

Essex Pension Fund Board	EPB/30/12
date: 27 September 2012	

Dates of Future Meetings

Report by the Secretary to the Board

Enquiries to Judith Dignum, Governance Team Manager, 01245 430044, ext 20044

1. Purpose of the Report

- 1.1 To agree a schedule of meetings for the Municipal Year 2013/14.

2. Recommendation

- 2.1 That a schedule of meetings for the Municipal Year 2013/14 be agreed.

3. Background

- 3.1 A proposed schedule of meetings for the Municipal Year 2013/14 is set out below for the Board's consideration. As in the current year, in addition to the usual four Board meetings, provision has also been made for an annual strategy day in November 2013 and half day training sessions in June 2013 and January and May 2014. An additional half day session may be arranged in due course once the results of the training needs analysis are known.

Day	Date	Time	Event
Wednesday	22 May 2013	2.00pm	Training (Induction)
Wednesday	10 July 2013	2.00pm	Board Meeting
Wednesday	25 September 2013	2.00pm	Board Meeting
Wednesday	13 November 2013	10.00am	Strategy Day
Wednesday	11 December 2013	2.00pm	Board Meeting
Wednesday	22 January 2014	2.00pm	Training
Wednesday	5 March 2014	2.00pm	Board Meeting
Wednesday	21 May 2014	2.00pm	Training

- 3.2 Members are reminded that training sessions are also held on Board meeting days from 12.00pm to 1.30pm, with a sandwich lunch provided.

4. Link to Essex Pension Fund Objectives

- 4.1 This information will assist the Board in achieving the following Fund objective:
- Ensure the Pension Fund is managed and its services delivered by people who have the appropriate knowledge and expertise
 - Act with integrity and be accountable to our stakeholders for our decisions, ensuring they are robust and well based

5. Risk Implications

- 5.1 Failure to schedule dates in advance may have an adverse effect on Members' and Officers' attendance at meetings and training/development sessions, leading to inquorate meetings, ineffective use of resources and difficulties in ensuring that Members have the opportunity to acquire the knowledge and skills they need to exercise their role effectively.

6. Communication Implications

6.1 None

7. Finance and Resources Implications

7.1 None

8. Background Papers

8.1 None