

**Member Support and Governance  
Policy, Community Planning and Regeneration  
County Hall Chelmsford CM1 1LX**

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## **Executive Scrutiny Committee**

**Date: Tuesday 26 October 2010  
Time: 10:00 am  
Venue: Committee Room 2**

**Governance Officer: Hannah Cleary  
Telephone: 01245 430526  
Email: hannah.cleary@essex.gov.uk**

### **Agenda**

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk), in the 'Online services' box click on 'Council decisions & meetings'.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Governance Officer before the meeting takes place.

If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Governance Officer before the meeting takes place. For any further information contact the Governance Officer.

**The main focus of this meeting will be:**

- **Transformation Programme Scrutiny Review-Customer Interface Development**
- **Transformation Programme Scrutiny Review - Update on savings**
- **2010/11 Financial Review as at the half-year stage**
- **Review of the School Governor Appointment Policy**

**PART I**  
(Business to be taken in public)

**1. Apologies and Substitution Notices**

The Governance Officer to report receipt (if any).

**2. Declarations of Interest**

To note any declarations of interest to be made by Members.

**3. Minutes**

To approve as a correct record the minutes of the meeting held on [7 September 2010](#).

**4. Transformation Programme Scrutiny Review-Customer Interface Development**

Andy Fairchild, Director of Customer Services is returning to give an update on the progress of the website.

Andy previously attended the 29 June meeting and gave a presentation around the future of customer interface arrangements, including the development of a new website.

**5. Transformation Programme Scrutiny Review- Update on savings**

Keir Lynch, Director for People and Transformation, will be in attendance to provide an update on the Transformation Programme efficiency savings.

**6. 2010/11 Financial Review as at the half – year stage**

The Committee are invited to consider report [ES/29/10](#) by the Governance Officer. Councillor Finch, Cabinet Member for Finance and the Transformation Programme, and Peter Lewis, Interim Head of Corporate Finance will be in attendance for this item.

**7. Review of School Governors Appointment Policy**

The Committee are invited to consider report [ES/30/10](#) by Rosemarie Lunn, Governor Services Manager. Following two recent call-ins of School Governor appointment decisions, it was agreed that a review of the appointment policy would be carried out. The attached report sets out the current School Governor appointment policy and sets out suggestions for potential improvements. Councillor Castle, Cabinet Member for Education and 2012 Games and Olive Newland, Head of Traded Services, will be in attendance for this item.

## 8. Forward Look

The Committee are invited to consider report [ES/31/10](#) setting the Committee's proposed future work programme, and report [ES/32/10](#), a progress report for the Transformation Programme scrutiny review.

## 9. Dates of Future Meetings 2010/11

**\*Please note the change of time and venue for the 15 February 2011 meeting\***

The following dates have been reserved for this Committee:

Date	Time	Venue
Tuesday, 26 October	10am	Committee Room 2
Tuesday, 30 November	10am	Committee Room 2
Tuesday, 25 January 2011	11am, or at the rise of Cabinet if later than 11am	Committee Room 2
<b>Tuesday, 15 February*</b>	<b>10am*</b>	<b>Committee Room 1*</b>
Tuesday, 22 March	10am	Committee Room 2
Tuesday, 26 April	11am, or at the rise of Cabinet if later than 11am	Committee Room 2

## 10. Dates of Future meetings 2011/12

The Committee are invited to consider and agree the following meeting dates:

Date	Time	Venue
Tuesday, 24 May 2011	10am	Venue to be confirmed
Tuesday, 28 June 2011	10am	Venue to be confirmed
Tuesday, 19 July 2011	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed
Tuesday, 6 September 2011	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed
Tuesday, 18 October 2011	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed
Tuesday, 30 November 2011	10am	Venue to be confirmed
Tuesday, 24 January 2012	11am, or at the rise of Cabinet if later than 11am	Venue to be confirmed

## 11. Urgent Business

To consider any other items which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

## **12. Exclusion of the Public**

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

### **PART II (Business to be taken in private)**

**At the time of print there were no items for this part of the agenda.**