

Essex Pension Fund Investment Steering Committee	ISC 06
Date: 28 February 2024	

Schedule of Future Meetings and Events

Report by the Head of Fund Compliance and Governance

Enquiries to Amanda Crawford on 03330 321763

This Report requires a decision

Executive Summary

Report Type: Governance

Members are reminded of agreed meeting dates in 2024/25 and the proposed 2025/26 dates have been provided for provisional agreement.

Members are also being made aware of upcoming events in 2024, including LGC Investment events.

1. Purpose of the Report

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.
- 1.2 To provisionally agree a schedule of ISC meeting dates for the 2025/26 municipal year.

2. Recommendation

- 2.1 That the Committee provisionally **agree** the proposed 2025/26 meeting dates and note the content of the report.

3. Background

- 3.1 The Committee was made aware, at its meeting on 27 November 2019, that future meetings and events would be brought to each meeting to ensure that, where applicable, these will be authorised according to internal Essex County Council (ECC) processes, formerly known as the Foreign Travel Committee.

4. Upcoming Events

- 4.1 Fund Officers will continue to ensure that a review of advertised Conferences/ Seminars is carried out in line with the Knowledge and Skills Strategy, taking into consideration individuals' Training Needs Analyses and the Fund's carbon footprint, and will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.2 The Compliance Team have been made aware of the following LGC Investments events in 2024 for the Committee to consider:

External Training Events	
LGC Investment Seminar, Carden Park, Cheshire	Wednesday 13 – Friday 15 March 2024
LGC Investment & Pensions Summit, The Eastside Rooms, Birmingham	Wednesday 11 – Friday 13 September 2024
Local Authority Pension Fund Forum (LAPFF) Conference, Bournemouth	Wednesday 4 – Friday 6 December 2024

- 4.3 Should any ISC Member wish to attend the above events, please contact the Compliance Team (compliance.team@essex.gov.uk).

5. Schedule of Meetings

- 5.1 The schedule of meetings agreed for the municipal year 2024/25 is as follows:

Investment Steering Committee	
Wednesday 19 June 2024	10:00 – 16:00
Wednesday 16 October 2024	10:00 – 13:00
Wednesday 27 November 2024	10:00 – 16:00
Wednesday 26 February 2025	10:00 – 13:00

Training Days	
Responsible Investment Workshop	Proposed date Friday 13 September 2024

6. Proposed Schedule of Future Meetings 2025/26

- 6.1 The proposed provisional schedule of future meetings for the municipal year 2025/26 is as follows:

Investment Steering Committee	
Wednesday 18 June 2025	10:00 – 16:00 (to be agreed)
Wednesday 15 October 2025	10:00 – 13:00 (to be agreed)
Wednesday 26 November 2025	10:00 – 16:00 (to be agreed)
Wednesday 25 February 2026*	10:00 – 13:00 (to be agreed)

*Subject to change when school term dates are issued

Training Days	
Responsible Investment Workshop	Proposed date Friday 19 September 2025

7. Finance and Resources Implications

- 7.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval by ECC for any travel is compulsory.

8. Background Papers

- 8.1 Schedule of Future Meetings and Events, ISC 05, 29 November 2023.