

Essex County Council Validation Form 1 for:  
**FULL / OUTLINE / RESERVED MATTERS / VARIATION (NON-  
 COMPLIANCE) WITH CONDITION(S) APPLICATIONS**

Applications **MUST** include the national requirements & applicable local requirements. It is advised to discuss exact requirements during pre-application discussions (as this varies site by site), to avoid time & expense of undertaking unnecessary work, while speeding up validation & planning processes by ensuring all relevant information is submitted.

All electronic submissions **MUST** follow file size, type and naming conventions specified in the Supplementary Guidance (Section 1.1.11).

APPLICATION TYPE			Tick as appropriate
Applications for <b>Full</b> Planning Permission			<input type="checkbox"/>
Applications for Outline Planning Permission with <b>Some</b> Matters Reserved			<input type="checkbox"/>
Applications for Outline Planning Permission with <b>All</b> Matters Reserved			<input type="checkbox"/>
Applications for Approval of <b>Reserved matters</b> following Outline Approval			<input type="checkbox"/>
Applications for <b>Removal or Variation of a Condition</b> following the grant of Planning Permission			<input type="checkbox"/>

  

NATIONAL REQUIREMENTS			
Item	Advice in section (s):*	Required ?	Where information can be found, or statement why it is not appropriate
Single (or agreed number) of hardcopies	1.1.11.6		N/A
The Standard Application Form (signed & dated), <i>including signed &amp; dated declarations of Ownership &amp; Agricultural Holdings</i>	2.4	YES	
Design & Access Statement (Except change of use applications)	2.1		
Location Plan	2.3.5	YES	
Site Plan	2.3.7	YES	
Block Plan of the Site	2.3.1	YES	
Existing & Proposed Elevations	2.3.2	YES	
Existing & Proposed Floor Plans	2.3.3	YES	
Existing & Proposed Site Sections Finished Floor / Site Levels	2.3.4	YES	
Existing & Proposed Roof Plans	2.3.6	YES	
The Correct Fee	2.2	YES	
Environmental Impact Assessment	1.2.4		

  

LOCAL REQUIREMENTS			
Aftercare / Restoration Scheme	3.1		
Air Quality Impact Assessment covering dust, odour & Bio-aerosols Risk Assessment (if applicable)	3.2		

\* - Sections of the Supplementary Guidance

Further local requirements are listed overleaf:

## Validation Form 1 Continued

LOCAL REQUIREMENTS			
Item	Advice in section (s):	Required ?	Where information can be found, or statement why it is not appropriate
Biodiversity Checklist (signed & dated)	3.3	YES	
<i>If required by checklist</i> - Biodiversity Statement & Mitigation Plan	3.3.1		
<i>If required</i> - Habitats Regulations Assessment / Appropriate Assessment	3.3.2		
<i>If required by checklist</i> - Species Surveys carried out at the correct time of year	3.3.3		
Borehole or Trial Pit Analysis	3.4		
Climate Change / Energy / Sustainability Statement	3.5		
Daylight / Sunlight Assessment	3.6		
Economic Statement	3.7		
Impacts of Hydrology covering Flood Risk Assessment, Hydrological & Hydro-geological Assessments & SuDS (if applicable)	3.8 3.8.1 3.8.2 3.8.3 3.8.4		
Foul Sewage & Utilities Assessment(s)	3.9		
Health Impact Assessments	3.10		
Heritage Statement &/or Archaeological Assessment	3.11 3.11.1		
Land Contamination Assessment	3.12		
Landscape Assessment &/or Visual Impact Assessment	3.13		
Light Impact Assessment	3.14		
Noise Impact Assessment	3.15		
Open Space / Playing Field Assessment	3.16		
Parking Provision	3.17		
Phasing & Method of Operation Statement	3.18		
Photographs and Photomontages	3.19		
Planning Obligations - Draft Head(s) of Terms	3.20		
Planning Statement	3.21		
Public Rights of Way	3.22		
Public Involvement Programme	3.23		
Structural Survey	3.24		
Transport Assessment / Transport Statements / Travel Plan	3.25 3.26		
Tree Survey / Arboricultural Implications and Method Statement	3.27		

You are advised to submit your application through the Planning Portal, with at least (or as otherwise advised) one hard copy to: **Minerals & Waste Planning Team, Essex County Council, E3 County Hall, Market Road, Chelmsford, Essex, CM1 1QH**