



Essex County Council

Audit, Governance and Standards Committee

10:00	Monday, 03 June 2019	Committee Room 1, County Hall, Chelmsford, CM1 1QH
--------------	---------------------------------	---

For information about the meeting please ask for:

Andy Gribben, Senior Democratic Services Officer

Telephone: 033301 34565

Email: democratic.services@essex.gov.uk

		Pages
1	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
2	Appointment of Vice-Chairman To appoint a Vice-Chairman in accordance with the wishes of the members of the committee	
3	Minutes and Matters Arising To approve as a correct record the minutes of the meeting held on 25 March 2019 and identify matters arising	5 - 11
4	To Approve the Draft Statement of Accounts 2018/2019 and the Draft Annual Governance Statement To receive a report (AGS/32/19 and appendix) from Margaret Lee, Executive Director for Corporate and Customer Services and Christine Golding, Chief Accountant	12 - 238
5	Internal Audit and Counter Fraud Annual Report To note a report (AGS/33/19 and appendix) from Paula Clowes, Head of Assurance	239 - 261

6	Update on Internal Audit Recommendations To note report (AGS/34/19 and appendix) from Paula Clowes, Head of Assurance	262 - 267
7	Review of Register of Gifts and Hospitality Register To note report (AGS/35/19 and appendix) from Paul Turner, Director, Legal and Assurance	268 - 274
8	Work Programme To receive report (AGS/36/19) from Paul Turner, Director, Legal and Assurance	275 - 276
9	Date of Next Meeting To note that the next meeting will be held on Monday 29 July 2019 at 10.00am in Committee Room 1.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

The agenda is available on the Essex County Council website, <https://www.essex.gov.uk>. From the Home Page, click on 'Your Council', then on

'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website:

<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available you can visit this link <https://cmis.essexcc.gov.uk/Esexcmis5/CalendarofMeetings> any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page
