

<b>Report title:</b> Member and Officer Attendance at the NCAS Conference	
<b>Report to:</b> Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
<b>Report author:</b> Gemma Bint, Democratic Services Officer	
<b>Date:</b> 16 October 2018	<b>For:</b> Decision
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<b>County Divisions affected:</b> All Essex	

## **1. Purpose of Report**

1.1 To approve changes in Member and Officer attendance at the National Children and Adult Services (NCAS) Conference, to be held in Manchester from 14-16 November.

1.2 Members' and Officers' attendance at the Conference was originally considered by the Committee at its meeting on 18 September, when the following was agreed:

**'Resolved:**

That attendance for three members (Councillors Madden, Spence and Whitbread) and two officers (Helen Lincoln, Executive Director, Children and Families and Nick Presmeg, Director Adult Social Care) at the National Children and Adult Services (NCAS) Conference from 14-16 November 2018 in Manchester at a total estimated cost of £3,639.10 plus VAT be approved.'

1.3 The following changes in attendance are now proposed:

- Cancellation of Cllr Spence's attendance;
- Reduction in Cllr Whitbread's attendance from three to two days;
- Attendance by Peter Fairley, Director of Integration and Partnerships, for the entire duration of the Conference.

1.4 The Committee is also asked to note the attendance of Georgia Chimbani, Director of Local Delivery, which will be funded by the Alzheimer's Society (ie there is no cost to the Council).

1.5 The estimated additional cost arising from the proposed changes is £761, leading to total expenditure of £4,400.10 (original approved sum of £3639.10 plus £761), plus VAT.

1.6 The approval of the Chief Executive and the S151 Officer to these changes is being sought and will be confirmed at the meeting.

## **2. Recommendation**

- 2.1 That the proposed changes in Member and Officer attendance at the NCAS Conference, as set out in paragraphs 1.3 and 1.4 above, and in Appendix 1 to this report, be approved/not approved.

### **Appendix 1: Amendments to the Member and Officer Attendance at the NCAS Conference Application**