

**Secretary to the Forum**  
**c/o Governance Team, Finance Directorate**  
**County Hall Chelmsford CM1 1LX**

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## **Essex Admission Forum**

**Date:** Tuesday, 5 July 2011  
**Time:** 2.00 pm  
**Venue:** Committee Room 2, County Hall

**Officer Support to the Forum:** Robert Fox, Governance Officer  
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### **Agenda**

This meeting is **not** open to the public and the press, although the agenda is available for public inspection. It may be viewed via the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk); in the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then click on 'Committee Management Information System (CMIS)' and select 'View Committees'. Finally, scroll down the list to the Essex Admission Forum.

Please advise the Governance Officer in advance of the meeting if you require assistance with any of the following:

- documents in alternative formats such as large print, Braille, on disk, in alternative languages or easy read
- specific access requirements such as a need for induction loops, a signer or level access

## **Agenda**

### **1. Apologies and Substitution Notices**

To report the receipt (if any)

### **2. Declarations of Interest**

To note any declarations of interest to be made by Members

### **3. Minutes**

To approve as a correct record the minutes of the meeting held on 30 November 2010 (attached)

### **4. The Department for Education Consultation on the Draft New Schools Admissions and Schools Admission Codes**

To consider report EAF/01/11 by the School Planning and Admissions Manager

### **5. Forward Look**

To consider report EAF/02/11 by the Secretary to the Forum

### **6. Dates of Future Meetings 2011/12**

At the last meeting of the Forum it was agreed that future meetings should be scheduled in advance. The following calendar of meetings covering the period until the end of the Municipal Year 2011/12 is therefore proposed:

- Tuesday 29 November 2011
- Tuesday 13 March 2012

All meetings will be held at County Hall, Chelmsford commencing at 2.00pm.

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