes to membership had taken place:

- Cllr Mary Cunningham has been appointed by Braintree DC to replace Cllr Frankie Ricci.
- Cllr Simon Burwood has been appointed by Maldon DC to fill the vacancy.

### **4 Balanced Appointment Objective Report**

The Panel received report EPFCP/09/23 setting out the requirement for the Panel to meet the balanced appointment objective.

#### **Resolved:**

That a further report to the Panel be brought to the July meeting, once the nominations had all been made and the political balance had been reviewed.

### **5 Minutes**

The minutes of the meeting held on the 21 March 2023 were approved as a correct record and signed by the Chairman.

### **6 Questions to the Chairman from members of the public**

There were none.

### **7 Ethics and Integrity Sub-Committee Report**

The Panel received report EPFCP/10/22, setting out the Terms of Reference and Procedure Rules for the Ethics and Integrity Sub-Committee as agreed at a meeting of the Panel held on 23 June 2022 and providing the minutes from the Ethics and Integrity Sub-Committee meeting held on 21 March 2023.

#### **Resolved:**

1. That the following four members of the Panel be appointed to the Ethics and Integrity Sub-Committee, along with two substitute members for the Sub-Committee –
  - Councillor Gary Collins
  - Councillor Mike Garnett
  - John Gili-Ross
  - Sheila Murphy
  - Councillor Simon Burwood (Substitute)

- Councillor James Courtenay (Substitute)

2. That the Panel noted the minutes of the Ethics and Integrity Sub-Committee

## **8 Complaints Sub-Committee**

The Panel received report EPFCP/11/23 setting out the need to identify those members of the Essex Police, Fire and Crime Panel who will form the membership 'pool' from which individuals will be drawn to hear matters put before the Panel's Complaints Sub-Committee.

### **Resolved:**

That the following Panel Members be nominated to a pool of members for 2022-23 from which membership of the Complaints Sub-Committee will be drawn as and when a meeting is convened –

- Councillor Simon Burwood
- Councillor James Courtenay
- Councillor Mike Garnett
- John Gili-Ross
- Sheila Murphy
- Councillor Ross Playle
- Councillor Russ Savage

## **9 Police and Crime Plan Performance Measures - Quarter 4 2022/23**

The Panel received report EPFCP/12/23 which provided an overview of Essex Police's progress in delivering the priorities set out in the Police and Crime Plan, based on data and other information to the end of March 2023.

### **Resolved:**

1. That the Panel received and noted the report.
2. That the Panel add an item to the Forward Work Plan to receive via a workshop session, an overview of the work of the Southend, Essex and Thurrock Domestic Abuse Board, in particular the pilot programs that were being run, in relation to Priority 3 – Protecting vulnerable people and breaking the cycle of domestic abuse, of the Police and Crime Plan 2021-2024.

## **10 The 2024/25 Budget Setting Process**

The Panel received report EPFCP/13/23 which provided the Panel with an outline of the 2024/25 budget setting process for the Police Fire and Crime Commissioner Fire and Rescue Authority (PFCCFRA) and the Police, Fire and Crime Commissioner (PFCC) for Essex (Essex Police).

### **Resolved:**

1. That the Panel received and noted the report and accepted the Police, Fire and Crime Commissioner's invitation to participate in this process through the creation of a 2024/25 Budget Setting Working Group of the Panel, in line with the process established for 2023/24 budget setting.
2. That the membership and dates of the Working Group would be confirmed after the meeting.

#### **11 Police, Fire and Crime Commissioner's Decisions Reports**

The Panel received and raised questions on report EPFCP/14/23 which provided information about financial and strategic decisions made by the PFCC.

##### **Resolved:**

That the Panel received and noted the report.

#### **12 The Police, Fire and Crime Commissioner to update the Panel on any ongoing issues**

The Commissioner provided the Panel with a verbal update on ongoing issues.

##### **Resolved:**

That the verbal report was noted.

#### **13 Essex Police, Fire and Crime Panel Annual Report**

The Panel received report EPFCP/15/23 which provided an overview of the Essex Police, Fire and Crime Panel's (the Panel) activities during the 2022/23 municipal year and also set out the Forward Work Plan for 2023/24.

##### **Resolved:**

1. That the Panel received and noted the Essex Police, Fire and Crime Panel Annual Report for 2022/23.
2. That the Panel reviewed the Forward Work Plan and agreed the addition of two items;
  - A workshop providing an overview of the work of the Southend, Essex and Thurrock Domestic Abuse Board.
  - A report on the biennial review of the Essex Police, Fire and Crime Commissioner's Constitution

#### **14 Essex PFCP Grant Claim and Outturn Report - 2022/23**

The Panel received report EPFCP/16/23 updating the Panel on the outturn position against the grant that was filed with the Home Office prior to the deadline of 3 March 2023. The return had been signed off by the accountable

body's accountant and reflected the actual and forecast expenditure incurred in the administration of the Panel.

**Resolved:**

That the report was noted.

**15 National Association of Police, Fire and Crime Panels (NAPFCP) update**

The Panel received a verbal update from the Chairman of the Panel on the purpose, structure and current workstreams of the National Association of Police, Fire and Crime Panels.

**Resolved:**

That the verbal report was noted.

**16 Date of Next Meeting**

The Panel noted that the next meeting would take place on Thursday 20 July 2023.

There being no urgent business, the meeting closed at 4.24pm.