

# Essex Countywide Traveller Unit Partnership

**14:00**

**Wednesday 29 May 2013**

**Essex Fire and Rescue  
Headquarters, Rivenhall**

There will be refreshments provided from 13:30 and an opportunity for members and officers to meet informally before the commencement of the meeting at 14:00

## **Membership:**

Cllr Susan Barker – Uttlesford District Council  
Cllr Frank Delderfield – Maldon District Council  
Cllr Angie Gaywood – Thurrock Council  
Cllr Anthony Hedley – Essex Fire Authority Chairman  
Cllr Paul Honeywood – Tendring District Council  
Cllr Keith Hudson – Rochford District Council  
Cllr Martin Hunt – Colchester Borough Council  
Cllr John Jowers – Essex County Council  
Cllr Richard Moore – Basildon District Council

Chief Fire Officer David Johnson  
Chief Inspector Jason Scrivener

Substitutes, Members from other authorities in attendance, officers in support and invitees will be detailed in the minutes of the meeting.

## **For information about the meeting please ask for:**

Andy Gribben - Governance Officer

**Telephone:** 01245 430044

**Email:** andy.gribben@essex.gov.uk

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk)  
From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Prior to the commencement of the meeting there will be an opportunity for Members and Officers to meet each other informally.  
Tea and coffee will be provided from 13:30.

### **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

<b>No.</b>	<b>Item Title</b>
<b>1</b>	<b>Welcome and Introductions</b> Introduction and welcome.
<b>2</b>	<b>Appointment of Chairman and Vice-Chairman</b> To seek nominations and elect a Chairman and Vice-Chairman of the Partnership
<b>3</b>	<b>Function of the Partnership</b> To note matters relating to the Governance Issues of the Partnership
<b>4</b>	<b>Background</b> To receive a presentation outlining the background and strategic context of the Essex Countywide Traveller Unit
<b>5</b>	<b>Performance</b> To receive a presentation demonstrating the current performance of the Essex Countywide Traveller Unit
<b>6</b>	<b>Enforcement Arrangements</b> To receive a presentation considering current practice and operational challenges of enforcement
<b>7</b>	<b>Budget</b> To receive a paper detailing the budgetary position of Unit
<b>8</b>	<b>Action Plan</b> To receive a paper detailing the Action Plan of the Unit
<b>9</b>	<b>Date of Next Meeting</b> To be advised

## **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

### **10 Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.