

<b>Report title:</b> Approval for Officer foreign travel to China	
<b>Report to:</b> Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
<b>Report author:</b> Gemma Bint, Democratic Services Officer	
<b>Date:</b> 17 September 2019	<b>For:</b> Decision
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<b>County Divisions affected:</b> All Essex	

## **1. Purpose of Report**

- 1.1 To confirm that an application (attached to this report) was agreed by email for three officers (Alison Fiala, Head of Education and Early Years, Anita Kemp, Head of Strategy Planning and Performance and Philippa Holliday, Assistant Director Education North East) to travel to China between 20 – 26 October 2019. The purpose of the visit is to develop new business in the education sector.
- 1.2 Travel costs are fully funded by the Foreign and Commonwealth Office.

## **2. Recommendation**

- 2.1 To note that it has been agreed for three officers to travel to China between 20-26 October for a business development visit.

## **Appendix 1: Application for Officer foreign travel to China.**