

Equality Impact Assessment

Context

1. under s.149 of the Equality Act 2010, when making decisions, Essex County Council must have regard to the Public Sector Equality Duty, ie have due regard to:
 - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
 - advancing equality of opportunity between people who share a protected characteristic and those who do not,
 - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
 - age
 - disability
 - gender reassignment
 - marriage/civil partnership
 - pregnancy/maternity
 - race
 - religion/belief
 - gender
 - sexual orientation.
3. In addition to the above protected characteristics you should consider the cross-cutting elements of the proposed policy, namely the social, economic and environmental impact (including rurality) as part of this assessment. These cross-cutting elements are not a characteristic protected by law but are regarded as good practice to include.
4. The Equality Impact Assessment (EqIA) document should be used as a tool to test and analyse the nature and impact of either what we do or are planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. Use the questions in this document to record your findings. This should include the nature and extent of the impact on those likely to be affected by the proposed policy.
6. Where this EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. The EqIA will be published [online](#):
8. All **Cabinet Member Actions, Chief Officer Actions, Key Decisions** and **Cabinet Reports must be** accompanied by an EqIA.
9. For further information, refer to the EqIA guidance for staff.
10. For advice, contact:
Shammi Jalota shammi.jalota@essex.gov.uk
Head of Equality and Diversity
Corporate Law & Assurance
Tel 0330 134592 or 07740 901114



Section 1: Identifying details

Your function, service area and team: Essex Cares Limited

If you are submitting this EqlA on behalf of another function, service area or team, specify the originating function, service area or team:

Title of policy or decision: ECL Cleaning and Caretaking Contract Award

Officer completing the EqlA: Claire Shuter, Director of Corporate Development – Essex Cares Limited

Date of completing the assessment: 7 April 2021

Section 2: Policy to be analysed

2.1	<p>Is this a new policy (or decision) or a change to an existing policy, practice or project?</p> <p><i>Change to existing policy, practice or project.</i></p>
2.2	<p>Describe the main aims, objectives and purpose of the policy (or decision):</p> <p><i>Procurement of Cleaning and Caretaking services via the YPO public services framework</i></p> <p>What outcome(s) are you hoping to achieve (ie decommissioning or commissioning a service)?</p> <p><i>Compliant procurement of services.</i></p>
2.3	<p>Does or will the policy or decision affect:</p> <ul style="list-style-type: none">• service users• employees• the wider community or groups of people, particularly where there are areas of known inequalities? <p><i>No</i></p> <p>Will the policy or decision influence how organisations operate?</p> <p><i>No</i></p>
2.4	<p>Will the policy or decision involve substantial changes in resources?</p> <p><i>The decision that this Equality Impact Assessment relates to is procurement activity within the financial resources of ECL</i></p>



2.5	<p>Is this policy or decision associated with any of the Council's other policies and how, if applicable, does the proposed policy support corporate outcomes?</p> <p><i>This decision supports the growth of ECL and the financial return to ECC as sole shareholder.</i></p>



Section 3: Evidence/data about the user population and consultation¹

As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).

3.1	<p>What does the information tell you about those groups identified?</p> <p><i>This decision will have no effect on any groups.</i></p>
3.2	<p>Have you consulted or involved those groups that are likely to be affected by the policy or decision you want to implement? If so, what were their views and how have their views influenced your decision?</p> <p><i>This decision will have no effect on any groups.</i></p>
3.3	<p>If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary. Please include any reasonable adjustments, e.g. accessible formats, you will provide as part of the consultation process for disabled people:</p> <p><i>This decision will have no effect on any groups.</i></p>

¹ Data sources within EEC. Refer to Essex Insight:
<http://www.essexinsight.org.uk/mainmenu.aspx?cookieCheck=true>
with links to JSNA and 2011 Census.



Section 4: Impact of policy or decision

Use this section to assess any potential impact on equality groups based on what you now know.

Description of impact	Nature of impact Positive, neutral, adverse (explain why)	Extent of impact Low, medium, high (use L, M or H)
Age	Neutral This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.	L
Disability – learning disability	Neutral This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.	L
Disability – mental health	Neutral This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.	L
Disability – physical disability	Neutral This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.	L
Disability – sensory impairment (visual, hearing and deafblind)	Neutral This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and	L



	Service Users will not identify any change.	
Gender	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Gender reassignment	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Marriage/civil partnership	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Pregnancy/maternity	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Race	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Religion/belief	Neutral	L



	This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.	
Sexual orientation	<p>Neutral</p> <p>This service is for all Service Users who meet the criteria for this service. This is a service currently provided by ECL and Service Users will not identify any change.</p>	L
Cross-cutting themes		
Description of impact	Nature of impact Positive, neutral, adverse (explain why)	Extent of impact Low, medium, high (use L, M or H)
Socio-economic	Neutral. (The requirements are unaffected by socio-economic groups.)	L
Environmental, eg housing, transport links/rural isolation	Neutral. (The requirements are unaffected by environmental impacts.)	L



Section 5: Conclusion

		Tick Yes/No as appropriate	
5.1	Does the EqlA in Section 4 indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?	No <input checked="" type="checkbox"/>	
		Yes <input type="checkbox"/>	If ' YES ', use the action plan at Section 6 to describe the adverse impacts and what mitigating actions you could put in place.



Section 6: Action plan to address and monitor adverse impacts

What are the potential adverse impacts?	What are the mitigating actions?	Date they will be achieved.



Section 7: Sign off

**I confirm that this initial analysis has been completed appropriately.
(A typed signature is sufficient.)**

Signature of Head of Service: Claire Shuter

Date: 07/04/2021

Signature of person completing the EqlA: Claire Shuter

Date: 07/04/2021

Advice

Keep your director informed of all equality & diversity issues. We recommend that you forward a copy of every EqlA you undertake to the director responsible for the service area. Retain a copy of this EqlA for your records. If this EqlA relates to a continuing project, ensure this document is kept under review and updated, eg after a consultation has been undertaken.

